

**Undergraduate Curriculum Council (UCC)**

**April 11, 2024 – ‘virtual’ meeting - for 2025-26 catalog**

**Volume XXXV, Meeting 1 (26-01)**

**MINUTES – Approved by Curriculum Council on April 18, 2024; Accepted by Faculty Senate on April 29, 2024; Accepted by Academic Affairs on May 7, 2024**

**A. PRELIMINARIES**

Attendance:

Members: Ines Jindra, Jessica Winston, Bob Houghton, Ajit Bhattarai, Randa Kress, Sherry Adams, Mona Doan, Wesley Usyak, Camille Biorn, Erin Berry, Ella Bunde  
Ex-Officio: Ivory Fort, Tiffany Mitchell, Buck Benson, Cindy Hill, Sarah Mead  
Admin. Asst.: Catherine Read  
Excused: Ben Bolin, Crystal Kanderis Lane,  
Guests: none

1. Announcements: none
2. Council had already **approved** the Minutes for [January 25, 2024](#) ‘virtual’ meeting via email vote on January 25, 2024.
3. Report from the Executive Committee: none
4. Information from Academic Affairs: none
5. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) update:
    - i. Council had already **accepted** GERC Minutes for [January 23, 2024](#) via email vote on Feb. 22, 2024
    - ii. Council had already **accepted** GERC Minutes for [February 13, 2024](#) via email vote on Feb. 29, 2024
    - iii. Council had already **accepted** GERC Minutes for [February 27, 2024](#) via email vote on March 21, 2024
  - b. **GERC Minutes – for UCC’s acceptance this meeting**
    - i. Council **accepted** GERC Minutes for [March 12, 2024](#) via email vote
    - ii. Council **accepted** GERC Minutes for [April 9, 2024](#) via email vote
  - c. BAS Committee update:
    - i. Council had already **accepted** BAS Committee Minutes for **November 16, 2023** via email vote on Feb. 29, 2024
  - d. Catalog Format Review Subcommittee update: none
6. Information from the Chair: none
7. Information from the Faculty Senate and other Councils: none
8. Other related information or questions: none

**B. INFORMATION ITEMS -- none this week**

**C. CONSENT CALENDAR** – none this week

**D. UNFINISHED BUSINESS**

**Curriculum, Course, and Program Change Proposals:** none this week

**State Proposals for Endorsement:** none this week

**Other Business:** none this week

**E. “PARKING LOT” – proposals and other items awaiting resolution:** none this week

**Curriculum, Course, and Program Change Proposals:** none this week

**State Proposals for Endorsement:** none this week

**F. NEW BUSINESS:** none this week

**Curriculum, Course, and Program Change Proposals:** none this week

**Other Business:**

1. Elections for Next Year’s Officers – nominations open

**Eligible members:** Jessica Winston, Bob Houghton, Ajit Bhattarai, Sherry Adams, Mona Doan, Wesley Usyak, Crystal Kanderis Lane, Camille Biorn

**Rotating off council but eligible for re-election:** Ines Jindra, Ben Bolin, Randa Kress, Erin Berry

**Officer Positions:**

- a. Chair
- b. Vice Chair
- c. Executive Secretary

**G. FUTURE BUSINESS:**

1. Sent to Catalog Format Subcommittee for investigation and recommendation: standardize catalog in regards to experimental courses; every subject code needs a lower division and upper division experimental course. Should it be a 1000 and 4000 level, or a 2000 and 3000 level pairing? Or an experimental course at each level? Grading question too: Letter, S/U, or allow flexibility depending on course and instructor needs?

[Experimental Course Spreadsheet](#) prepared by Ivory Fort

**H. ADJOURNMENT:**

## APPENDICES

**ACTIONS APPROVED, ACCEPTED, or ENDORSED:** None this week

**CURRICULUM PROPOSALS APPROVED FOR RECOMMENDATION:** None this week