**Undergraduate Curriculum Council (UCC)**
**February 23, 2023 – 3:00-5:00 p.m. via Zoom:** https://isu.zoom.us/j/86358445937
**AGENDA**

### A. PRELIMINARIES

Attendance – Pre-notified Absences: Bob Houghton, Erin Berry, Tiffany Mitchell
Guests:

1. **Announcements:**
   a. UCC is now accepting new proposal requests for the 2024-25 catalog. The Proposal Request Form is now live and the link is available on UCC's website. Requests will immediately upon submission show up on the 2023 Curriculum Proposal Tracking Sheet, which is available on UCC's Proposals in Progress webpage.
   b. The 2023 Three-Year Plan has been approved by Deans' Council and is currently awaiting review/approval by upper administration. The final Plan must be submitted to OSBE by March 13, 2023.
   c. Departments will start working on their state and catalog proposals for the programs listed on the Three-Year Plan for 2024-25. Quite a few new programs will require full SBOE approval so have to be completed and approved by the end of this semester. The State Proposal Tracking Sheet is posted on UCC's Proposals in Progress webpage, in the **State Proposals and Letters of Notification** section at the bottom of the page.

2. **Minutes** - none, all have been approved.

3. **Report from the Executive Committee:**
   Met Wednesday to discuss business items and set the agenda. Registrar's Office would like guidance on standardizing the following in the catalog:

   a. Executive Committee and Registrar's Office decided on Feb. 13, 2023 to **remove** departmental Plan of Study sections from the undergraduate catalog and substitute a link to the appropriate Degree MAP housed on the Central Academic Advising MAP webpage. Departments will need to regularly review and update their MAPs to keep them current. Sarah Mead is working with the departments on these changes.

   b. Discussed proposal downtime for Academic Calendar that Academic Affairs provides to colleges and departments. Need UCC's approval for Academic Affairs to add this to their Academic Calendar.

   c. Program Elective lists and how to keep them accurate, current, and relevant for the department and students within the catalog. Examples:
   - https://coursecat.isu.edu/undergraduate/scienceengineering/mechanicalengineering/bs-mechanical-engineering/
   - https://coursecat.isu.edu/undergraduate/scienceengineering/civilandenvironmentalengineering/bs-civil-engineering/
   - https://coursecat.isu.edu/undergraduate/college-of-health/community-and-public-health/ba-bs-public-health-community-health-conc/

   d. Discussed forthcoming change memo from Registrar's Office documenting minor corrections to existing proposals entered to catalog.

   e. Academic Standards Council is reviewing how certificates are handled and listed on ISU's websites. ASC wants to include an introductory statement describing each certificate. They have created their own website for marketing purposes: https://www.isu.edu/certificates/

However, this website could conflict with other similar websites and databases maintained by other entities.  This will require a larger discussion at a later date with other stakeholders, and ties in with the catalog format project.

4. **Information from Academic Affairs:**

5. **Current Subcommittee Activities**:
   a.  General Education Requirements Committee (GERC) update – meets next week

   b.  BAS Committee update
      1)  BAS Committee Minutes for October 2022 - for UCC's review and acceptance
      .

6.  Information from the Chair:

7.  Information from the Faculty Senate and other Councils:

8.  Other related information or questions:

B. **INFORMATION ITEMS** --

C. **CONSENT CALENDAR**

D. **UNFINISHED BUSINESS**

**Curriculum, Course, and Program Change Proposals:**  none, all were approved last meeting

**State Proposals for Endorsement:**  none

**Other Business:**
1   Change UCC Proposal due date from September 20 to October 20

2.  Motion to create a processing period from Dec. 15 through Feb 1 on the Academic Affairs Academic Calendar provided to colleges and departments.  No proposals will be accepted by the UCC during that period.

E. **"PARKING LOT" – proposals and other items awaiting resolution:**  none

F. **NEW BUSINESS:**

**Curriculum, Course, and Program Change Proposals:**

1.  New 2024-25 Blank UCC Curriculum Proposal Template - for UCC's review and approval.
    This is a copy of the template the Registrar's Office will use in setting up departments' proposal forms for this catalog cycle.

2.  UCC-2024-25_SAMPLE PROPOSAL from UCC to showcase the current proposal form and use as an example on what a completed proposal looks like.  Once approved, it will be posted on UCC's website as a reference to help POs as they develop their own proposals.

3.  Change Memo from Registrar's Office documenting errors and corrections to catalog

**State Proposals for Endorsement:  none**

**Other Business:**

1.  Election of next year's UCC Officers – need nominations for Chair, Vice Chair, Executive Secretary
    **Eligible members:**  Ines Jindra, Bob Houghton, Ajit Ahattari, Ben Bolin, Randa Kress, John Baker, Crystal Kanderis Lane, Erin Berry.
    **Rotating off council May 2023:**  Carmen Febles, Janet Loxterman, Wesley Usyak, LaVona Andrew

2.  **Catalog Format Review Subcommittee**
    - **Accelerated Programs Catalog Layout:**  create standardized catalog format
    - **Admissions Requirements**:  should Admissions Requirements continue to be part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly?  Considerations include students' catalog rights in meeting program requirements for graduation.
    - **Course and Program Duplication**: develop written guidance on what constitutes duplication of courses and programs.  Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?
    - **Standardization**: of course descriptions, where lists of programs and certificates should be posted on ISU websites (ties in with ASC program listing website issue above).

## G.  FUTURE BUSINESS:

1.  **Refer to Academic Standards Council:  issue of consistency of s*ister courses at upper division undergraduate/graduate level – 33xx/55xx vs. 44xx/55xx – potential accreditation for grad programs?***

2.  **Interdisciplinary programs– placeholder; deferred until Fall 2022?**
    How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

## H.  ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**
**March 9, 2023** – 3:00-5:00 p.m. via Zoom:  Join Zoom Meeting https://isu.zoom.us/j/84197901247
**AGENDA -**


A. **PRELIMINARIES**
   Attendance – Pre-notified Absences:
      Guests:


   1. **Announcements:**
      a. Acting Provost announced:  **Adam Bradford** from Graduate School will be taking over while Valerie Martin Conley is out.

   2. **Minutes** for February 23, 2023 for UCC's approval

   3. **Report from the Executive Committee:**

   4. **Information from Academic Affairs:**

   5. **Current Subcommittee Activities**:
      a. General Education Requirements Committee (GERC) update –

      b. BAS Committee update
                                                                          .
   6. Information from the Chair:

   7. Information from the Faculty Senate and other Councils:

   8. Other related information or questions:

B. **INFORMATION ITEMS** --

C. **CONSENT CALENDAR**

D. **UNFINISHED BUSINESS**

   **Curriculum, Course, and Program Change Proposals:**  none, all were approved last meeting

   **State Proposals for Endorsement:**  none

   **Other Business:**
   1  Election of next year's UCC Officers – need nominations for Chair, Vice Chair, Executive Secretary
         **Eligible members:**  Ines Jindra, Bob Houghton, Ajit Ahattari, Ben Bolin, Randa Kress, John Baker, Crystal Kanderis Lane, Erin Berry.
         **Rotating off council May 2023:**  Carmen Febles, Janet Loxterman, Wesley Usyak, LaVona Andrew

         Nominations – for vote this week
            **Chair:  Wesley Usyak** will be re-elected to UCC, and he volunteered to serve as Chair.
            **Vice Chair:  Bob Houghton** volunteered to serve as Vice Chair
            **Executive Secretary:  Ben Bolin** volunteered to serve as Executive Secretary

   2. Consider potentially creating a UCC subcommittee to decide which pieces of the catalog should be editable outside the UCC process, and which pieces should be tied to the UCC proposal cycle.

2. **Catalog Format Review Subcommittee** – volunteers to serve: **Bob Houghton, Ben Bolin**
   - **Accelerated Programs Catalog Layout:** create standardized catalog format
   - **Admissions Requirements**: should Admissions Requirements continue to be part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly? Considerations include students' catalog rights in meeting program requirements for graduation.
   - **Course and Program Duplication**: develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?
   - **Standardization**: of course descriptions, where lists of programs and certificates should be posted on ISU websites (ties in with ASC program listing website issue above). Also, Program Elective lists and how to keep them accurate, current, and relevant for the department and students within the catalog. Examples:
     - https://coursecat.isu.edu/undergraduate/scienceengineering/mechanicalengineering/bs-mechanical-engineering/
     - https://coursecat.isu.edu/undergraduate/scienceengineering/civilandenvironmentalengineering/bs-civil-engineering/
     - https://coursecat.isu.edu/undergraduate/college-of-health/community-and-public-health/ba-bs-public-health-community-health-conc/

E. **"PARKING LOT" – proposals and other items awaiting resolution:** none

F. **NEW BUSINESS:**

   **Curriculum, Course, and Program Change Proposals:**

   1. Change Memo from Registrar's Office documenting errors and corrections to catalog

   **State Proposals for Endorsement: none**

   **Other Business:**

G. **FUTURE BUSINESS:**

   1. **Refer to Academic Standards Council: issue of consistency of *sister courses at upper division undergraduate/graduate level – 33xx/55xx vs. 44xx/55xx – potential accreditation for grad programs?***

   2. **Interdisciplinary programs– placeholder; deferred until Fall 2022?**
      How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**April 13, 2023 – 3:00-5:00 p.m. via Zoom:** Join Zoom Meeting https://isu.zoom.us/j/84197901247
**AGENDA REVISED - 'virtual' meeting**

### A. PRELIMINARIES
Attendance – Pre-notified Absences:
    Guests:

1. **Announcements:** none

2. **Minutes** for March 9, 2023 for review/approval

3. **Report from the Executive Committee:**
   - The Executive Committee met /Wednesday and put State Proposal #2023-01 for the Dietetics expansion to Meridian on the agenda as a Consent Calendar item.
   - Decided to hold a 'virtual' meeting this week instead of in person, since no proposals are ready for consideration yet.
   - Sarah Mead has been fielding a lot of questions about how credits are handled in proposals, and how to fill out the standardized degree totals tables. She will provide a document that may help give some guidance.

4. **Information from Academic Affairs:** none

5. **Current Subcommittee Activities:**
   a. General Education Requirements Committee (GERC) update
      i. GERC Minutes for **October 25, 2022**, **February 14, 2023**, **February 28, 2023**, and **March 14, 2023** for UCC's review and acceptance
      ii. Gen Ed Comprehensive Program Review Report - Final 4-11-2023
      iii. AACU Value Rubric Objective 8 Revised SLO Report April 2023 -- last spring GERC's working group had revised the Student Learning Outcomes for Objective 8, but did not have a chance to update the Rubrics accordingly until now.

   b. BAS Committee update
      i. BAS Committee Minutes for December 9, 2022 for UCC's acceptance

   c. Catalog Format Review Subcommittee update
      Bob Houghton is working on setting up the first meeting
      .

6. Information from the Chair: none

7. Information from the Faculty Senate and other Councils: none

8. Other related information or questions: none

### B. INFORMATION ITEMS -- none this week

### C. CONSENT CALENDAR
1. **2023-01 COH Dietetics Didactic Program (BS) Expansion to Meridian -** no catalog proposal required, but UCC should review and endorse.

**D. UNFINISHED BUSINESS**

**Curriculum, Course, and Program Change Proposals:** none this week

**State Proposals for Endorsement:** none this week

**Other Business:** none


**E. "PARKING LOT" – proposals and other items awaiting resolution:** none

**F. NEW BUSINESS:** for consideration next week, April 19:

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #10](#) from Biomedical & Pharmaceutical Sciences for a new B.S. in Pharmaceutical and Cosmeceutical Sciences. *Contingent upon SBOE approval of State Proposal #[2023-xx.](#)*


**State Proposals for Endorsement:**

1. **[2023-xx COP BS in Pharmaceutical and Cosmeceutical Sciences](#)** *Corresponds to [UCC AY2024-25 Proposal #10](#).* Awaiting confirmation from KDHS to go ahead with this one.


**Other Business:** none this week


**G. FUTURE BUSINESS:**

2. **Interdisciplinary programs– placeholder; deferred until Fall 2023?**
   How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*


**H. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**April 20, 2023 – 3:00-5:00 p.m. via Zoom:** Join Zoom Meeting https://isu.zoom.us/j/84197901247
**AGENDA –**

## A. PRELIMINARIES
Attendance – Pre-notified Absences:
    Guests:

1. **Announcements:**

2. Council already **approved** the Minutes for April 13 2023 'virtual' meeting via email vote on 4/17/2023.

3. **Report from the Executive Committee:**
   a. Wesley Usyak was re-elected by his college to serve another term, so he <u>will</u> be UCC's Chair for next year.
   b. John Baker is retiring this year, so a replacement will be elected to fill his seat.
   c. Consider having Registrar's Office work over the summer to create short videos showing how to fill out a proposal form, what to look for before signing off, etc.

4. **Information from Academic Affairs:** none

5. **Current Subcommittee Activities**:
   a. General Education Requirements Committee (GERC) update
      i. Council already **approved** GERC Minutes for **April 11, 2023** via email vote on 4/17/2023.

   b. BAS Committee update
      i. BAS Committee Minutes for March 2023 – for UCC's acceptance

   c. Catalog Format Review Subcommittee update
      .

6. Information from the Chair: none

7. Information from the Faculty Senate and other Councils: none

8. Other related information or questions:

## B. INFORMATION ITEMS -- none this week

## C. CONSENT CALENDAR -- none this week

## D. UNFINISHED BUSINESS

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #10 from COP **Biomedical & Pharmaceutical Science**s for a new B.S. in Pharmaceutical and Cosmeceutical Sciences. *Contingent upon ISU and SBOE approval of State Proposal #2023-05.*

**State Proposals for Endorsement:**

1. 2023-05_COP BS in Pharmaceutical and Cosmeceutical Sciences *Corresponds to UCC AY2024-25 Proposal #10.*


**Other Business:  UCC representatives' role and proposal review**

**Discussion!**  What can we do to improve the process for developing proposals to eliminate confusion on how to fill out forms, expectations of involved parties, clarify roles of the UCC reps**,** and eliminate extra work for the Registrar's Office and the administrative assistant on the back end in fixing submitted proposals.


E. **"PARKING LOT" – proposals and other items awaiting resolution:**  none


F. **NEW BUSINESS:**  *for consideration next week, April 27*

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #5 from COT **Business & Support Services** and COB **Accounting & Information Systems** for a new BAS in Information Technology.  *Contingent upon ISU, IDCTE and SBOE approval of State Proposal # 2023-xx*

2. Proposal #6 from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management.  *Contingent upon ISU and SBOE approval of State Letter of Notification #2023-LON-xx*

3. Proposal #9 from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses, create new MA 2201 and MA 2209, delete MA 1104, MA 2204S, MA 2206, MA 2206S, and MA 2207.  *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal #2023-xx*


**State Proposals for Endorsement:**

1. 2023-LON-xx Request: CAL_Cultural Resources Mgmt Undergrad Certificate  *Corresponds to UCC Proposal #6*

2. 2023-xx_COT/COB_BAS in Information Technology Systems *Corresponds to UCC Proposal #5*

3. 2023-xx_COT_ITC in Medical Assisting  *Corresponds to UCC Proposal #9*


G. **FUTURE BUSINESS:**

2. **Interdisciplinary programs– placeholder; deferred until Fall 2023?**
   How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*


H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**April 27, 2023 – 3:00-5:00 p.m. via Zoom:** Join Zoom Meeting https://isu.zoom.us/j/86457748568
**AGENDA –**

A. **PRELIMINARIES**
   Attendance – Pre-notified Absences:
       Guests:

   1. **Announcements:**
      New UCC members elected for fall:
      - CAL - **Jessica Winston** in for Carmen Febles
      - CoH - **Camille Biorn** in for LaVona Andrew
      - CoSE - **Sherry Adams** in for Janet Loxterman
      - COT - **Mona Doan** in for John Baker

   2. Council already **approved** its Minutes for April 20, 2023 via email vote on 4/21/2023.

      a. Minutes for today's meeting **April 27, 2023** will be approved via email vote this week.

   3. **Report from the Executive Committee:**
      **Postponed until Fall 2023:**
      a. Proposal #5 for the new BAS in Information Technology and its corresponding State Proposal #2023-xx are not ready for consideration yet, postponed until Fall 2023.

      b. Proposal #23 from Dental Hygiene for the BS degree completion and accelerated AS to MS is postponed until Fall. Graduate Council's last meeting was Tuesday and they cannot review it until next semester. There are a few other concerns that need to be worked out.

   4. **Information from Academic Affairs:**

   5. **Current Subcommittee Activities**:
      a. General Education Requirements Committee (GERC) update
         i. Council already **approved** GERC's Minutes for March 28, 2023 via email vote on 4/24/2023.

         ii. GERC Minutes for April 25, 2023 – for UCC's acceptance

         iii. **Joanne Tokle** was re-elected to serve as **Chair** again next academic year.
             **Anna Grinath** will serve as **Executive Secretary**.
             Vice Chair elections will be held in the Fall once the rest of the members are known.
             Four vacant seats still remain to be filled on this committee.

         iv. GERC is updating its Assessment Plan template; a couple of GERC members are piloting the new template with their own courses, will provide feedback in the next week or so.

         v. Objective 2 ORC Report April 2023 - ready for UCC's acceptance
             The Objective 1 ORC Report will be forthcoming in the fall.

      b. BAS Committee update

      c. Catalog Format Review Subcommittee update

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6.  Information from the Chair:

7.  Information from the Faculty Senate and other Councils:

8.  Other related information or questions:

**B. INFORMATION ITEMS** -- none this week

**C. CONSENT CALENDAR** -- none this week

**D. UNFINISHED BUSINESS**

**Curriculum, Course, and Program Change Proposals:**

1.  Proposal #6 from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management. *Contingent upon ISU and SBOE approval of State Letter of Notification #2023-LON-02*

2.  Proposal #9 from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses, create new MA 2201 and MA 2209, delete MA 1104, MA 2204S, MA 2206, MA 2206S, and MA 2207. *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal #2023-xx*

**State Proposals for Endorsement:**

1.  2023-LON-xx Request: CAL  Cultural Resources Mgmt Undergrad Certificate  *Corresponds to UCC Proposal #6*

2.  2023-xx  COT  ITC in Medical Assisting  *Corresponds to UCC Proposal #9*

**Other Business:**

**E. "PARKING LOT" – proposals and other items awaiting resolution:** none

**F. NEW BUSINESS:**  none, everything that has come in has been taken care of this semester. Great job, everyone!!
Departments have all summer and early fall to work on their proposals, which gives them plenty of time to carefully consider what they want to do with their programs and the ramifications of the changes.

**G. FUTURE BUSINESS:**

**2. Interdisciplinary programs– placeholder; deferred until Fall 2023?**
How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

**H. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**August 31, 2023 – 3:00-5:00 p.m. via Zoom:** Join Zoom Meeting https://isu.zoom.us/j/84632654628
**AGENDA –**

A. **PRELIMINARIES**
   Attendance – Pre-notified Absences:
       Guests:

   1. Introductions and Announcements:
       Welcome back to new semester everyone, and welcome to new UCC members:
       ● CAL - **Jessica Winston** replacing Carmen Febles
       ● CoH - **Camille Biorn** replacing LaVona Andrew
       ● CoSE - **Sherry Adams** replacing Janet Loxterman
       ● COT - **Mona Doan** replacing John Baker

   2. UCC 101: Getting Started

   3. Council already **approved** its Minutes for **April 27, 2023** via email vote on 4/27/2023.

   4. Report from the Executive Committee: met Tuesday, August 29

   5. Information from Academic Affairs:

   6. Current Subcommittee Activities:
       a. General Education Requirements Committee (GERC) update - met Tuesday, August 29

       b. BAS Committee update

       c. Catalog Format Review Subcommittee update

   7. Information from the Chair:

   8. Information from the Faculty Senate and other Councils:

   9. Other related information or questions:

B. **INFORMATION ITEMS** -- none this week

C. **CONSENT CALENDAR** – none this week

D. **UNFINISHED BUSINESS**

   **Curriculum, Course, and Program Change Proposals:** none this week

   **State Proposals for Endorsement:** none this week

   **Other Business:** none this week

E. **NEW BUSINESS:**

   **Curriculum, Course, and Program Change Proposals:**

1. Proposal #24 from **Marketing and Management** to add TGE 1140 as a pre-requisite option for MGT 2216 and eliminate Junior standing requirement for MGT 3312. *No concerns from GERC's perspective.*

**State Proposals for Endorsement:**

**Other Business:**

F    **"PARKING LOT" – proposals and other items awaiting resolution:**

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #5 from COT and COB for the new BAS in Information Technology and its corresponding State Proposal #2023-xx  are not ready for consideration yet.

2. Proposal #6 from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management.  *Contingent upon ISU and SBOE approval of State Letter of Notification #2023-LON-02*

3. Proposal #9 from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses, create new MA 2201 and MA 2209, delete MA 1104, MA 2204S, MA 2206, MA 2206S, and MA 2207.  *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal #2023-xx*

4. Proposal #23 from COH **Dental Hygiene** for the BS degree completion and accelerated AS to MS is postponed until Fall.  There were a few concerns that need to be worked out.

**State Proposals for Endorsement:**

1. 2023-xx BAS - Information Technology Systems  *Corresponds to Proposal #5*

2. 2023-LON-xx Request: CAL  Cultural Resources Mgmt Undergrad Certificate  *Corresponds to Proposal #6*

3. 2023-xx  COT  ITC in Medical Assisting  *Corresponds to Proposal #9*

4. 2023-xx COH Dental Hygiene Bachelor's Degree Completion with Online Program Fee  *Corresponds to Proposal #23*

5. 2023-xx COH Dental Hygiene accelerated Associate to MS bridge program with Online Program Fee  *Corresponds to Proposal #23*

G.  **FUTURE BUSINESS:**

2.  **Interdisciplinary programs– placeholder; deferred until Fall 2023?**
     How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

H.  **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**September 7, 2023** – **No meeting this week** ~~3:00-5:00 p.m. via Zoom:~~ ~~Join Zoom Meeting~~
~~https://isu.zoom.us/j/84198752459~~
**AGENDA –**


A. **PRELIMINARIES**
Attendance – Pre-notified Absences:
Guests:


1. Announcements:  Welcome to new ASISU member **Ella Bunde**!!

2. Minutes for **August 31, 2023** for approval

3. Report from the Executive Committee: did not meet this week

4. Information from Academic Affairs:  none

5. Current Subcommittee Activities:
    a.  General Education Requirements Committee (GERC) update - met Tuesday, August 29
        Minutes will be forthcoming next week for UCC's review and acceptance

    b.  BAS Committee update:  none

    c.  Catalog Format Review Subcommittee update: none
        .
6. Information from the Chair:

7. Information from the Faculty Senate and other Councils:

8. Other related information or questions:


B. **INFORMATION ITEMS** -- none this week

C. **CONSENT CALENDAR** – none this week

D. **UNFINISHED BUSINESS**

   **Curriculum, Course, and Program Change Proposals:**

   1. Proposal #24 from **Marketing and Management** to add TGE 1140 as a pre-requisite option for MGT 2216 and eliminate Junior standing requirement for MGT 3312.  *No concerns from GERC's perspective.*

   **State Proposals for Endorsement:**   none this week

   **Other Business:**   none this week


E. **NEW BUSINESS:**  *[becomes Unfinished Business next week for consideration/vote]*

   **Curriculum, Course, and Program Change Proposals:**

1. Proposal #4 from COB **Business Administration** to remove all emphases from the BBA program: emphases in Data Analytics, Operations Management, Entrepreneurship/Small Business, and Human Resources Management from the Accounting, Economics, Finance, General Business, Management and Marketing BBA programs. *Requires OSBE acceptance of Letter of Notification #2023-LON-xx*.

2. Proposal #16 from CAL **Psychology** for course and curriculum updates and to create new course PSYC 4420. *Changes affect Graduate Catalog; separate proposal submitted to Grad Council.*

3. Proposal #29 from COH **Communication Sciences and Disorders** to create new courses CSD 4421 and CSD 4422 to provide the necessary didactic and clinical coursework for students to apply for Speech-Language Pathology Assistant professional certification.

**State Proposals for Endorsement:**

1. 2023 LON Request: COB Discontinue all BBA Emphases  *Corresponds to Proposal #4*

**Other Business:**  none this week

F   **"PARKING LOT" – proposals and other items awaiting resolution:**

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #5 from COT and COB for the new BAS in Information Technology and its corresponding State Proposal #2023-xx  are not ready for consideration yet.

2. Proposal #6 from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management. *Contingent upon ISU and SBOE approval of State Letter of Notification #2023-LON-02*

3. Proposal #9 from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses, create new MA 2201 and MA 2209, delete MA 1104, MA 2204S, MA 2206, MA 2206S, and MA 2207. *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal #2023-xx*

4. Proposal #23 from COH **Dental Hygiene** for the BS degree completion and accelerated AS to MS is postponed until Fall. There were a few concerns that need to be worked out.

**State Proposals for Endorsement:**

1. 2023-xx BAS - Information Technology Systems *Corresponds to Proposal #5*

2. 2023-LON-xx Request: CAL  Cultural Resources Mgmt Undergrad Certificate  *Corresponds to Proposal #6*

3. 2023-xx  COT  ITC in Medical Assisting  *Corresponds to Proposal #9*

4. 2023-xx COH Dental Hygiene Bachelor's Degree Completion with Online Program Fee  *Corresponds to Proposal #23*

5. 2023-xx COH Dental Hygiene accelerated Associate to MS bridge program with Online Program Fee *Corresponds to Proposal #23*

**G. FUTURE BUSINESS:**

1. **Interdisciplinary programs– placeholder; deferred until Fall 2023?**
   How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

**H. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**September 14, 2023 – 3:00-5:00 p.m. via Zoom**
**AGENDA –**

A. **PRELIMINARIES**
Attendance:
    Pre-notified Absences:  Catherine Read
    Guests:

1.  Announcements:  Welcome to new ASISU member **Ella Bunde**!

2.  Minutes for **August 31, 2023** for approval

3.  Report from the Executive Committee:

4.  Information from Academic Affairs:

5.  Current Subcommittee Activities:
    a.  General Education Requirements Committee (GERC) update -
        i)  GERC Minutes for **August 29, 2023** – for UCC's review and acceptance

    b.  BAS Committee update:

    c.  Catalog Format Review Subcommittee update:
                                                                        .
6.  Information from the Chair:

7.  Information from the Faculty Senate and other Councils:

8.  Other related information or questions:

B. **INFORMATION ITEMS** -- none this week

C. **CONSENT CALENDAR** – none this week

D. **UNFINISHED BUSINESS**

**Curriculum, Course, and Program Change Proposals:**

1.  Proposal #4 from COB **Business Administration** to remove all emphases from the BBA program: emphases in Data Analytics, Operations Management, Entrepreneurship/Small Business, and Human Resources Management from the Accounting, Economics, Finance, General Business, Management and Marketing BBA programs.  *Requires OSBE acceptance of Letter of Notification #2023-LON-07.*

2.  Proposal #16 from CAL **Psychology** for course and curriculum updates and to create new course PSYC 4420.  *Changes affect Graduate Catalog; separate proposal submitted to Grad Council.*

3.  Proposal #24 from COB **Marketing and Management** to add TGE 1140 as a pre-requisite option for MGT 2216 and eliminate Junior standing requirement for MGT 3312.  *No concerns from GERC's perspective.*

4. Proposal #29 from COH **Communication Sciences and Disorders** to create new courses CSD 4421 and CSD 4422 to provide the necessary didactic and clinical coursework for students to apply for Speech-Language Pathology Assistant professional certification.

**State Proposals for Endorsement:**

1. 2023-LON-07: COB Discontinue all BBA Emphases  *Corresponds to Proposal #4*

**Other Business:**   none this week

E.  **NEW BUSINESS:**  *[becomes Unfinished Business next week for consideration/vote]*

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #7 from Student Success Center's **University Honors** program to create two new courses HONS 1100 and HONS 3392.

**State Proposals for Endorsement:**  none this week

**Other Business:**  none this week

F  **"PARKING LOT" – proposals and other items awaiting resolution:**

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #5 from COT and COB for the new BAS in Information Technology and its corresponding State Proposal #2023-xx  are not ready for consideration yet.

2. Proposal #6 from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management.  *Contingent upon ISU and SBOE approval of State Letter of Notification #2023-LON-02*

3. Proposal #9 from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses, create new MA 2201 and MA 2209, delete MA 1104, MA 2204S, MA 2206, MA 2206S, and MA 2207.  *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal #2023-xx*

4. Proposal #23 from COH **Dental Hygiene** for the BS degree completion and accelerated AS to MS is postponed until Fall.  There were a few concerns that need to be worked out.

**State Proposals for Endorsement:**

1. 2023-xx BAS - Information Technology Systems  *Corresponds to Proposal #5*

2. 2023-LON-xx Request: CAL  Cultural Resources Mgmt Undergrad Certificate  *Corresponds to Proposal #6*

3. 2023-xx  COT  ITC in Medical Assisting  *Corresponds to Proposal #9*

4. 2023-xx COH Dental Hygiene Bachelor's Degree Completion with Online Program Fee *Corresponds to Proposal #23*

5. 2023-xx COH Dental Hygiene accelerated Associate to MS bridge program with Online Program Fee *Corresponds to Proposal #23*

## G. FUTURE BUSINESS:

1. **Interdisciplinary programs– placeholder; deferred until Fall 2023?**
   How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

## H. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**
**September 21, 2023 – 3:00-5:00 p.m. via Zoom**
**AGENDA –**


A. **PRELIMINARIES**
   Attendance:
       Pre-notified Absences:
       Guests:


   1. Announcements:

   2. Minutes for **September 14, 2023** for approval

   3. Report from the Executive Committee:

   4. Information from Academic Affairs:

   5. Current Subcommittee Activities:
       a. General Education Requirements Committee (GERC) update -
           i)

       b. BAS Committee update:

       c. Catalog Format Review Subcommittee update:
                                                                    .
   6. Information from the Chair:

   7. Information from the Faculty Senate and other Councils:

   8. Other related information or questions:


B. **INFORMATION ITEMS** -- none this week

C. **CONSENT CALENDAR** – none this week

D. **UNFINISHED BUSINESS**

   **Curriculum, Course, and Program Change Proposals:**

   1. Proposal #4 from COB **Business Administration** to remove all emphases from the BBA program:
      emphases in Data Analytics, Operations Management, Entrepreneurship/Small Business, and Human
      Resources Management from the Accounting, Economics, Finance, General Business, Management
      and Marketing BBA programs. *Requires OSBE acceptance of Letter of Notification #2023-LON-07.*

   2. Proposal #7 from Student Success Center's **University Honors** program to create two new courses
      HONS 1100 and HONS 3392.

   3. Proposal #24 from COB **Marketing and Management** to add TGE 1140 as a pre-requisite option for
      MGT 2216 and eliminate Junior standing requirement for MGT 3312. *No concerns from GERC's
      perspective.*

**State Proposals for Endorsement:**

1.  2023-LON-07: COB Discontinue all BBA Emphases  *Corresponds to Proposal #4*


**Other Business:**  none this week


E.  **NEW BUSINESS:**  *[becomes Unfinished Business next week for consideration/vote]*

**Curriculum, Course, and Program Change Proposals:**

1.  Proposal #37 from KDHS **Mindfulness program** to update course semester offerings and prerequisites for existing DHS courses.  *Changes affect Graduate Catalog.*

2.  Proposal #39 from CAL **Sociology, Social Work and Criminology** to update courses, prerequisites, and curriculum in the Social Work programs, renumber SOWK 2272 to 3371, create new courses

3.  Proposal #41 from CAL **Art** and COE **Teaching and Educational Studies** to update the 45-credit Art teaching endorsement requirements to match current Art BA/BFA curriculum.


**State Proposals for Endorsement:**  none this week


**Other Business:**  none this week


F  **"PARKING LOT" – proposals and other items awaiting resolution:**

**Curriculum, Course, and Program Change Proposals:**

1.  Proposal #5 from COT and COB for the new BAS in Information Technology and its corresponding State Proposal #2023-xx  are not ready for consideration yet.

2.  Proposal #6 from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management.  *Contingent upon ISU and SBOE approval of State Letter of Notification #2023-LON-02*

3.  Proposal #9 from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses, create new MA 2201 and MA 2209, delete MA 1104, MA 2204S, MA 2206, MA 2206S, and MA 2207.  *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal #2023-xx*

4.  Proposal #23 from COH **Dental Hygiene** for the BS degree completion and accelerated AS to MS is postponed until Fall.  There were a few concerns that need to be worked out.


**State Proposals for Endorsement:**

1.  2023-xx BAS - Information Technology Systems  *Corresponds to Proposal #5*

2.  2023-LON-xx Request: CAL  Cultural Resources Mgmt Undergrad Certificate  *Corresponds to Proposal #6*

3.  2023-xx_COT_ITC in Medical Assisting  *Corresponds to Proposal #9*

4.  2023-xx COH Dental Hygiene Bachelor's Degree Completion with Online Program Fee  *Corresponds to Proposal #23*

5.  2023-xx COH Dental Hygiene accelerated Associate to MS bridge program with Online Program Fee  *Corresponds to Proposal #23*


**G.  FUTURE BUSINESS:**

1.  **Interdisciplinary programs– placeholder; deferred until Fall 2023?**
    How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*


**H.  ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**September 28, 2023 – 3:00-5:00 p.m. via Zoom:** Join Zoom Meeting https://isu.zoom.us/j/84198752459
**AGENDA –**

A. **PRELIMINARIES**
Attendance:
Pre-notified Absences: Ines Jindra, Erin Berry
Guests:

1. Announcements:

2. Minutes for **September 14, 2023** were approved via email vote. No meeting on September 21, 2023.

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update -
      i) GERC Minutes for September 12, 2023 for UCC's acceptance

   b. BAS Committee update:

   c. Catalog Format Review Subcommittee update:
                                                              .
6. Information from the Chair:

7. Information from the Faculty Senate and other Councils:

8. Other related information or questions:

B. **INFORMATION ITEMS** -- none this week

C. **CONSENT CALENDAR** – none this week

D. **UNFINISHED BUSINESS**

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #4 from COB **Business Administration** to remove all emphases from the BBA program: emphases in Data Analytics, Operations Management, Entrepreneurship/Small Business, and Human Resources Management from the Accounting, Economics, Finance, General Business, Management and Marketing BBA programs. *Requires OSBE acceptance of Letter of Notification #2023-LON-07.*

2. Proposal #7 from Student Success Center's **University Honors** program to create two new courses HONS 1100 and HONS 3392.

3. Proposal #24 from COB **Marketing and Management** to add TGE 1140 as a pre-requisite option for MGT 2216 and eliminate Junior standing requirement for MGT 3312. *No concerns from GERC's perspective.*

4. [Proposal #37](#) from KDHS **Mindfulness program** to update course semester offerings and prerequisites for existing DHS courses. *Changes affect Graduate Catalog.*

5. [Proposal #39](#) from CAL **Sociology, Social Work and Criminology** to update courses, prerequisites, and curriculum in the Social Work programs, renumber SOWK 2272 to 3371, create new courses

6. [Proposal #41](#) from CAL **Art** and COE **Teaching and Educational Studies** to update the 45-credit Art teaching endorsement requirements to match current Art BA/BFA curriculum.

**State Proposals for Endorsement:**

1. [2023-LON-07 Request: COB Discontinue all BBA Emphases](#)  *Corresponds to [Proposal #4](#)*

**Other Business:**  none this week

E. **NEW BUSINESS:**  *[becomes Unfinished Business next week for consideration/vote]*

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #21](#) from COT **Health Occupations** to eliminate the Traditional and Veteran to Nurse options in the Practical Nursing program in accordance with recent changes to Veterans Affairs requirements. Also delete PNUR 1150 thru 1158 courses dedicated to the Vet to Nurse option. *Contingent upon ISU, IDCTE, and SBOE approval of State Letter of Notification #[2023-LON-xx](#)*

2. [Proposal #26](#) from COSE **Electrical and Computer Engineering** to change course offering semesters for ECE 4420 and 4420L, delete ECE 4440 and ECE 4440L, and reduce total required credits from 121 to 120. *Changes affect Graduate Catalog.*

3. [Proposal #43](#) from COT **Technical** department to remove ECON 1101, 2201 or 2202 as required Gen Ed Objective 6 courses for the AAS in Civil Engineering Technology, leaving that Objective open to students' discretion.

4. [Proposal #44](#) from COT **Business & Support Services** to remove BIOL 1101 & BIOL 1101L as Objective 5 General Education options from the AAS in Early Childhood Care and Education, leaving BIOL 1100 as the required course to fulfill that Objective.

5. [Proposal #46](#) from COT **Technical** department to change TGE 1150 from a required course to recommended in the AAS, ITS, and BTC in Information Technology Systems.

**State Proposals for Endorsement:**

1. [2023-LON-xx Request: COT Discontinue Traditional and Veteran to Nurse Options from ITC Practical Nursing](#)  *Corresponds to [Proposal #21](#)*

**Other Business:**  none this week

F  **"PARKING LOT" – proposals and other items awaiting resolution:**

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #5 from COT and COB for the new BAS in Information Technology and its corresponding State Proposal #2023-xx  are not ready for consideration yet.

2. Proposal #6 from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management.  *Contingent upon ISU and SBOE approval of State Letter of Notification #2023-LON-02*

3. Proposal #9 from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses, create new MA 2201 and MA 2209, delete MA 1104, MA 2204S, MA 2206, MA 2206S, and MA 2207.  *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal #2023-xx*

4. Proposal #23 from COH **Dental Hygiene** for the BS degree completion and accelerated AS to MS is postponed until Fall.  There were a few concerns that need to be worked out.

**State Proposals for Endorsement:**

1. 2023-xx BAS - Information Technology Systems  *Corresponds to Proposal #5*

2. 2023-LON-xx Request: CAL  Cultural Resources Mgmt Undergrad Certificate  *Corresponds to Proposal #6*

3. 2023-xx  COT  ITC in Medical Assisting  *Corresponds to Proposal #9*

4. 2023-xx COH Dental Hygiene Bachelor's Degree Completion with Online Program Fee  *Corresponds to Proposal #23*

5. 2023-xx COH Dental Hygiene accelerated Associate to MS bridge program with Online Program Fee  *Corresponds to Proposal #23*

G. **FUTURE BUSINESS:**

1. **Interdisciplinary programs– placeholder; deferred until Fall 2023?**
    How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**October 5, 2023 – 3:00-5:00 p.m. via Zoom:**
**AGENDA –**

A. **PRELIMINARIES**
Attendance:
Pre-notified Absences: Ella Bunde, Bob Houghton, Ben Bolin
Guests: none

1. Announcements:

2. Minutes for **September 28, 2023**.for approval.

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update - meets next week

   b. BAS Committee update:
      i) BAS Committee Minutes April 18 2023 - for UCC's acceptance

   c. Catalog Format Review Subcommittee update:
      .

6. Information from the Chair:

7. Information from the Faculty Senate and other Councils:

8. Other related information or questions:

B. **INFORMATION ITEMS** -- none this week

C. **CONSENT CALENDAR** – none this week

D. **UNFINISHED BUSINESS**

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #21 from COT **Health Occupations** to eliminate the Traditional and Veteran to Nurse options in the Practical Nursing program in accordance with recent changes to Veterans Affairs requirements. Also delete PNUR 1150 thru 1158 courses dedicated to the Vet to Nurse option. *Contingent upon ISU, IDCTE, and SBOE approval of State Letter of Notification #2023-LON-xx*

2. Proposal #26 from COSE **Electrical and Computer Engineering** to change course offering semesters for ECE 4420 and 4420L, delete ECE 4440 and ECE 4440L, and reduce total required credits from 121 to 120. *Changes affect Graduate Catalog.*

3. Proposal #43 from COT **Technical** department to remove ECON 1101, 2201 or 2202 as required Gen Ed Objective 6 courses for the AAS in Civil Engineering Technology, leaving that Objective open to students' discretion.

4. [Proposal #44](#) from COT **Business & Support Services** to remove BIOL 1101 & BIOL 1101L as Objective 5 General Education options from the AAS in Early Childhood Care and Education, leaving BIOL 1100 as the required course to fulfill that Objective.

5. [Proposal #46](#) from COT **Technical** department to change TGE 1150 from a required course to recommended in the AAS, ITS, and BTC in Information Technology Systems.

**State Proposals for Endorsement:**

1. [2023-LON-xx Request: COT Discontinue Traditional and Veteran to Nurse Options from ITC Practical Nursing](#) *Corresponds to [Proposal #21](#)*

**Other Business:** none this week

E. **NEW BUSINESS:** *[becomes Unfinished Business next week for consideration/vote]*

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #2](#) from COB **Marketing & Management** to create a new 9-credit Academic Certificate in Supply Chain Management, including new courses MGT 4451 Logistics Management and MGT 4452 Procurement and Supply Management. *Requires OSBE acceptance of Letter of Notification #[2023-LON-08](#)*

2. [Proposal #14](#) from COH **Radiographic Science** to update courses and curriculum, split RS 4450 into two by adding new RS 4455, delete RS 3320.

3. [Proposal #28](#) from COSE **Computer Science** to update course prerequisites and curriculum, add new courses CS 3309. 3310, 3311, 3318, 4439, 4441, and 4476; to delete CS 2263 and 3316; and to create a new BS in Software Engineering. *Changes affect Graduate Catalog. Requires SBOE approval of State Proposal #2023-xx.*

4. [Proposal #49](#) from COH **Fire Services Administration** to change FSA 4409 from variable to fixed 3 credits, add 6 upper division credits to the AS degree program requirements.

**State Proposals for Endorsement:**

1. [2023-LON-08: COB Supply Chain Management Academic Certificate](#) *Corresponds to [Proposal #2](#).*

2. 2023-xx: COSE BS in Software Engineering. *Corresponds to [Proposal #28](#).*

**Other Business:** none this week

F **"PARKING LOT"** – proposals and other items awaiting resolution:

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #5](#) from COT and COB for the new BAS in Information Technology and its corresponding State Proposal #[2023-xx](#) are not ready for consideration yet.

2. [Proposal #6](#) from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management. *Contingent upon ISU and SBOE approval of State Letter of Notification #2023-LON-02*

3. [Proposal #9](#) from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses, create new MA 2201 and MA 2209, delete MA 1104, MA 2204S, MA 2206, MA 2206S, and MA 2207. *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal #2023-xx*

4. [Proposal #23](#) from COH **Dental Hygiene** for the BS degree completion and accelerated AS to MS is postponed until Fall. There were a few concerns that need to be worked out.

**State Proposals for Endorsement:**

1. [2023-xx BAS - Information Technology Systems](#) *Corresponds to Proposal #5*

2. [2023-LON-xx Request: CAL Cultural Resources Mgmt Undergrad Certificate](#) *Corresponds to Proposal #6*

3. [2023-xx COT ITC in Medical Assisting](#) *Corresponds to Proposal #9*

4. [2023-xx COH Dental Hygiene Bachelor's Degree Completion](#) with Online Program Fee *Corresponds to Proposal #23*

5. [2023-xx COH Dental Hygiene accelerated Associate to MS bridge program](#) with Online Program Fee *Corresponds to Proposal #23*

## G. FUTURE BUSINESS:

**1. Interdisciplinary programs– placeholder; deferred until Fall 2023?**
How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

## H. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**
**October 12, 2023 – 3:00-5:00 p.m. via Zoom:**
**AGENDA –**


A. **PRELIMINARIES**
   Attendance:
       Pre-notified Absences: Jessica Winston
       Guests: none


1. Announcements:

2. Minutes for **October 5, 2023**.for approval.

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
       i) GERC Minutes for September 26, 2023 – for UCC's acceptance
       ii) Objective 1 Review Committee Report Spring 2023 – for UCC's acceptance, with the note that GERC will revisit the assessment process in a future meeting.

   b. BAS Committee update:

   c. Catalog Format Review Subcommittee update:
                                                                    .

6. Information from the Chair:

7. Information from the Faculty Senate and other Councils:

8. Other related information or questions:


B. **INFORMATION ITEMS** -- none this week

C. **CONSENT CALENDAR** – none this week

D. **UNFINISHED BUSINESS**

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #2 from COB **Marketing & Management** to create a new 9-credit Academic Certificate in Supply Chain Management, including new courses MGT 4451 Logistics Management and MGT 4452 Procurement and Supply Management. *Requires OSBE acceptance of Letter of Notification #2023-LON-08*

2. Proposal #14 from COH **Radiographic Science** to update courses and curriculum, split RS 4450 into two by adding new RS 4455, delete RS 3320.

3. Proposal #28 from COSE **Computer Science** to update course prerequisites and curriculum, add new courses CS 3309. 3310, 3311, 3318, 4439, 4441, and 4476; to delete CS 2263 and 3316; and to create

a new BS in Software Engineering.  *Changes affect Graduate Catalog.  Requires SBOE approval of State Proposal #2023-06*.

4. Proposal #49 from COH **Fire Services Administration** to change FSA 4409 from variable to fixed 3 credits, add 6 upper division credits to the AS degree program requirements.

**State Proposals for Endorsement:**

1. 2023-LON-08: COB Supply Chain Management Academic Certificate *Corresponds to Proposal #2*.

2. 2023-06 COSE BS in Software Engineering.. *Corresponds to Proposal #28*.

**Other Business:**   none this week

E. **NEW BUSINESS:**  *[becomes Unfinished Business next week for consideration/vote]*

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #27 from CAL **English** to update ENGL course descriptions and curriculum, create new courses ENGL 3354, 3355, 4471, 4475; delete AMST 1100, ENGL 2212 (keep ANTH 2212), ENGL 3341, ENGL 4467, ENGL/ANTH 4490, ENGL 4492; and eliminate the Minor in Folklore.  *Changes affect Graduate Catalog.  Contingent upon GERC approval of Gen Ed course changes and deletion of ENGL 2212 from Gen Ed program.  Contingent upon OSBE acceptance of #2023-LON-09 to discontinue the Folklore Minor.*

2. Proposal #31 from COT **Business & Support Services** to update credits, grading, semester offering and course description for TGE 1158.

3. Proposal #42 from COT **Technical** Department to streamline the ATC in Robotics and Communications Systems Engineering Technology from 93 credits down to 55 credits in response to the recent mandate from SBOE that an Advanced Technical Certificate cannot require more than 59 credits.  *Requires Letter of Notification to OSBE and IDCTE, with Program Profile B attachment.*

4. Proposal #48 from COH **Homeland Security and Emergency Management** to update HSEM courses and curriculum, and require a grade of C or better.

5. Proposal #56 from COSE **Mechanical and Engineering** to change ME 4440 prerequisite from ME 3325 to ME 3323.\

6. Proposal #58 from COH **Homeland Security and Emergency Management** to change EMS 4409 Internship course from variable 1-6 credits to fixed 3 credits.

7. Proposal #59 from CAL **Art** for minor course and curriculum updates, and to delete ART 3324 American Art.

**State Proposals for Endorsement:**

1. 2023-LON-09 Request CAL Discontinue Folklore Minor.  *Corresponds to Proposal #27*.

**Other Business:**   none this week

**F "PARKING LOT" – proposals and other items awaiting resolution:**

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #5 from COT and COB for the new BAS in Information Technology and its corresponding State Proposal #2023-07  are not ready for consideration yet.

2. Proposal #6 from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management.  *Contingent upon ISU and SBOE approval of State Letter of Notification #2023-LON-02*

3. Proposal #9 from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses, create new MA 2201 and MA 2209, delete MA 1104, MA 2204S, MA 2206, MA 2206S, and MA 2207.  *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal #2023-08*

4. Proposal #23 from COH **Dental Hygiene** for the BS degree completion and accelerated AS to MS is postponed until Fall.  There were a few concerns that need to be worked out.


**State Proposals for Endorsement:**

1. 2023-07 BAS - Information Technology Systems  *Corresponds to Proposal #5*

2. 2023-LON-02 Request: CAL  Cultural Resources Mgmt Undergrad Certificate  *Corresponds to Proposal #6*

3. 2023-08  COT  ITC in Medical Assisting  *Corresponds to Proposal #9*

4. 2023-09 COH Dental Hygiene Bachelor's Degree Completion with Online Program Fee  *Corresponds to Proposal #23*

5. 2023-10 COH Dental Hygiene accelerated Associate to MS bridge program with Online Program Fee *Corresponds to Proposal #23*


**G. FUTURE BUSINESS:**

**1. Interdisciplinary programs– placeholder; deferred until Fall 2023?**
How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*


**H. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**October 19, 2023 – 3:00-5:00 p.m. via Zoom:**
**AGENDA –**


A. **PRELIMINARIES**
   Attendance:
       Pre-notified Absences:
       Guests: none


   1. Announcements:

   2. Minutes for **October 5, 2023**.for approval.

   3. Report from the Executive Committee:

   4. Information from Academic Affairs:

   5. Current Subcommittee Activities:
      a. General Education Requirements Committee (GERC) update
         i) GERC Minutes for September 26, 2023 – for UCC's acceptance
         ii) Objective 1 Review Committee Report Spring 2023 – for UCC's acceptance, with the note that GERC will revisit the assessment process in a future meeting.

      b. BAS Committee update:

      c. Catalog Format Review Subcommittee update:
      .

   6. Information from the Chair:

   7. Information from the Faculty Senate and other Councils:

   8. Other related information or questions:
      a. **Motion:** to create a new standing subcommittee of UCC to oversee interdisciplinary degree completion programs for returning students, based on the BAS Committee's format and process. Interim Chair will be Bob Houghton, and faculty members will be appointed from each college. College of Business will act as the host college.


B. **INFORMATION ITEMS** -- none this week

C. **CONSENT CALENDAR** – quick explanation

   1. Proposal #31 from COT **Business & Support Services** to update credits, grading, semester offering and course description for TGE 1158.

   2. Proposal #48 from COH **Homeland Security and Emergency Management** to update HSEM courses and curriculum, and require a grade of C or better.

   3. Proposal #49 from COH **Fire Services Administration** to change FSA 4409 from variable to fixed 3 credits, add 6 upper division credits to the AS degree program requirements.

4. [Proposal #56](#) from COSE **Mechanical and Engineering** to change ME 4440 prerequisite from ME 3325 to ME 3323.

5. [Proposal #58](#) from COH **Homeland Security and Emergency Management** to change EMS 4409 Internship course from variable 1-6 credits to fixed 3 credits.

## D. UNFINISHED BUSINESS

**Curriculum, Course, and Program Change Proposals:**

6. [Proposal #2](#) from COB **Marketing & Management** to create a new 9-credit Academic Certificate in Supply Chain Management, including new courses MGT 4451 Logistics Management and MGT 4452 Procurement and Supply Management. *Requires OSBE acceptance of Letter of Notification #2023-LON-08 to create the new certificate.*

7. [Proposal #14](#) from COH **Radiographic Science** to update courses and curriculum, split RS 4450 into two by adding new RS 4455, delete RS 3320.

8. [Proposal #27](#) from CAL **English** to update ENGL course descriptions and curriculum, create new courses ENGL 3354, 3355, 4471, 4475; delete AMST 1100, ENGL 2212 (keep ANTH 2212), ENGL 3341, ENGL 4467, ENGL/ANTH 4490, ENGL 4492; and eliminate the Minor in Folklore. *Changes affect Graduate Catalog.* **Contingent upon GERC approval of Gen Ed course changes and deletion of ENGL 2212 from Gen Ed program.** *Requires OSBE acceptance of Letter of Notifiation #2023-LON-09 to discontinue the Folklore Minor..*

9. [Proposal #28](#) from COSE **Computer Science** to update course prerequisites and curriculum, add new courses CS 3309, 3310, 3311, 3318, 4439, 4441, and 4476; to delete CS 2263 and 3316; and to create a new BS in Software Engineering. *Changes affect Graduate Catalog. Requires SBOE approval of State Proposal #2023-06.*

10. [Proposal #42](#) from COT **Technical** Department to streamline the ATC in Robotics and Communications Systems Engineering Technology from 93 credits down to 55 credits in response to the recent mandate from SBOE that an Advanced Technical Certificate cannot require more than 59 credits. *Requires Letter of Notification to OSBE and IDCTE, with Program Profile B attachment.*

11. [Proposal #59](#) from CAL **Art** for minor course and curriculum updates, and to delete ART 3324 American Art.

**State Proposals for Endorsement:**

1. [2023-LON-08: COB Supply Chain Management Academic Certificate](#) *Corresponds to [Proposal #2](#).*

2. [2023-LON-09 Request CAL Discontinue Folklore Minor](#). *Corresponds to [Proposal #27](#).*

3. [2023-06: COSE BS in Software Engineering](#). *Corresponds to [Proposal #28](#).*

**Other Business:** none this week

## E. NEW BUSINESS: *[becomes Unfinished Business next week for consideration/vote]*

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #13 from CAL **History** to create a new 12-credit interdisciplinary undergraduate certificate in Environmental Studies, and to change semester offerings for HIST 4430 and HIST 4432 from "D" to every other year. *Requires OSBE acceptance of Letter of Notification #2023-LON-11 to create the new certificate.*

2. Proposal #25 from COE **Teaching & Educational Studies** to update the 20-credit and 30-credit History Endorsements to align with Praxis II testing requirements to help graduates obtain certification.

3. Proposal #33 from COT **Business & Support Services** to update courses and curriculum in the Law Enforcement program..

4. Proposal #55 from COH **Dental Hygiene** for minor course title and descriptions changes to DENT 4422 and DENT 3319.

5. Proposal #61 from COP **Pharmacy** to change the grading options for PHAR 9981 from letter grades to satisfactory/unsatisfactory.

6. Proposal #65 from CAL **History** to change the course titles and descriptions for HIST 4416 and HIST 4491.

7. Proposal #68 from CAL **English & Philosophy** for minor course and curricular changes in the Professional Writing program, and to create a new 12-credit certificate in Technical Communication. *Requires OSBE acceptance of Letter of Notification #2023-LON-12 to create the new certificate.*


**State Proposals for Endorsement:**

1. 2023-LON-11 Request: CAL Environmental Studies Undergrad Certificate (under 30 credits) *Corresponds to Proposal #13*

2. 2023-LON-12 Request: CAL Technical Communication Certificate (12 credits) *Corresponds to Proposal #68*


**Other Business:** none this week


F **"PARKING LOT" – proposals and other items awaiting resolution:**

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #5 from COT and COB for the new BAS in Information Technology and its corresponding State Proposal #2023-07 are not ready for consideration yet.

2. Proposal #6 from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management. *Contingent upon ISU and SBOE approval of State Letter of Notification #2023-LON-02*

3. Proposal #9 from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses, create new MA 2201 and MA 2209, delete MA 1104, MA 2204S, MA 2206, MA 2206S, and MA 2207. *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal #2023-08*

4. Proposal #23 from COH **Dental Hygiene** for the BS degree completion and accelerated AS to MS is postponed until Fall. There were a few concerns that need to be worked out.

**State Proposals for Endorsement:**

1. 2023-07 BAS - Information Technology Systems  *Corresponds to Proposal #5*

2. 2023-LON-02 Request: CAL  Cultural Resources Mgmt Undergrad Certificate  *Corresponds to Proposal #6*

3. 2023-08  COT  ITC in Medical Assisting  *Corresponds to Proposal #9*

4. 2023-09 COH Dental Hygiene Bachelor's Degree Completion with Online Program Fee  *Corresponds to Proposal #23*

5. 2023-10 COH Dental Hygiene accelerated Associate to MS bridge program with Online Program Fee  *Corresponds to Proposal #23*

## G.  FUTURE BUSINESS:

**1.  Interdisciplinary programs– placeholder; deferred until Fall 2023?**
How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

## H.  ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**
**October 26, 2023 – 3:00-5:00 p.m. via Zoom:**
**AGENDA –**

A.  **PRELIMINARIES**
    Attendance:
        Pre-notified Absences: Ines Jindra
        Guests: none

    1.  Announcements:

    2.  Minutes for October 19, 2023 for approval.

    3.  Report from the Executive Committee:

    4.  Information from Academic Affairs:

    5.  Current Subcommittee Activities:
        a.  General Education Requirements Committee (GERC) update
            i)  GERC Minutes for October 10, 2023 – for UCC's acceptance

        b.  BAS Committee update:

        c.  Catalog Format Review Subcommittee update:
                                                                .
    6.  Information from the Chair:

    7.  Information from the Faculty Senate and other Councils:

    8.  Other related information or questions:
        Discussion:  standardize catalog in regards to experimental courses; every subject code needs a
            lower division and upper division experimental course.  Should it be a 1000 and 4000 level,
            or a 2000 and 3000 level pairing?

B.  **INFORMATION ITEMS** -- none this week

C.  **CONSENT CALENDAR** –

    1.  Proposal #33 from COT **Business & Support Services** to add LAWE 1100 and LAWE 1199, update
        courses and curriculum in the Law Enforcement program.

    2.  Proposal #59 from CAL **Art** for minor course and curriculum updates, and to delete ART 3324
        American Art.   Was tabled last time pending faculty vote count, which was subsequently provided.

    3.  Proposal #61 from COP **Pharmacy** to change the grading options for PHAR 9981 from letter grades
        to satisfactory/unsatisfactory in accordance with a new evaluation tool to meet national standards.

    4.  Proposal #65 from CAL **History** to change the course titles and descriptions for HIST 4416 and HIST
        4491. *Changes affect Graduate Catalog*.

**D. UNFINISHED BUSINESS**

**Curriculum, Course, and Program Change Proposals:**

1.  Proposal #13 from CAL **History** to create a new 12-credit interdisciplinary undergraduate certificate in Environmental Studies, and to change semester offerings for HIST 4430 and HIST 4432 from "D" to every other year. *Requires OSBE acceptance of Letter of Notification #2023-LON-11 to create the new certificate.*

2.  Proposal #25 from COE **Teaching & Educational Studies** to update the 20-credit and 30-credit History Endorsements to align with Praxis II testing requirements to help graduates obtain certification.

3.  Proposal #55 from COH **Dental Hygiene** for minor course title and descriptions changes to DENT 4422 and DENT 3319.

4.  Proposal #68 from CAL **English & Philosophy** for minor course and curricular changes in the Professional Writing program, and to create a new 12-credit certificate in Technical Communication. *Requires OSBE acceptance of Letter of Notification #2023-LON-12 to create the new certificate.*

**State Proposals for Endorsement:**

1.  2023-LON-11 Request: CAL Environmental Studies Undergrad Certificate (under 30 credits) *Corresponds to Proposal #13*

2.  2023-LON-12 Request: CAL Technical Communication Certificate (12 credits) *Corresponds to Proposal #68*

**Other Business:**   none this week

**E. "PARKING LOT" – proposals and other items awaiting resolution:**

**Curriculum, Course, and Program Change Proposals:**

1.  Proposal #5 from COT and COB for a new BAS in Information Technology *Contingent upon ISU and SBOE approval of State Proposal #2023-07.*

2.  Proposal #6 from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management. *Contingent upon ISU and SBOE approval of State Letter of Notification #2023-LON-02*

3.  Proposal #9 from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses and curriculum, create new MA 2201, MA 2209 and MA 2210, delete MA 1104, MA 2204. MA 2204S, MA 2206, MA 2206S, and MA 2207. *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal #2023-08*

4.  Proposal #23 from COH **Dental Hygiene** for a BS degree completion program and accelerated AS to MS pathway. **Graduate Council has approved the accelerated AS to MS pathway.** *Contingent upon ISU and SBOE approval of State Proposals #2023-09 and 2023-10.*

**State Proposals for Endorsement:**

1. 2023-07 COT/COB BAS Information Technology Systems  *Corresponds to Proposal #5* b=-2023-LON-02 Request: CAL  Cultural Resources Mgmt Undergrad Certificate  *Corresponds to Proposal #6*

2. 2023-08  COT  ITC in Medical Assisting  *Corresponds to Proposal #9*

3. 2023-xx COH Dental Hygiene Bachelor's Degree Completion with Online Program Fee  *Corresponds to Proposal #23*

4. 2023-xx COH Dental Hygiene accelerated Associate to MS bridge program with Online Program Fee *Corresponds to Proposal #23*

**F. NEW BUSINESS:**  *[becomes Unfinished Business next week for consideration/vote]*

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #17 from COT **Business & Support Services** for minor curriculum changes to Accounting Technology, Administrative Management Technology, Small Business Technology, and Hospitality Management programs.

2. Proposal #20 from CAL **Communication, Media, & Persuasion** for minor course and curriculum updates; to create five new 9-credit Certificates in Conflict Management, Advocacy, Sports Media, Social Media, and Digital Graphic Design; and to discontinue the Minor in Advocacy and Minor in Social Media.  *Contingent upon OSBE acceptance of Letter of Notification #2023-LON-13,a-f to create the new certificates.*

3. Proposal #22 from COT **Technical** department to update course description for GEMT 3313, reduce and streamline degree requirements in the Land Surveying certificate and BS in Surveying and Geomatics Engineering Technology program to better accommodate students with Associate degrees or from other states with different licensing requirements.

4. Proposal #40 from COT **Trade & Industrial** department to reduce selected AUTM, ACRR, and WELD course credits, streamline ATCs in Automotive Technology, Automotive Repair & Refinishing, CNC Operator, Machining Technology, and Welder-Fitter in accordance with recent SBOE mandate.  Also eliminate the ATC and AAS in On-Site Power Generation Technology and create a new 16-credit Specialized Certificate in On-Site Power Generation.  *Requires IDCTE and OSBE acceptance of Letter of Notification to be prepared later to streamline the ATCs, and approval of State Proposal #2023-05 for the new Specialized Certificate.*

5. Proposal #57 from CAL **Music** to create new course MUSA 3390 Applied Conducting and add MGT 1101 as an alternative Business elective to Commercial Music curriculum.

6. Proposal #62 from COT **Health Occupations** to update Respiratory Therapy program admission requirements, and update  pre-reqs and semester offerings for RESP courses.

7. Proposal #63 from COT **Health Occupations** to update admission requirements to the BS Health Services (BSHS) Health Occupations concentration.

**State Proposals for Endorsement:**

*Correspond to Proposal #20:*
   1. 2023-LON-13 Request: Conflict Mgmt certificate (interdisciplinary)

2. [2023-LON-13a Request: Digital Graphic Design certificate](#)

3. [2023-LON-13b Request: Sports Media Certificate](#)

4. [2023-LON-13c Request: Advocacy certificate](#)

5. [2023-LON-13d Request: discontinue Advocacy minor](#)

6. [2023-LON-13e Request: Social Media certificate](#)

7. [2023-LON-13f Request: discontinue Social Media minor](#)

8. [2023-05 COT Specialized Certificate On-Site Power Generation Technology (16 credits)](#). *Corresponds to [Proposal #40](#)*

**Other Business:** none this week

**G. FUTURE BUSINESS:**

**H. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**November 2, 2023 – 3:00-5:00 p.m. via Zoom:**
**AGENDA –**

**A. PRELIMINARIES**
    Attendance:
        Pre-notified Absences: Erin Berry, Ivory Fort
        Guests: none

1. Announcements:

2. Minutes for October 26, 2023 for approval.

3. Report from the Executive Committee:  did not meet in person; agreed by email to move easy proposals to today's Consent Calendar.

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
    a. General Education Requirements Committee (GERC) update – next meeting is Nov. 14

    b. BAS Committee update:

    c. Catalog Format Review Subcommittee update:
         .

6. Information from the Chair:

7. Information from the Faculty Senate and other Councils:

8. Other related information or questions:

**B. INFORMATION ITEMS** -- none this week

**C. CONSENT CALENDAR** –

1. Proposal #62 from COT **Health Occupations** to update Respiratory Therapy program admission requirements, and update  pre-reqs and semester offerings for RESP courses.

2. Proposal #63 from COT **Health Occupations** to update admission requirements to the BS Health Services (BSHS) Health Occupations concentration.

**D. UNFINISHED BUSINESS**

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #17 from COT **Business & Support Services** for minor curriculum changes to Accounting Technology, Administrative Management Technology, Small Business Technology, and Hospitality Management programs.

2. Proposal #20 from CAL **Communication, Media, & Persuasion** for minor course and curriculum updates; to create five new 9-credit Certificates in Conflict Management, Advocacy, Sports Media, Social Media, and Digital Graphic Design; and to discontinue the Minor in Advocacy and Minor in Social Media. ***Contingent upon Graduate Council's approval of changes to Accelerated Programs. Contingent upon OSBE acceptance of Letter of Notifications #2023-LON-13, 13a, 13b, 13c, 13d, 13e, & 13f to create the new certificates and to discontinue the minors.***

3. Proposal #22 from COT **Technical** department to update course description for GEMT 3313, reduce and streamline degree requirements in the Land Surveying certificate and BS in Surveying and Geomatics Engineering Technology program to better accommodate students with Associate degrees or from other states with different licensing requirements. *Requires IDCTE and OSBE acceptance of Letter of Notification and updated Program Profiles to be prepared later to streamline the programs.*

4. Proposal #40 from COT **Trade & Industrial** department to reduce selected AUTM, ACRR, and WELD course credits, streamline ATCs in Automotive Technology, Automotive Repair & Refinishing, CNC Operator, Machining Technology, and Welder-Fitter in accordance with recent SBOE mandate. Also eliminate the ATC and AAS in On-Site Power Generation Technology and create a new 16-credit Specialized Certificate in On-Site Power Generation. *Requires IDCTE and OSBE acceptance of Letter of Notification and updated Program Profiles to be prepared later to streamline the ATCs, and approval of State Proposal #2023-11 for the new Specialized Certificate.*

5. Proposal #57 from CAL **Music** to create new course MUSA 3390 Applied Conducting and add MGT 1101 as an alternative Business elective to Commercial Music curriculum.

**State Proposals for Endorsement:**

***Correspond to Proposal #20:***
1. 2023-LON-13 Request: Conflict Mgmt certificate (interdisciplinary)

2. 2023-LON-13a Request: Digital Graphic Design certificate

3. 2023-LON-13b Request: Sports Media Certificate

4. 2023-LON-13c Request: Advocacy certificate

5. 2023-LON-13d Request: discontinue Advocacy mino

6. 2023-LON-13e Request: Social Media certificate

7. 2023-LON-13f Request: discontinue Social Media minor

8. 2023-11 COT Specialized Certificate On-Site Power Generation Technology (16 credits). *Corresponds to Proposal #40*

**Other Business:**

1. Discussion: standardize catalog in regards to experimental courses; every subject code needs a lower division and upper division experimental course. Should it be a 1000 and 4000 level, or a 2000 and 3000 level pairing?

   Experimental Course Spreadsheet prepared by Ivory Fort

E.  **"PARKING LOT"** – proposals and other items awaiting resolution:  none this week

**Curriculum, Course, and Program Change Proposals:** none this week

**State Proposals for Endorsement:**  none this week

F.  **NEW BUSINESS:**  *[becomes Unfinished Business next week for consideration/vote]*

**Curriculum, Course, and Program Change Proposals:**

1.  Proposal #8 from COE **Teaching & Educational Studies** to renumber SPED 3350 to 4450, clarify Post-Bacc Certificate in Teacher Education in response to VA request, and clarify 30-credit Natural Science Endorsement.

2.  Proposal #11 from CAL **Global Studies & Languages** for minor course and curriculum updates, create new SPAN 2221 as an Objective 9 Gen Ed course. *Contingent upon GERC's approval of the new course for the Gen Ed program.*

3.  Proposal #50 from CAL **Theatre & Dance** to create a new 9-credit Simulated Participant Actor Certificate, update THEA & DANC course titles, create new courses THEA 2275, THEA 3313, renumber THEA 2211 to 3310, and delete Dance courses DANC 1111, 1112, 1160, 1161, 1175, and 3360. *Contingent upon OSBE acceptance of Letter of Notification #2023-LON-14 to create the new certificate.*

4.  Proposal #60 from COSE **Civil & Environmental Engineering** and **Mechanical and Measurement & Control Engineering** to create new elective courses CE 1140 as Objective 5 and new CE/ME 1150 as Objective 9 Gen Ed courses. *Contingent upon GERC's approval of the new courses for the Gen Ed program.*

5.  Proposal #64 from COE **Organizational Learning and Performance** to update credits for B.S. in Workplace Training and Leadership, to create new courses OLP 4432 and OLP 4433, and to delete OLP 4465. *Changes affect Graduate Catalog.*

**State Proposals for Endorsement:**

1.  2023-LON-14 Request: CAL Theatre: Simulated Participant Actor 9-credit Certificate  *Corresponds to UCC Proposal #50.*

**Other Business:**  none this week

G.  **FUTURE BUSINESS:**  none this week

H.  **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**November 9, 2023 – 3:00-5:00 p.m. via Zoom:**
**AGENDA –**


A. **PRELIMINARIES**
   Attendance:
      Pre-notified Absences: Erin Berry, Cindy Hill
      Guests: none


   1. Announcements:

   2. Minutes for November 2, 2023 for approval.

   3. Report from the Executive Committee:

   4. Information from Academic Affairs:

   5. Current Subcommittee Activities:
      a. General Education Requirements Committee (GERC) update – next meeting is Nov. 14

      b. BAS Committee update:

      c. Catalog Format Review Subcommittee update:            .

   6. Information from the Chair:

   7. Information from the Faculty Senate and other Councils:

   8. Other related information or questions:


B. **INFORMATION ITEMS** -- none this week


C. **CONSENT CALENDAR** – none this week


D. **UNFINISHED BUSINESS**

   **Curriculum, Course, and Program Change Proposals:**

   1. Proposal #8 from COE **Teaching & Educational Studies** to renumber SPED 3350 to 4450, clarify Post-Bacc Certificate in Teacher Education in response to VA request, and clarify 30-credit Natural Science Endorsement.

   2. Proposal #11 from CAL **Global Studies & Languages** for minor course and curriculum updates, create new SPAN 2221 as an Objective 9 Gen Ed course. *Contingent upon GERC's approval of the new course for the Gen Ed program.*

   3. Proposal #20 from CAL **Communication, Media, & Persuasion** for minor course and curriculum updates; to create five new 9-credit Certificates in Conflict Management, Advocacy, Sports Media, Social Media, and Digital Graphic Design; and to discontinue the Minor in Advocacy and Minor in

Social Media. ***Contingent upon Graduate Council's approval of changes to Accelerated Programs. Contingent upon OSBE acceptance of Letter of Notifications #2023-LON-13, 13a, 13b, 13c, 13d, 13e, & 13f to create the new certificates and to discontinue the minors.*** Was tabled last time to allow time to look into double-dipping question that Academic Standards Council has been discussing.

4. Proposal #22 from COT **Technical** department to update course description for GEMT 3313, reduce and streamline degree requirements in the Land Surveying certificate and BS in Surveying and Geomatics Engineering Technology program to better accommodate students with Associate degrees or from other states with different licensing requirements. *Requires IDCTE and OSBE acceptance of Letter of Notification and updated Program Profiles to be prepared later to streamline the programs.* Was tabled last time to determine if recent accreditation recommendations need to be considered before moving forward with these changes.

5. Proposal #50 from CAL **Theatre & Dance** to create a new 9-credit Simulated Participant Actor Certificate, update THEA & DANC course titles, create new courses THEA 2275, THEA 3313, renumber THEA 2211 to 3310, and delete Dance courses DANC 1111, 1112, 1160, 1161, 1175, and 3360. *Contingent upon OSBE acceptance of Letter of Notification #2023-LON-14 to create the new certificate.*

6. Proposal #60 from COSE **Civil & Environmental Engineering** and **Mechanical and Measurement & Control Engineering** to create new elective courses CE 1140 as Objective 5 and new CE/ME 1150 as Objective 9 Gen Ed courses. ***Contingent upon GERC's approval of the new courses for the Gen Ed program.***

7. Proposal #64 from COE **Organizational Learning and Performance** to update credits for B.S. in Workplace Training and Leadership, to create new courses OLP 4432 and OLP 4433, and to delete OLP 4465. ***Changes affect Graduate Catalog.***

**State Proposals for Endorsement:**

***Correspond to Proposal #20:***
   1. 2023-LON-13 Request: Conflict Mgmt certificate (interdisciplinary)

   2. 2023-LON-13a Request: Digital Graphic Design certificate

   3. 2023-LON-13b Request: Sports Media Certificate

   4. 2023-LON-13c Request: Advocacy certificate

   5. 2023-LON-13d Request: discontinue Advocacy mino

   6. 2023-LON-13e Request: Social Media certificate

   7. 2023-LON-13f Request: discontinue Social Media minor

8. 2023-LON-14 Request: CAL Theatre: Simulated Participant Actor 9-credit Certificate *Corresponds to UCC Proposal #50.*

**Other Business:** none this week

E. **"PARKING LOT" – proposals and other items awaiting resolution:** none this week

   **Curriculum, Course, and Program Change Proposals:** none this week

   **State Proposals for Endorsement:** none this week

F. **NEW BUSINESS:** *[becomes Unfinished Business next week for consideration/vote]*

   **Curriculum, Course, and Program Change Proposals:**

   1. Proposal #3 from COB Health Care Administration to change HCA 1115 course title and description from US Health Systems to Global Health Systems, and to add it to the General Education program as an Objective 9 course. ***Requires approval by GERC as a new Objective 9 Gen Ed course***.

   2. Proposal #21A from COT **Health Occupations** to change PNUR courses in the Practical Nursing program from fixed to variable credits with repeatability in order to accommodate students who may qualify for prior learning credit based on previous military or medical experience. New changes to this version "A" are marked in **green** text.

   3. Proposal #34 from COH **Nursing** to update courses and curriculum to bring the program into compliance with the 2021 AACN Essentials of Nursing Education. *Department is meeting Thursday Nov. 9 to work out how to address Chemistry's concerns.*

   4. Proposal #35 from COSE **Math & Statistics** to create new MATH 1116 course, change MATH course prerequisites and semester offerings, and update curriculum.

   5. Proposal #36 **as amended** from COE Human Performance & Sport Studies to update HPSS courses and curriculum. ***May require Graduate Council approval of the Accelerated BS to MS program in Sport and Exercise program.***

   6. Proposal #43A from COT **Technical** department to swap new CET 2215 for GEMT 2231 in the AAS Civil Engr Technology degree plan, with a minimum grade C, and to adjust required credit totals. These are minor changes that were missed in the original proposal\. New changes to this version "A" proposal are marked in **orange** text.

   7. Proposal #45 from COH **Communication Sciences & Disorder**s to delete the American Sign Language separate lab courses CSD 1151L, 1152L, 2251L, and 2252L and combine the lab component into the coursework for CSD 1151, 1152, 2251 and 2252, adjusting the credits from 3 to 4 credits for each course. ***GERC has no concerns with deleting the lab courses from Objectives 4 and 9 in the General Education program.***

   8. Proposal #51 from COB **Marketing** to add new courses MKTG 4405, MKTG 4406, and MKTG 4407, and to create a new 9-credit Academic Certificate in Sales to replace the discontinued Minor in Marketing. *Requires OSBE acceptance of Letter of Notification #2023-LON-15 for the new certificate.*

   9. Proposal #52 from COSE **Biological Sciences** for course and curriculum changes and to create new Accelerated BS to MS programs in Microbiology and in Biology. Contingent upon Graduate Council's approval of the accelerated programs.

   10. Proposal #54 from COB **Finance & Economics** to update prerequisites for FIN 4431, and modify degree plan requirements for BS in Economics to comply with the industry standards for a STEM classified Economics degree.

11. Proposal #56A from COSE **Mechanical & Measurement Control Engineering** to update the prerequisites for ME 4406, a change necessitated by the renumbering of all EE courses into the new ECE course prefix.

12. Proposal #66 from **College of Business** to make minor corrections to courses ACCT 2202, MGT 2217, MGT 3312, MGT 4460, and FIN 4485 in accordance with findings by a college committee that reviewed all course COB offerings this past summer.

13. Proposal #67 from **College of Business** and **Academic Affairs** to create a new BA/BS in Interdisciplinary Studies modeled after COT's BAS program as a pathway for students to earn an academic Bachelor's degree using courses from across the university. *Requires SBOE approval of State Proposal #2023-xx for the new degree.*

14. Proposal #71 from COSE **Electrical & Computer Engineering** to renumber ECE 4415 to ECE 4419 (create new ECE 4419 and delete ECE 4415) to match the Graduate catalog, and to update the BS in Electrical Engineering curriculum with the new number.

15. Proposal #72 from **GERC** to update the **General Education Program** section of the catalog with all the changes approved by GERC and UCC this year for the Fall 2024 catalog.

**State Proposals for Endorsement:**

1. 2023-LON-15 Request: COB Sales Academic Certificate

**Other Business:** none this week

G. **FUTURE BUSINESS:**
1. Sent to Catalog Format Subcommittee for investigation and recommendation: standardize catalog in regards to experimental courses; every subject code needs a lower division and upper division experimental course. Should it be a 1000 and 4000 level, or a 2000 and 3000 level pairing? Or an experimental course at each level? Grading question too: Letter, S/U, or allow flexibility depending on course and instructor needs?
   Experimental Course Spreadsheet prepared by Ivory Fort

H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**November 16, 2023 – 3:00-5:00 p.m. via Zoom:**
**AGENDA –**


A. **PRELIMINARIES**
   Attendance:
      Pre-notified Absences:
      Guests: none


   1. Announcements:

   2. Minutes for November 9, 2023 for approval.

   3. Report from the Executive Committee:

   4. Information from Academic Affairs:

   5. Current Subcommittee Activities:
      a. General Education Requirements Committee (GERC) update:
         i. GERC Minutes for October 24. 2023 – for UCC's acceptance

      b. BAS Committee update:

      c. Catalog Format Review Subcommittee update:
                                                                    .
   6. Information from the Chair:

   7. Information from the Faculty Senate and other Councils:

   8. Other related information or questions:


B. **INFORMATION ITEMS** -- none this week


C. **CONSENT CALENDAR** –

   1. Proposal #21A from COT **Health Occupations** to change PNUR courses in the Practical Nursing
      program from fixed to variable credits with repeatability in order to accommodate students who may
      qualify for prior learning credit based on previous military or medical experience.  New changes to
      this version "A" are marked in **green** text.

   2. Proposal #43A from COT **Technical** department to swap new CET 2215 for GEMT 2231 in the AAS
      Civil Engr Technology degree plan, with a minimum grade C, and to adjust required credit totals.
      These are minor changes that were missed in the original proposal\.  New changes to this version "A"
      proposal are marked in **orange** text.

   3. Proposal #56A from COSE **Mechanical & Measurement Control Engineering** to update the
      prerequisites for ME 4406, a change necessitated by the renumbering of all EE courses into the new
      ECE course prefix. *Changes affect Graduate Catalog.*

4. [Proposal #66](#) from **College of Business** to make minor prerequisite corrections to courses ACCT 2202, MGT 2217, MGT 3312, MGT 4460, and FIN 4485 in accordance with findings by a college committee that reviewed all course COB offerings this past summer.

5. [Proposal #71](#) from COSE **Electrical & Computer Engineering** to renumber ECE 4415 to ECE 4419 (create new ECE 4419 and delete ECE 4415) to match the Graduate catalog, and to update the BS in Electrical Engineering curriculum with the new number. *Changes affect Graduate Catalog.*

### D. UNFINISHED BUSINESS

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #36](#) **as amended** from COE **Human Performance & Sport Studie**s to update HPSS courses and curriculum, add new course HPSS 4491. *May require Graduate Council approval of the Accelerated BS to MS program in Sport and Exercise program.*

2. [Proposal #45](#) **as amended** from COH **Communication Sciences & Disorder**s to delete the American Sign Language separate lab courses CSD 1151L, 1152L, 2251L, and 2252L and combine the lab component into the coursework for CSD 1151, 1152, 2251 and 2252, adjusting the credits from 3 to 4 credits for each course. *GERC has no concerns with deleting the lab courses from Objective 4 in the General Education program.*

3. [Proposal #51](#) from COB **Marketing** to add new courses MKTG 4406 and MKTG 4407, and to create a new 9-credit Academic Certificate in Sales to replace the discontinued Minor in Marketing. *Requires OSBE acceptance of Letter of Notification #2023-LON-15 for the new certificate.*

4. [Proposal #52](#) from COSE **Biological Sciences** for course and curriculum changes and to create new Accelerated BS to MS programs in Microbiology and in Biology. *Requires Graduate Council's approval of the accelerated programs.*

5. [Proposal #54](#) from COB **Finance & Economics** to update prerequisites for FIN 4431, and modify degree plan requirements for BS in Economics to comply with the industry standards for a STEM classified Economics degree, and to change the CIP Code from 45.0601 to 45.0603. *Requires OSBE acceptance of Letter of Notification #2023-LON-16 for the CIP code and degree plan changes.*

6. [Proposal #67](#) from **College of Business** and **Academic Affairs** to create a new BA/BS in Interdisciplinary Studies modeled after COT's BAS program as a pathway for students to earn an academic Bachelor's degree using courses from across the university. *Requires SBOE approval of State Proposal #2023-xx for the new degree.*

7. [Proposal #72](#) from **GERC** to update the **General Education Program** section of the catalog with all the changes approved by GERC and UCC this year for the Fall 2024 catalog.

**State Proposals for Endorsement:**

1. [2023-LON-15 Request: COB Sales Academic Certificate](#)  *Corresponds to UCC [Proposal #51](#)*

2. 2023-LON-16 Request: COB BS in Economics CIP Code change: from 45.0601 to 45.0603. *Corresponds to UCC [Proposal #54](#)*

3. 2023-xx COB/Acad Affairs  new BA/BS in Interdisciplinary Studies. *Corresponds to UCC [Proposal #67](#)*

**Other Business:**  none this week

E. **"PARKING LOT" – proposals and other items awaiting resolution:**  none this week

**Curriculum, Course, and Program Change Proposals:** none this week

**State Proposals for Endorsement:**  none this week

F. **NEW BUSINESS:**  *for UCC's consideration immediately, since this is the last meeting for the 2024-25 catalog.*

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #69](#) from COH **Community and Public Health** and **College of Pharmacy** to create a new PharmD/Master of Public Health (MPH) dual degree program.  *Requires Graduate Council's approval of the dual degree.  Contingent upon SBOE approval of State Proposal #[2023-xx](#) for the dual degree program.*

2. [Proposal 73](#) from COSE **Physics** to change course description and add prerequisites to PHYS 2212, and add :HHYS 3301 as a prerequisite for PHYS 4425.  *GERC has no concerns regarding the changes to PHYS 2212, an Objective 5 Gen Ed course.*

3. [Proposal #74](#) as amended from COH **Community and Public Health** to delete CPH 1160 from the catalog and remove its equivalency with HPSS 1160 Women's Rape Aggression Defense.

**State Proposals for Endorsement:**

1. **[2023-xx PharmD/MPH Dual Degree Program](#)** from existing degrees

**Other Business:**  none this week

G. **FUTURE BUSINESS:**
1. Sent to Catalog Format Subcommittee for investigation and recommendation:  standardize catalog in regards to experimental courses; every subject code needs a lower division and upper division experimental course.  Should it be a 1000 and 4000 level, or a 2000 and 3000 level pairing?  Or an experimental course at each level?  Grading question too:  Letter, S/U, or allow flexibility depending on course and instructor needs?
   [Experimental Course Spreadsheet](#) prepared by Ivory Fort

H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**January 25, 2024 – 'virtual' meeting - for 2024-25 catalog**
**AGENDA –**


A. **PRELIMINARIES**
   Attendance:
      Pre-notified Absences:
      Guests: none


   1. Announcements:  none

   2. Council **approved** the Minutes for November 16, 2023 via email vote on Nov. 17, 2023

   3. Report from the Executive Committee:  none

   4. Information from Academic Affairs:  none

   5. Current Subcommittee Activities:
      a. General Education Requirements Committee (GERC) update:
         i. Council **accepted** GERC Minutes for November 14. 2023 via email vote on Dec. 13, 2023
         ii. GERC Minutes for December 12, 2023 – for UCC's acceptance

      b. BAS Committee update:
         i. BAS Committee Minutes for September 28, 2023 - for UCC's acceptance

      c. Catalog Format Review Subcommittee update: none
                                                        .
   6. Information from the Chair:  none

   7. Information from the Faculty Senate and other Councils:  none

   8. Other related information or questions:  none


B. **INFORMATION ITEMS** -- none this week


C. **CONSENT CALENDAR** – none this week


D. **UNFINISHED BUSINESS**

   **Curriculum, Course, and Program Change Proposals:**

   1. Proposal #36 **as amended** from COE **Human Performance & Sport Studie**s to update HPSS courses and curriculum, add new course HPSS 4491.  Was tabled last time pending response from department resolving credit issue.  *May require Graduate Council approval of the Accelerated BS to MS program in Sport and Exercise program.*

2. [Proposal #75](#) from COE **Organizational Learning & Performanc**e to eliminate the elective and reduce required credits from 15 to 12 for the Certificate in Career and Technical Education to align with State requirements for maintaining instructor certification.

**State Proposals for Endorsement:**  none this week

**Other Business:**  none this week

E.  **"PARKING LOT" – proposals and other items awaiting resolution:**  none this week

**Curriculum, Course, and Program Change Proposals:** none this week

**State Proposals for Endorsement:**  none this week

F.  **NEW BUSINESS:**  none this week

**Curriculum, Course, and Program Change Proposals:**  none this week

**Other Business:**  none this week

G.  **FUTURE BUSINESS:**
1.  Sent to Catalog Format Subcommittee for investigation and recommendation:  standardize catalog in regards to experimental courses; every subject code needs a lower division and upper division experimental course.  Should it be a 1000 and 4000 level, or a 2000 and 3000 level pairing?  Or an experimental course at each level?  Grading question too:  Letter, S/U, or allow flexibility depending on course and instructor needs?
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H.  **ADJOURNMENT:**