**Undergraduate Curriculum Council (UCC)**
**April 8, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA --**

### A. PRELIMINARIES
Attendance – Pre-notified Absences:
Guests:

1. Announcements:

2. Minutes – none, all have been approved

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      Council **approved** GERC Minutes for **February 23, 2021** and **March 9, 2021** via email vote on April 1, 2021.

   b. BAS Committee update
                                                                .
6. Information from the Chair:

7. Information from the Faculty Senate and other Councils:

8. Other related information or questions:

### B. INFORMATION ITEMS –

### C. CONSENT CALENDAR – none this week

### D. UNFINISHED BUSINESS

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

**State Proposals for Endorsement:** none this week

**Curriculum, Course, and Program Change Proposals:** none this week

### E. "PARKING LOT" – proposals and other items awaiting resolution – none this week

### F. NEW BUSINESS:

1. **Nominations for Next Year's Council Officers:    Chair, Vice Chair, Executive Secretary**
   <u>Members eligible</u>:  Carmen Febles, Steven Byers, Joanne Toevs, Steven Clay, Wesley Usyak, Wendy Mickelsen, LaVona Andrew

2. **Proposed [Undergraduate Catalog Update Process and Timeline](#)** – this is related to accreditation and the Catalog Format Review Subcommittee in future business below.

3. **Potential Revisions to [UCC's Bylaws](#)**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

1. [Change Memo #18](#) from **Health Occupations** for a new BS degree completion in Respiratory Therapy, which will be offered fully online. *Requires SBOE and NWCCU approval of State Proposal #[2021-06](#) for the new degree.*

**State Proposals for Endorsement:**

1. [2021-02 COSE new BS in Computer Engineering](#) *Corresponds to UCC [Proposal #3](#)*

2. [2021-LON-06: COT Specialized Certificate in Cloud Computing Technology](#) *Corresponds to UCC [Proposal #9](#)*

3. [2021-04 CAL BFA in Design and Digital Media](#) *Corresponds to UCC [Proposal #12](#)*

4. [2021-06 COT Respiratory Therapy (BS Degree Completion program)](#) *Corresponds to UCC [Change Memo #18](#)*

**Curriculum, Course, and Program Change Proposals:** none this week

2. [Proposal #3](#) from **Electrical and Computer Engineering** to create a new B.S. in Computer Engineering. *Requires SBOE and NWCCU approval of State Proposal #[2021-02](#) for the new degree.*

3. [Proposal #4](#) from **Computer Science** to update existing CS courses to accommodate the new BS in Computer Engineering degree. *Contingent upon approval of [Proposal #3](#)*

4. [Proposal #9](#) from **Business Technology** for a new online Specialized Certificate in Cloud Computing. *Requires CTE, SBOE, and NWCCU approval of Letter of Notification #[2021-LON-06](#) for the certificate.*

5. [Proposal #12](#) from **Art** and **Communication, Media and Persuasion** to create a new BFA in Digital Media. *Requires SBOE and NWCCU approval of State Proposal #[2021-04](#) for the new degree.*

**Other Business:** none this week

G. **FUTURE BUSINESS:**

1. **Interdisciplinary programs**: How to deal with faculty oversight of curriculum

2. **Catalog Format Review Subcommittee – placeholder; deferred until Fall 2021**
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

4. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**

Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

5. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
   UCC has purview over courses and curriculum

6. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

**H. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**April 22, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA**

**A. PRELIMINARIES**
Attendance – Pre-notified Absences:
Guests:

1. Announcements:

2. Minutes for April 8, 2021

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      1) Memo for UCCs approval: Process for Selecting ISU Gen Ed Reps for Statewide Discipline Groups – created in response to request from Academic Affairs to formalize the process.
      2) GERC elected its Officers for next year:
         Chair: Matt Wilson
         Vice Chair: Joanne Tokle (she is returning to faculty in College of Business starting Fall, and was elected to serve on GERC)
         Executive Secretary: DeWayne Derryberry

   b. BAS Committee update
      .

6. Information from the Chair:

7. Information from the Faculty Senate and other Councils:

8. Other related information or questions:

**B. INFORMATION ITEMS** –

**C. CONSENT CALENDAR –** none this week

**D. UNFINISHED BUSINESS**

**1. Nominations for Next Year's Council Officers:     Chair, Vice Chair, Executive Secretary**
Members eligible: Carmen Febles, Steven Byers, Joanne Toevs, Steven Clay, Wesley Usyak, Wendy Mickelsen, LaVona Andrew
   Nominations:   Chair: **Carmen Febles**
                  Vice Chair:
                  Executive Secretary:

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

1. Change Memo #18 from **Health Occupations** for a new BS degree completion in Respiratory Therapy, which will be offered fully online. *Requires SBOE and NWCCU approval of State Proposal #2021-06 for the new degree.*

**State Proposals for Endorsement:**

1. 2021-02 from COSE: new BS in Computer Engineering  *Corresponds to UCC Proposal #3*

2. 2021-LON-06 from COT: new Specialized Certificate in Cloud Computing Technology with online program fee.  *Corresponds to UCC Proposal #9*

3. 2021-04 from CAL: new BFA in Design and Digital Media*. Corresponds to UCC Proposal #12*

4. 2021-06 from COT: Respiratory Therapy (BS Degree Completion program) with online program fee. *Corresponds to UCC Change Memo #18*

**Curriculum, Course, and Program Change Proposals:**  none this week

1. Proposal #3 from **Electrical and Computer Engineering** to create a new B.S. in Computer Engineering.  *Requires SBOE and NWCCU approval of State Proposal #2021-02  for the new degree*. *Contingent upon approval of Proposal #4.*

2. Proposal #4 from **Computer Science** to update existing CS course titles and prereqs to accommodate the new BS in Computer Engineering degree.  *Changes affect Grad Catalog.*

3. Proposal #9 from **Business & Support Services: Business Technology** for a new, online 16-credit Specialized Certificate in Cloud Computing.  *Requires CTE, SBOE, and NWCCU approval of Letter of Notification #2021-LON-06 for the certificate.*

4. Proposal #12 from **Art** and **Communication, Media and Persuasion** to create a new BFA in Digital Media.  *Requires SBOE and NWCCU approval of State Proposal #2021-04 for the new degree*.

**Other Business**

1. **Proposed Undergraduate Catalog Update Process and Timeline** – this is related to accreditation and the Catalog Format Review Subcommittee in future business below.

2. **Potential Revisions to UCC's Bylaws**

E. **"PARKING LOT" – proposals and other items awaiting resolution** – none this week

F. **NEW BUSINESS:**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

**State Proposals for Endorsement:**

1. 2021-LON-07 from COT:  new Microcertificates in Paralegal Studies, with online program fee. *Corresponds to UCC Proposal #14*

2. 2021-LON-08 from COT: new Nuclear Welding Specialized Certificate  *Corresponds to UCC Proposal #10*

3. 2021-LON-09 from COT: new Barbering Specialized Certificate  *Corresponds to UCC Proposal #11*

4. 2021-LON-11 from COT:  two new emphases in Nuclear Facility Technician and in Licensed Operator for the Nuclear Operations Technology program.  *Corresponds to UCC Proposal #17.*

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #10 from **Trade & Industrial: Welding** to create a new 4-credit Specialized Certificate in Nuclear Welding using two new courses WELD 0237 and WELD 0238.  *Requires CTE, SBOE, and NWCCU approval of Letter of Notification #2021-LON-08 for the certificate.*

2. Proposal #11 from **Business & Support Services: Cosmetology** to create a new 3-credit Specialized Certificate in Barbering and a new course COSM 0251.  *Requires CTE, SBOE, and NWCCU approval of Letter of Notification #2021-LON-09 for the certificate.*

3. Proposal #14 from **Business & Support Services: Paralegal Studies** to create new, online, Microcertifications in Paralegal Studies, available for each course listed.  *Requires CTE, SBOE, and NWCCU approval of Letter of Notification #2021-LON-07 for the certificate.*

4. Proposal #17 from **ESTEC** to create two emphases tracks in the Nuclear Operations Technology Program: emphasis in Nuclear Facility Technician and emphasis in Licensed Operator. *Requires CTE, SBOE, and NWCCU approval of Letter of Notification #2021-LON-11 for the new emphases.*

5. Proposal #13 from **Technical: Robotics and Communications Systems Engineering Technology** to create new course RCET 3372, delete RCET 0264, update course titles, prereqs and minor curriculum changes.

6. Proposal #2 from **Military Science** to create new course MSL 4495 and make minor curriculum updates.

**Other Business:**  none this week

G. **FUTURE BUSINESS:**

1. **Interdisciplinary programs**:  How to deal with faculty oversight of curriculum

2. **Catalog Format Review Subcommittee – placeholder; deferred until Fall 2021**
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes.  Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

4. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
   Create a working group to develop written guidance on what constitutes duplication of courses and programs.  Include Academic Affairs and Faculty Senate in the discussion.  Consider ways of alleviating competition and encourage collaboration among programs.  Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

5. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
   UCC has purview over courses and curriculum

6. **Impact Response Timeline**
    Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC


H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**September 2, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA**

A. **PRELIMINARIES**
   Attendance – Pre-notified Absences:
   Guests:

   1. Announcements:
      a. Welcome to new members:
         **Ines Jindra** (CAL); **Ben Bolin** (Library); **Randa Kress** (COSE); **Shanna O'Conner** (PHARM); **Margaret Johnson** (ex-officio Academic Affairs); **Laura McKenzie** (Registrar, filling in <u>this week only</u> for **Sarah Mead**, who will be taking Chris Hunt's place on UCC this year)

   2. Minutes for April 8, 2021 and April 22, 2021 were approved via email last spring.

   3. Report from the Executive Committee:
      a. Chris Hunt has left ISU; his position is currently open
      b. Change Memos – update
      c. Guest for Sept. 9 meeting: Ann Hackert from Office of Assessment
      d. UCC Proposal priority deadline: Sept. 20, 2021

   4. Information from Academic Affairs:

   5. Current Subcommittee Activities:
      a. General Education Requirements Committee (GERC) update – met Tuesday, Aug. 31

      b. BAS Committee update
                                                          .
   6. Information from the Chair:
      a. UCC 101 – refresher on what UCC does, proposal form and process, UCC reps' responsibilities, etc.
         1) UCC's website: www.isu.edu/ucc
         2) AY2022-23 UCC Proposal Request Tracking Sheet

      b. Learning Outcomes required on the proposal form

   7. Information from the Faculty Senate and other Councils:
      a. Faculty Senate met Monday, August 30

      b. Academic Standards Council – meets September 17
         1) use of professional credits in an undergraduate degree:
            Affects UCC 2022-23_Proposal-020_COH_Create_BSHS Pharmacotherapy Concentration – see Chris Hunt's notes in Part D

   8. Other related information or questions:

B. **INFORMATION ITEMS** –

1. DENIED by Idaho Career Technical Education (IDCTE) this summer:
   a. UCC 2022-23 Proposal #14 from **Business & Support Services: Paralegal Studies** to create new, online, Microcertifications in Paralegal Studies, available for each course listed. *Letter of Notification #2021-LON-07.*

   > IDCTE determined the proposal does not fit the clarified definition for microcertifications. The department is reconsidering its options.

2. Last week SBOE approved changes to Policy III.G. governing the program proposal process. A new 'Short Form Proposal' is required for program components (minors, emphases, concentrations, certificates under 30 credits, etc.) requiring approval by OSBE's Executive Director, rather than Letters of Notification. Details on the changes will be provided later.

C. **CONSENT CALENDAR –** none this week

D. **UNFINISHED BUSINESS** – none this week

E. **"PARKING LOT" – proposals and other items awaiting resolution** – none this week

F. **NEW BUSINESS** – none this week

G. **FUTURE BUSINESS:**

   1. **Interdisciplinary programs**: How to deal with faculty oversight of curriculum

   2. **Reference: Accelerated Programs Policy Proposal-11-18-20-rev**

   3. **Catalog Format Review Subcommittee – placeholder; deferred until Fall 2021**
      Undergraduate Catalog Update Process and Timeline
      Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

   4. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
      Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

   5. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
      UCC has purview over courses and curriculum

   6. **Impact Response Timeline**
      Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

   7. **Potential Revisions to UCC's Bylaws**

H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**September 9, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA**

**A. PRELIMINARIES**
Attendance – Pre-notified Absences:
Guests:    Ann Hackert, Office of Assessment

1. Announcements:

2. Minutes for **September 2, 2021**

3. Report from the Executive Committee:

4. Guest:  Ann Hackert, Office of Assessment

5. Information from Academic Affairs:

6. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update

   b. BAS Committee update
   .
6. Information from the Chair:

7. Information from the Faculty Senate and other Councils:
   a. **Academic Standards Council** – meets September 17
      1) use of professional credits in an undergraduate degree:
         Affects  UCC 2022-23_Proposal-020_COH_Create_BSHS Pharmacotherapy Concentration – see Chris Hunt's notes in Part D

8. Other related information or questions:

**B. INFORMATION ITEMS** –

**C. CONSENT CALENDAR –** none this week

**D. UNFINISHED BUSINESS**

**E. "PARKING LOT" – proposals and other items awaiting resolution** – none this week

**F. NEW BUSINESS:**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

1. Change Memo #28 from **English & Philosophy** to add ENGL 4408 as an alternate to ENGL 4406 in the Minor in English: Creative Writing option.

**State Proposals for Endorsement:** None this week

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #5 from **Communication Sciences & Disorders** to create new elective course CSD 3316 to address the shortage of Speech Language Pathologists in Idaho.

**Other Business:** none this week

## G. FUTURE BUSINESS:

1. **Interdisciplinary programs**:  How to deal with faculty oversight of curriculum

2. **Reference:  Accelerated Programs Policy Proposal-11-18-20-rev**

3. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
   Create a working group to develop written guidance on what constitutes duplication of courses and programs.  Include Academic Affairs and Faculty Senate in the discussion.  Consider ways of alleviating competition and encourage collaboration among programs.  Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

4. **UCC's Role in Program Prioritization** -- placeholder; awaiting Faculty Senate's direction
   UCC has purview over courses and curriculum

5. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

6. **Potential Revisions to UCC's Bylaws**

7. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
   Undergraduate Catalog Update Process and Timeline
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes.  Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

## H. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**
**September 23, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA - no meeting this week; proposals listed under New Business on this agenda will become**
        **Unfinished Business for next week's meeting on September 30. This gives members a full week**
        **to review and prepare for next week's meeting.**

**A.  PRELIMINARIES**
    Attendance – Pre-notified Absences:   none
    Guests:      none

1.  Announcements: No meeting this week; prepare for next week instead.

2.  Minutes for **September 9, 2021 --** *forthcoming*

3.  Report from the Executive Committee:
    Executive Committee met Monday, Sept. 20 and decided NOT to meet this week.  However, they decided to send out the agenda anyway so members can review proposals in preparation for next week's meeting on September 30.  This will give reps time to work with their constituents to finish up and submit the proposals still in progress.  Proposals currently listed below as New Business will become Unfinished Business on next week's agenda.

4.  Information from Academic Affairs:

5.  Current Subcommittee Activities:
    a.  General Education Requirements Committee (GERC) update – none this week

    b.  BAS Committee update – none this week
                                                    .
6.  Information from the Chair:  -- none this week

7.  Information from the Faculty Senate and other Councils:
    a.  **Academic Standards Council** – met September 17
            1)  use of professional credits in an undergraduate degree:
                    Affects  UCC 2022-23_Proposal-020_COH_Create_BSHS Pharmacotherapy Concentration – see Chris Hunt's notes in Part D

8.  Other related information or questions:   none

**B.  INFORMATION ITEMS** – none this week

**C.  CONSENT CALENDAR –** none this week

**D.  UNFINISHED BUSINESS**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

1.  Change Memo #28 from **English & Philosophy** to add ENGL 4408 as an alternate to ENGL 4406 in the Minor in English: Creative Writing option.

**State Proposals for Endorsement:**  None this week

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #5 from **Communication Sciences & Disorders** to create new elective course CSD 3316 to address the shortage of Speech Language Pathologists in Idaho.


E.  **"PARKING LOT" – proposals and other items awaiting resolution** – none this week


F.  **NEW BUSINESS:**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**  None

**State Proposals for Endorsement:**  None this week

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #23 from **Dental Hygiene** to remove BIOL 1101 & BIOL 1101L from prerequisite list, update course title for DENT 3307.

2. Proposal #39 from **Human Performance and Sport Studies** to add repeatable credits to HPSS 4490 and reduce semester offerings of HPSS 3357 and HPSS 4437.

**Other Business:**  none this week


G.  **FUTURE BUSINESS:**

1. **Interdisciplinary programs**:  How to deal with faculty oversight of curriculum

2. **Reference:  Accelerated Programs Policy Proposal-11-18-20-rev**

3. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
   Create a working group to develop written guidance on what constitutes duplication of courses and programs.  Include Academic Affairs and Faculty Senate in the discussion.  Consider ways of alleviating competition and encourage collaboration among programs.  Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

4. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
   UCC has purview over courses and curriculum

5. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

6. **Potential Revisions to UCC's Bylaws**

7. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
   Undergraduate Catalog Update Process and Timeline
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes.  Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.


H.  **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**September 30, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA**

**A. PRELIMINARIES**
Attendance – Pre-notified Absences:   none
Guests:       none

1. Announcements:

2. Minutes for **September 9, 2021** – *forthcoming for next time*

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
    a. General Education Requirements Committee (GERC) update

    b. BAS Committee update
                                                              .
6. Information from the Chair

7. Information from the Faculty Senate and other Councils:
    a. **Academic Standards Council** – met September 17
        1) use of professional credits in an undergraduate degree:
            Affects  UCC 2022-23_Proposal-020_COH_Create_BSHS Pharmacotherapy
            Concentration – see Chris Hunt's notes in Part D

8. Other related information or questions:

**B. INFORMATION ITEMS** – none this week

**C. CONSENT CALENDAR –** none this week

**D. UNFINISHED BUSINESS**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

1. Change Memo #28 from CAL **English & Philosophy** to add ENGL 4408 as an alternate to ENGL
   4406 in the Minor in English: Creative Writing option.

**State Proposals for Endorsement:**  None this week

**Curriculum, Course, and Program Change Proposals:**

1. Proposal #5 from CAL **Communication Sciences & Disorders** to create new elective course CSD
   3316 to address the shortage of Speech Language Pathologists in Idaho.

2. Proposal #23 from COH **Dental Hygiene** to remove BIOL 1101 & BIOL 1101L from prerequisite
   list, update course title for DENT 3307.

3. [Proposal #39](#) from COE **Human Performance and Sport Studies** to add repeatable credits to HPSS 4490 and reduce semester offerings of HPSS 3357 and HPSS 4437.


**Other Business:** Margaret Johnson – Mock Accreditation feedback and overview
UCC members should read the accreditation reports so they will be prepared for next week's site visit


E. **"PARKING LOT" – proposals and other items awaiting resolution** – none this week


F. **NEW BUSINESS:**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**

1. [Change Memo #45](#) from COT **Business and Support Services** to change Cloud Computing Specialized Certificate in [UCC-2022-23_Proposal #9](#) to a Basic Technical Certificate (BTC) in accordance with Idaho Dept. of Career & Technical Education (IDCTE) definitions. *Contingent upon SBOE approval of [2021-08 COT BTC in Cloud Computing w/Online Program Fee $300/credit.](#)*


**State Proposals for Endorsement:** None this week


**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #19](#) from COT **Civil Engineering Technology** to create new elective course CET 0252 3D Laser Scanning.

2. [Proposal #33](#) from COH **Fire Services Administration** to create new FSA courses, remove pre-reqs from FSA courses, add FSA 4401 Ethics course to B.S. requirements, and to remove CHEM courses from A.S. and B.S. degree requirements. *May require Letter of Notification to OSBE after approval.*

3. [Proposal #42](#) from CAL **English & Philosophy** to change English placement criteria from GPA and test scores to The Write Class.

4. [Proposal #54](#) from CAL **Anthropology** to create a new 17-22 credit Certificate in Forensic Science. *Changes affect Graduate Catalog. Requires Letter of Notification to OSBE.*


**Other Business:** none this week


G. **FUTURE BUSINESS:**

1. **Interdisciplinary programs**: How to deal with faculty oversight of curriculum

2. **Reference: Accelerated Programs Policy Proposal-11-18-20-rev**

3. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in

majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

4. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
   UCC has purview over courses and curriculum

5. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

6. **Potential Revisions to UCC's Bylaws**

7. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
   Undergraduate Catalog Update Process and Timeline
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**October 7, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA**

A. **PRELIMINARIES**
Attendance – Pre-notified Absences:   none
Guests:      none

1.  Announcements:  UCC meets with NWCCU Evaluators today, **Thurs. Oct 7** at 10:30-11:20 via Zoom

2.  Minutes for **September 9, 2021 and September 30, 2021**

3.  Report from the Executive Committee:
    - Clarifications on what to review in proposals before submission; many problems being encountered during proposal processing
    - Signature order and sending proposals for impacts

4.  Information from Academic Affairs:

5.  Current Subcommittee Activities:
    a.  General Education Requirements Committee (GERC) update

    b.  BAS Committee update
        .

6.  Information from the Chair

7.  Information from the Faculty Senate and other Councils:
    a.  **Academic Standards Council** – met September 17
        1) use of professional credits in an undergraduate degree:
           Affects  UCC 2022-23_Proposal-020_COH_Create_BSHS Pharmacotherapy Concentration – see Chris Hunt's notes in Part D

8.  Other related information or questions:

B. **INFORMATION ITEMS** – none this week

C. **CONSENT CALENDAR –** none this week

D. **UNFINISHED BUSINESS**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**  None

**State Proposals for Endorsement:**  None this week

**Curriculum, Course, and Program Change Proposals:**

1.  Proposal #19 from COT **Civil Engineering Technology** to create new elective course CET 0252 3D Laser Scanning.

2. [Proposal #33](#) from COH **Fire Services Administration** to create new FSA courses, remove pre-reqs from FSA courses, add FSA 4401 Ethics course to B.S. requirements, and to remove CHEM courses from A.S. and B.S. degree requirements. *May require Letter of Notification to OSBE after approval.*

3. [Proposal #42](#) from CAL **English & Philosophy** to change English placement criteria from GPA and test scores to The Write Class.

4. [Proposal #54](#) from CAL **Anthropology** to create a new 17-22 credit Certificate in Forensic Science. *Changes affect Graduate Catalog. Requires Letter of Notification to OSBE.*

**Other Business:**

E. **"PARKING LOT" – proposals and other items awaiting resolution** – none this week

1. [Proposal #39](#) from COE **Human Performance and Sport Studies** to add repeatable credits to HPSS 4490 and reduce semester offerings of HPSS 3357 and HPSS 4437. Was moved to 'Parking Lot' last time awaiting entry of student learning outcomes.

F. **NEW BUSINESS:**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none

**State Proposals for Endorsement:** None this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #15](#) from COE **Teaching and Educational Studies: Secondary Education** to create a new 20-credit teaching endorsement in Computer Science, and create new course EDUC 4491. *Approved by Dept. of Ed's Professional Standards Commission; still awaiting SBOE approval.*

2. [Proposal #27](#) from COT **Business Technology** to delete obsolete courses BT 0118, 0119, 0121, 0141, 0154, 0172, 0173, 0174 and 0230.

3. [Proposal #31](#) from **Pharmacy** to update the PharmD curriculum and courses, remove BIOL cross-listings and pre-requisites, delete PHAR 9941L, 9944L, 9945L, and 9952 lab courses that have been incorporated into the lecture courses.

4. [Proposal #32](#) from COB **Management** to create two new 9-credit Certificates, one in Project Management and one in Entrepreneurship.

**5.** [Proposal #53](#) from CAL **Philosophy** to create new course PHIL 2260 Philosophy of Life and Death, and to include it in the General Education Program for Objective 7. *Contingent upon GERC's approval of [PHIL 2260 Gen Ed proposal](#) as a new Objective 7 Gen Ed course.*

6. [Proposal #63](#) from COT **Information Technology Systems** to delete redundant course ITS 0225. *May require IDCTE approval of credit reductions for BTC Computer Network and AAS in Information Technology Systems.*

**Other Business:**  none this week


G.  **FUTURE BUSINESS:**

1.  **Interdisciplinary programs**:  How to deal with faculty oversight of curriculum

2.  **Reference:  [Accelerated Programs Policy Proposal-11-18-20-rev](#)**

3.  **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
    Create a working group to develop written guidance on what constitutes duplication of courses and programs.  Include Academic Affairs and Faculty Senate in the discussion.  Consider ways of alleviating competition and encourage collaboration among programs.  Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

4.  **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
    UCC has purview over courses and curriculum

5.  **Impact Response Timeline**
    Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

6.  **Potential Revisions to [UCC's Bylaws](#)**

7.  **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
    [Undergraduate Catalog Update Process and Timeline](#)
    Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes.  Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.


H.  **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**October 14, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA**

### A. PRELIMINARIES

Attendance – Pre-notified Absences:   none
Guests:       none

1. Announcements:

2. Minutes for **September 9, 2021, September 30, 2021,** and **October 7, 2021 --** *forthcoming*

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
    a.  General Education Requirements Committee (GERC) update

    b.  BAS Committee update
.
6. Information from the Chair

7. Information from the Faculty Senate and other Councils:
    a.  **Academic Standards Council** – met September 17
        1) use of professional credits in an undergraduate degree:
           Affects  UCC 2022-23_Proposal-020_COH_Create_BSHS Pharmacotherapy Concentration – see Chris Hunt's notes in Part D

8. Other related information or questions:

### B. INFORMATION ITEMS

**Has been remanded back to department for revisions:**

1. Proposal #31 from **Pharmacy** to update the PharmD curriculum and courses, remove BIOL cross-listings and pre-requisites, delete PHAR 9941L, 9944L, 9945L, and 9952 lab courses that have been incorporated into the lecture courses.

### C. CONSENT CALENDAR – none this week

### D. UNFINISHED BUSINESS

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):**  None

**State Proposals for Endorsement:**  None this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #15](#) from COE **Teaching and Educational Studies: Secondary Education** to create a new 20-credit teaching endorsement in Computer Science, and create new course EDUC 4491. *Approved by Dept. of Ed's Professional Standards Commission; still awaiting SBOE approval.*

2. [Proposal #27](#) from COT **Business Technology** to delete obsolete courses BT 0118, 0119, 0121, 0141, 0154, 0172, 0173, 0174 and 0230.

3. [Proposal #32](#) from COB **Management** to create two new 9-credit Certificates, one in Project Management and one in Entrepreneurship.

4. [Proposal #53](#) from CAL **Philosophy** to create new course PHIL 2260 Philosophy of Life and Death, and to include it in the General Education Program for Objective 7. *Contingent upon GERC's approval of [PHIL 2260 Gen Ed proposal](#) as a new Objective 7 Gen Ed course.*

5. [Proposal #63](#) from COT **Information Technology Systems** to delete redundant course ITS 0225. *May require IDCTE approval of credit reductions for BTC Computer Network and AAS in Information Technology Systems.*


**Other Business:**


E. **"PARKING LOT" – proposals and other items awaiting resolution** – none this week

1. [Proposal #39](#) from COE **Human Performance and Sport Studies** to add repeatable credits to HPSS 4490 and reduce semester offerings of HPSS 3357 and HPSS 4437. Remained in 'Parking Lot' awaiting entry of student learning outcomes.

2. [Proposal #54](#) from CAL **Anthropology** to create a new 17-22 credit Certificate in Forensic Science. *Changes affect Graduate Catalog. Requires Letter of Notification to OSBE.* Was moved to 'PARKING LOT' last time awaiting new course be put in the correct table type, and verification with the PO that the curriculum is correct and accurate in the standardized format.


F. **NEW BUSINESS:** None this week

   **Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none

   **State Proposals for Endorsement:** None this week

   **Curriculum, Course, and Program Change Proposals:** None this week

   **Other Business:** none this week


G. **FUTURE BUSINESS:**

1. **Interdisciplinary programs**: How to deal with faculty oversight of curriculum

2. **Reference: [Accelerated Programs Policy Proposal-11-18-20-rev](#)**

3. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
   Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways

of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

4. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
   UCC has purview over courses and curriculum

5. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

6. **Ramifications of Student Learning Outcomes**

7. **Collaboration between UCC and Graduate School -** Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

8. **Potential Revisions to UCC's Bylaws**

9. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
   Undergraduate Catalog Update Process and Timeline
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**October 21, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA**

**A. PRELIMINARIES**
Attendance – Pre-notified Absences:   none
Guests:        none

1. Announcements:
   No meeting this week; this agenda serves to prepare for next week's meeting and send Minutes for approval via email.

2. Minutes for **September 9, 2021, September 30, 2021, October 7, 2021** and **October 14, 2021**

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update

      1) GERC's Minutes for UCC's acceptance:
         **August 31, 2021**, **September 14, 2021**, **September 28, 2021** and **October 12, 2021**

   b. BAS Committee update
                                        .
6. Information from the Chair

7. Information from the Faculty Senate and other Councils:
   a. **Academic Standards Council** –
      1) use of professional credits in an undergraduate degree:
         Affects UCC 2022-23_Proposal-020_COH_Create_BSHS Pharmacotherapy Concentration – see Chris Hunt's notes in Part D

8. Other related information or questions:

**B. INFORMATION ITEMS –** none this week

**C. CONSENT CALENDAR –** none this week

**D. UNFINISHED BUSINESS –** none this week

**E. "PARKING LOT" – proposals and other items awaiting resolution** – none this week

**F. NEW BUSINESS:**

**State Proposals for Endorsement:** None this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #48](#) from **Computer Science** to update BS 4465 course title, description and repeatability, and to add CS 4461 to B.S. degree requirements.

2. [Proposal #47](#) from **Global Studies and Languages** to update GLBL course semester offerings, update course description for GLBL 3400, and create new course GLBL 4490.

3. [Proposal #55](#) from **Global Studies and Languages** to add GLBL 2202, GLBL 3380, and GLBL 4420 as electives for the BA in Spanish for Health Professions.

Interrelated group:
4. [Proposal #36](#) from **Sociology, Social Work, and Criminology** to create several new SOC and SOWK courses, new SOWK 1101 as a new Objective 6 Gen Ed course, delete SOC 3335, 3366, 4402, 4413 and SOWK 2271, and add several electives to the curriculum for BA in Sociology with Criminology Concentration. ***Changes affect [Proposal #38](#). GERC approved SOWK 1101 as an Objective 6 Gen Ed course.*** *Changes affect Graduate catalog.*

5. [Proposal #38](#) from **Sociology, Social Work, and Criminology** to update the curriculum for the BA in Social Work, incorporating new Objective 6 Gen Ed course SOWK 1101, among other changes. ***Contingent upon approval of [Proposal #36](#).***

6. [Proposal #59](#) from **Geosciences** to update GEOL course credits and prerequisites, create new course GEOL 3392 to replace GEOL 2292 being deleted. ***Contingent upon approval of [Proposal #36](#)***

Interrelated group:
7. [Proposal #25](#) from **Political Science** to renumber courses and change levels: POLS 2202 to POLS 1102 (Objective 7 Gen Ed course), POLS 3313 to POLS 2213, POLS 3331 to 2231, and create new POLS 3319. ***GERC had no concerns about the Objective 7 Gen Ed course renumber to POLS 1102; the change will be reflected on [Proposal #70](#). Changes affect Secondary Ed [Proposal #29](#) and PHIL [Proposal #60](#)***

8. [Proposal #29](#) from **Secondary Education** to update POLS course numbers in the American Government and Political Science Endorsements to match changes in POLS [Proposal #25](#). ***Contingent upon approval of [Proposal #25](#)***

9. [Proposal #60](#) from **Philosophy** to create new PHIL 2235 to replace PHIL 3335 being deleted, to match changes in cross-listed courses in POLS [Proposal #25](#). ***Contingent upon approval of [Proposal #25](#)***

Complicated self-contained proposal:
10. [Proposal #58](#) from **Communication, Media, and Persuasion** to create a new **Minor in Social Media**, merge the BA Communication – Visual Media Emphasis: Photo Media Track and Video Track into a single **Photo-Video Track**; create a new BA Communication – **Social Media & Digital Communications Emphasis**, update courses and curricula, create new course CMP 4459, and delete CMP 3332, 3333, 3375, and 4457. ***Requires a Letter of Notification to OSBE.***

**Other Business:** none this week

**G. FUTURE BUSINESS:**

1. **Interdisciplinary programs**: How to deal with faculty oversight of curriculum

2. **Reference:** **Accelerated Programs Policy Proposal-11-18-20-rev**

3. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
   Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

4. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
   UCC has purview over courses and curriculum

5. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

6. **Ramifications of Student Learning Outcomes**

7. **Collaboration between UCC and Graduate School -** Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

8. **Potential Revisions to UCC's Bylaws**

9. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
   Undergraduate Catalog Update Process and Timeline
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**October 28, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA -- REVISED**

### A. PRELIMINARIES
Attendance – Pre-notified Absences:   Wesley Usyak
Guests:       none

1. Announcements:

2. Minutes for **September 9, 2021, September 30, 2021, October 7, 2021** and **October 14, 2021**

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update

      1) Council **accepted** GERC's via email vote last Thursday, October 21, 2021
         August 31, 2021, September 14, 2021, September 28, 2021 and October 12, 2021

   b. BAS Committee update
      Committee sent its revised Bylaws to UCC for consideration; see **New Business** below.
      .

6. Information from the Chair

7. Information from the Faculty Senate and other Councils:
   a. **Academic Standards Council** –
      1) use of professional credits in an undergraduate degree:
         Affects  UCC 2022-23_Proposal-020_COH_Create_BSHS Pharmacotherapy
         Concentration – see Chris Hunt's notes in Part D

8. Other related information or questions:

### B. INFORMATION ITEMS – none this week

### C. CONSENT CALENDAR – none this week

### D. UNFINISHED BUSINESS

1. Proposal #48 from **Computer Science** to update BS 4465 course title, description and repeatability, and to add CS 4461 to B.S. degree requirements.

2. Proposal #47 from **Global Studies and Languages** to update GLBL course semester offerings, update course description for GLBL 3400, and create new course GLBL 4490.

3. Proposal #55 from **Global Studies and Languages** to add GLBL 2202, GLBL 3380, and GLBL 4420 as electives for the BA in Spanish for Health Professions.

Interrelated group:

4. [Proposal #36](#) from **Sociology, Social Work, and Criminology** to create several new SOC and SOWK courses, new SOWK 1101 as a new Objective 6 Gen Ed course, delete SOC 3335, 3366, 4402, 4413 and SOWK 2271, and add several electives to the curriculum for BA in Sociology with Criminology Concentration. ***Changes affect [Proposal #38](#).*** *GERC approved SOWK 1101 as an Objective 6 Gen Ed course.* *Changes affect Graduate catalog.*

5. [Proposal #38](#) from **Sociology, Social Work, and Criminology** to update the curriculum for the BA in Social Work, incorporating new Objective 6 Gen Ed course SOWK 1101, among other changes. ***Contingent upon approval of [Proposal #36](#)***.

6. [Proposal #59](#) from **Geosciences** to update GEOL course credits and prerequisites, create new course GEOL 3392 to replace GEOL 2292 being deleted. ***Contingent upon approval of [Proposal #36](#)***

Interrelated group:

7. [Proposal #25](#) from **Political Science** to renumber courses and change levels: POLS 2202 to POLS 1102 (Objective 7 Gen Ed course), POLS 3313 to POLS 2213, POLS 3331 to 2231, and create new POLS 3319. *GERC had no concerns about the Objective 7 Gen Ed course renumber to POLS 1102; the change will be reflected on [Proposal #70](#)*. ***Changes affect Secondary Ed [Proposal #29](#) and PHIL [Proposal #60](#)***

8. [Proposal #29](#) from **Secondary Education** to update POLS course numbers in the American Government and Political Science Endorsements to match changes in POLS [Proposal #25](#). ***Contingent upon approval of [Proposal #25](#)***

9. [Proposal #60](#) from **Philosophy** to create new PHIL 2235 to replace PHIL 3335 being deleted, to match changes in cross-listed courses in POLS [Proposal #25](#). ***Contingent upon approval of [Proposal #25](#)***

Complicated self-contained proposal:

10. [Proposal #58](#) from **Communication, Media, and Persuasion** to create a new **Minor in Social Media**, merge the BA Communication – Visual Media Emphasis: Photo Media Track and Video Track into a single **Photo-Video Track**; create a new BA Communication – **Social Media & Digital Communications Emphasis**, update courses and curricula, create new course CMP 4459, and delete CMP 3332, 3333, 3375, and 4457. ***Requires a Letter of Notification to OSBE.***

E. **"PARKING LOT" – proposals and other items awaiting resolution** – none this week

F. **NEW BUSINESS:**

**State Proposals for Endorsement:** None this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #24](#) from **Economics** to remove ECON 4474 from requirements for the BBA in Economics.

Interrelated group:

2. [Proposal #34](#) from **Electrical & Computer Engineering** to change EE prefix to ECE by creating new ECE courses and deleting all EE courses from the catalog, in accordance with the already approved departmental name change. *Changes affect Graduate Catalog and [NE Proposal #22](#)*.

3. Proposal #22 from Nuclear Engineering to substitute ECE 2205 for EE 2240 and NE 4478 for EE 4416 in the BS Nuclear Engineering curriculum, since both EE courses are being deleted from the catalog. ***Contingent upon approval of ECE Proposal #34***.

Interrelated group:

4. Proposal #52 from **Homeland Security & Emergency Management** to update curriculum and courses HSEM 3360, HSEM 4410 and HSEM 4425, and to delete all remaining EMGT courses from the catalog. ***Changes affect Proposal #46***. *Changes may affect Graduate catalog?*

5. Proposal #46 from **Emergency Medical Services** to update the curriculum for the BS Health Science: Emergency Medical Services concentration and its various tracks. Also change the number credits for EMS 4409. ***Changes affect Proposal #52***.

Accelerated or Combined Bachelor's/Master's proposals – need Grad Council's approval, too:

6. Proposal #51 from **English** to create a **combined/accelerated BA/MA 4+1 program in English** allowing undergraduate students to take **12 credits** of 55xx courses in their fourth year that will count toward their Master's degree, and enable them to complete both degrees in five years instead of six. Also creates new ENGL 4411 and new ENGL 2215 Objective 9 (or 4?) Gen Ed course. ***Requires GERC's approval of ENGL 2215 as new Gen Ed course. Contingent upon Graduate Council's approval of the combined BA/MA program.***

7. Proposal #57 to create **an accelerated BS/MS 4+1 program in Civil Engineering** allowing undergraduate students to take **9 credits** of 55xx courses in their fourth year that will count toward their Master's degree, and enable them to complete both degrees in five years instead of six. *Contingent upon Graduate Council's approval of the accelerated BS/MS program.*

**Other Business:**

1. Proposed revised BAS Committee Bylaws – subcommittee of UCC

## G. FUTURE BUSINESS:

1. **Interdisciplinary programs**: How to deal with faculty oversight of curriculum

2. **Reference: Accelerated Programs Policy Proposal-11-18-20-rev**

3. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
   Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

4. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
   UCC has purview over courses and curriculum

5. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

6. **Ramifications of Student Learning Outcomes**

Do faculty want to be involved in monitoring and overseeing assessment?  If so, what mechanism or entity should be implemented to manage this task?  Does UCC want to take on the responsibility as part of their purview, or create a new subcommittee similar to GERC, or some other option?

7. **Collaboration between UCC and Graduate School -** Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

8. **Potential Revisions to UCC's Bylaws**

9. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
   Undergraduate Catalog Update Process and Timeline
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes.  Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**November 4, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA**

## A. PRELIMINARIES

Attendance – Pre-notified Absences:  Steve Byers, Margaret Johnson
Guests:                none

1. Announcements:

2. Minutes for **October 28, 2021**

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
    a. General Education Requirements Committee (GERC) update
       1)        GERC Minutes for October 26, 2021 – for UCC's acceptance

    b. BAS Committee update
       1)        BAS Committee Minutes for September 23, 2021 – for UCC's acceptance
                                                          .
6. Information from the Chair

7. Information from the Faculty Senate and other Councils:
    a. **Academic Standards Council** –
       1) use of professional credits in an undergraduate degree:
                Affects  UCC 2022-23_Proposal-020_COH_Create_BSHS Pharmacotherapy
                Concentration – see Chris Hunt's notes in Part D

8. Other related information or questions:

## B. INFORMATION ITEMS – none this week

REMANDED last week -- needs further rationale in course description regarding credit increase
       Proposal #59 from **Geosciences** to update GEOL course credits and prerequisites, create new
       course GEOL 3392 to replace GEOL 2292 being deleted. ***Contingent upon approval of Proposal***
       ***#36***

## C. CONSENT CALENDAR – none this week

## D. UNFINISHED BUSINESS

Accelerated or Combined Bachelor's/Master's proposals – need Grad Council's approval, too:
1. Proposal #51 from **English** to create a **combined/accelerated BA/MA 4+1 program in English**
   allowing undergraduate students to take **12 credits** of 55xx courses in their fourth year that will count
   toward their Master's degree, and enable them to complete both degrees in five years instead of six.
   Also creates new ENGL 4411 and new ENGL 2215 Objective 9 (or 4?) Gen Ed course. ***Requires***

*GERC's approval of ENGL 2215 as new Gen Ed course. Contingent upon Graduate Council's approval of the combined BA/MA program.*

2. Proposal #57 to create **an accelerated BS/MS 4+1 program in Civil Engineering** allowing undergraduate students to take **9 credits** of 55xx courses in their fourth year that will count toward their Master's degree, and enable them to complete both degrees in five years instead of six. *Contingent upon Graduate Council's approval of the accelerated BS/MS program.*

Interrelated group:
3. Proposal #34 from **Electrical & Computer Engineering** to change EE prefix to ECE by creating new ECE courses and deleting all EE courses from the catalog, in accordance with the already approved departmental name change. *Changes affect Graduate Catalog, NE Proposal #22 and CS Proposal #48 and ME Proposal #37*

4. Proposal #22 from Nuclear Engineering to substitute ECE 2205 for EE 2240 and NE 4478 for EE 4416 in the BS Nuclear Engineering curriculum, since both EE courses are being deleted from the catalog. **Contingent upon approval of ECE** *Proposal #34*.

Interrelated group:
5. Proposal #52 from **Homeland Security & Emergency Management** to update curriculum and courses HSEM 3360, HSEM 4410 and HSEM 4425, and to delete all remaining EMGT courses from the catalog. **Changes affect** *Proposal #46*. *Changes may affect Graduate catalog?*

6. Proposal #46 from **Emergency Medical Services** to update the curriculum for the BS Health Science: Emergency Medical Services concentration and its various tracks. Also change the number credits for EMS 4409. **Changes affect** *Proposal #52*.

**Other Business:**

1. Proposed revised BAS Committee Bylaws – subcommittee of UCC

E. **"PARKING LOT" – proposals and other items awaiting resolution** – none this week

F. **NEW BUSINESS:**

**State Proposals for Endorsement:** None this week

**Curriculum, Course, and Program Change Proposals:**

Accelerated or Combined Bachelor's/Master's proposals – need Grad Council's approval, too:
1. Proposal #64 from COSE **Chemistry** to update the BS/MS in Chemistry and in Biochemistry to the more standardized accelerated format.

2. Proposal #37 from COSE **Mechanical Engineering** to update curriculum and courses, create new courses ME 4421, ME 4437, and ME 4453 and new accelerated pathway from BS to PhD. **Contingent upon approval of ECE** *Proposal #34. Changes affect Graduate Catalog,*

Single, stand-alone proposals
3. Proposal #26 from CAL **Music** to create new elective course MUSC 4422 Revolutions in Music.

4. [Proposal #30](#) **as amended** from COSE **Biological Sciences** to remove BIOL 1100L (lab course only) from the catalog, and from Objective 5 of the Gen Ed program, while retaining the lecture course BIOL 1100.  *Contingent upon GERC's approval to remove the course from the General Education program.*

5. [Proposal #31](#) resubmitted after revisions from COP **Pharmacy** to update the PharmD curriculum and courses, remove BIOL cross-listings and pre-requisites, delete PHAR 9941L, 9944L, 9945L, and 9952 lab courses that have been incorporated into the lecture courses.

6. [Proposal #44](#) from COSE **Biological Sciences** to update courses and BS Biology concentrations curricula, create new courses BIOL 1191 and BIOL 4430, delete BIOL 2230 from catalog.


Interrelated group:
7. [Proposal #35](#) from COB **Marketing and Management** to delete BA 1110 from the catalog.  Proposal includes all necessary changes to COE Business Technology and Outdoor Education.

8. [Proposal #66](#) from COE **Business Education** to delete BA 1110 from Business Technology Endorsements.  *Duplicates changes included in [**Proposal #35**](#) -- this proposal could be withdrawn?*


Interrelated group:
9. [Proposal #43](#) **as amended** from CAL **History** to create new HIST 44xx to crosslist with MLS 3320, delete HIS 4411, and update History electives. *Changes affect Military Science [Proposal #73](#)*

10. [Proposal #73](#) **as amended** from CAL **Military Science** to update MSL 3320 to be equivalent and crosslisted with new HIST 44xx.  *Contingent upon approval of HIST [Proposal #43](#)*


Interrelated group:
11. [Proposal #74](#) from COB **Business Informatics** to change course prefix from INFO to CYBR for cybersecurity courses sponsored by Informatics Research Institute; this change will help these courses better mesh with College of Techology's Industrial Cybersecurity Engineering Technology program. *Changes affect ESTEC [Proposal #50](#).*

12. [Proposal #50](#) from COT **ESTEC Industrial Cybersecurity Engineering Technology** for minor curriculum updates and to create new course CYBR 4488 *[which duplicates CYBR 4419 being created by [Proposal #74](#) to replace INFO 4419]*.  *Contingent upon approval of INFO [Proposal #74](#)*


**Other Business:**  none this week


G. **FUTURE BUSINESS:**

1. **Interdisciplinary programs**:  How to deal with faculty oversight of curriculum

2. **Reference:  [Accelerated Programs Policy Proposal-11-18-20-rev](#)**

3. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
   Create a working group to develop written guidance on what constitutes duplication of courses and programs.  Include Academic Affairs and Faculty Senate in the discussion.  Consider ways of alleviating competition and encourage collaboration among programs.  Student headcount in

majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

4. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
   UCC has purview over courses and curriculum

5. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

6. **Ramifications of Student Learning Outcomes**
   Do faculty want to be involved in monitoring and overseeing assessment? If so, what mechanism or entity should be implemented to manage this task? Does UCC want to take on the responsibility as part of their purview, or create a new subcommittee similar to GERC, or some other option?

7. **Collaboration between UCC and Graduate School -** Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

8. **Potential Revisions to UCC's Bylaws**

9. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
   Undergraduate Catalog Update Process and Timeline
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**November 11, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA**

## A. PRELIMINARIES

Attendance – Pre-notified Absences:  Carmen Febles
Guests:      none

1. Announcements:

2. Minutes for **November 4, 2021 --** will vote by email

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update

   b. BAS Committee update

                                                        .
6. Information from the Chair

7. Information from the Faculty Senate and other Councils:
   a. **Academic Standards Council** –
      1) use of professional credits in an undergraduate degree:
         Affects  UCC 2022-23_Proposal-020_COH_Create_BSHS Pharmacotherapy
         Concentration – see Chris Hunt's notes in Part D
         *UCC Proposal has been* **withdrawn** *from the Fall 2022 catalog cycle.*

8. Other related information or questions:

## B. INFORMATION ITEMS – none this week

**WITHDRAWN** Proposals:
Proposal #6 from COSE **Physics** to eliminate the CHEM 1112 requirement from the A.S. in Physics.
     **WITHDRAWN** by College, per email 10/5/2021
Proposal #8 from COB Business to update courses in BS in Business program to ensure all are listed as
     online -- **WITHDRAWN** by department.
Proposal #16 from COT ESTEC to create a new Industrial Mechanic certificate -- **postponed** until
     2023-24 catalog
Proposal #20 from COP **Pharmacy** to add a Pharmacotherapy concentration to the BS in Health
     Sciences.  **WITHDRAWN** by department; requires more time to work out professional credits
     issue
Proposal #72 from COSE **Math & Statistics** to change course prerequisites -- **postponed** until 2023-24
     catalog
Proposal #76 from COT **Technical Department** to course updates and deletions -- **postponed** until
     2023-24 catalog

## C. CONSENT CALENDAR – none this week

### D. UNFINISHED BUSINESS

Single, stand-alone proposals
1. Proposal #30 **as amended** from COSE **Biological Sciences** to remove BIOL 1100L (lab course only) from the catalog, and from Objective 5 of the Gen Ed program, while retaining the lecture course BIOL 1100. *Contingent upon GERC's approval to remove the course from the General Education program.*

2. Proposal #44 from COSE **Biological Sciences** to update courses and BS Biology concentrations curricula, create new courses BIOL 1191 and BIOL 4430, delete BIOL 2230 from catalog.

Accelerated or Combined Bachelor's/Master's proposals – need Grad Council's approval, too:
3. Proposal #64 from COSE **Chemistry** to update the BS/MS in Chemistry and in Biochemistry to the more standardized accelerated format. C*hanges affect Graduate Catalog,*

4. Proposal #37 from COSE **Mechanical Engineering** to update curriculum and courses, create new courses ME 4421, ME 4437, and ME 4453 and new accelerated pathway from BS to PhD. *Contingent upon approval of ECE* Proposal #34. *Changes affect Graduate Catalog,*

Interrelated group:
5. Proposal #74 from COB **Business Informatics** to change course prefix from INFO to CYBR for cybersecurity courses sponsored by Informatics Research Institute; this change will help these courses better mesh with College of Techology's Industrial Cybersecurity Engineering Technology program. *Changes affect ESTEC* Proposal #50.

6. Proposal #50 from COT **ESTEC Industrial Cybersecurity Engineering Technology** for minor curriculum updates and to create new course CYBR 4488 *[which duplicates CYBR 4419 being created by* Proposal #74 *to replace INFO 4419]*. *Contingent upon approval of INFO* Proposal #74

**Other Business:**

1. Proposed revised BAS Committee Bylaws – subcommittee of UCC

### E. "PARKING LOT" – proposals and other items awaiting resolution – none this week

### F. NEW BUSINESS:

**State Proposals for Endorsement:** None this week

**Curriculum, Course, and Program Change Proposals:**

Single, stand-alone proposals
1. Proposal #41 from COT **Health Information Technology** to update curriculum and courses, create new HIT 0216 and HIT 0217, delete HIT 0201, HIT 0203, and HIT 0214.

2. Proposal #59 **as amended** from **Geosciences** to update GEOL course credits and prerequisites, create new course GEOL 3392 to replace GEOL 2292 being deleted. *Contingent upon approval of* **Proposal #36**. Had been remanded, now resubmitted with requested changes.

3. Proposal #67 **as amended** from COH **Physical & Occupational Therapy** to update courses and curriculum, replace deleted courses PTOT 4403 & 4404 with new courses PTOT 4481 & 4407 respectively. *Changes affect Graduate Catalog,*

4. Proposal #68 **as amended** from COT **Health Occupations** to add PNUR 0115 back into the ITC in Practical Nursing, Traditional Option, change PNUR 0123 from 3 credits to 2 credits.

5. Proposal #69 from COH **Nursing** to add licensure prerequisite statements as footnotes to BSN Nursing Completion program.

6. Proposal #75 from COB **Marketing & Management** to rename MKTG 4454 to The Future of Markets.

7. Proposal #78 from COB **Finance & Economics** to create new 9-credit Certificate in Labor Economics, minor course prerequisite updates, new ECON 4473 course. *Requires Letter of Notification to OSBE.*

Interrelated group:
8. Proposal #61 from COB **Marketing & Management** to create new MKTG 4470, MGT 4412, and MGT 1116 Business Math courses. ***Changes affect Proposal #80 for proposed cross-listing with new MATH 1116.***

9. Proposal #80 from COSE **Math & Statistics** to create new MATH 1116 course to cross-list with proposed new course MGT 1116. ***Contingent upon approval of Proposal #61 for proposed cross-listing.***

Accelerated or Combined Bachelor's/Master's proposals – need Grad Council's approval, too:
10. Proposal #65 from CAL Communication, Media, and Persuasion to create accelerated pathways for BA/MA in Communication, including emphases and tracks. ***Contingent upon Graduate Council's approval of the accelerated BA/MA programs.***

**Other Business:** none this week

## G. FUTURE BUSINESS:

1. **Accelerated Programs Catalog Layout Working Group:** create standardized catalog format for UCC's consideration Spring 2022
     **Members:** Sarah Mead, Shanna O'Connor, Janet Loxterman, Carmen Febles

2. **Interdisciplinary programs**: How to deal with faculty oversight of curriculum

3. **Reference: Accelerated Programs Policy Proposal-11-18-20-rev**

4. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
     Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

5. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
     UCC has purview over courses and curriculum

6. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

7. **Ramifications of Student Learning Outcomes**
   Do faculty want to be involved in monitoring and overseeing assessment?  If so, what mechanism or entity should be implemented to manage this task?  Does UCC want to take on the responsibility as part of their purview, or create a new subcommittee similar to GERC, or some other option?

8. **Collaboration between UCC and Graduate School -** Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

9. **Potential Revisions to UCC's Bylaws**

10. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
    Undergraduate Catalog Update Process and Timeline
    Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes.  Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.


H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**November 18, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA**

### A. PRELIMINARIES
Attendance – Pre-notified Absences:
Guests:    none

1. Announcements:

2. Minutes for **November 4, 2021** and **November 11, 2021**

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update

   b. BAS Committee update
   .
6. Information from the Chair

7. Information from the Faculty Senate and other Councils:
   a. **Academic Standards Council** –
      1) use of professional credits in an undergraduate degree:
         Affects UCC 2022-23_Proposal-020_COH_Create_BSHS Pharmacotherapy
         Concentration – see Chris Hunt's notes in Part D
         *UCC Proposal has been* **withdrawn** *from the Fall 2022 catalog cycle.*

8. Other related information or questions:

### B. INFORMATION ITEMS

**Remanded last time back to department for updated faculty vote:**

1. Proposal #80 from COSE **Math & Statistics** to create new MATH 1116 course to cross-list with proposed new course MGT 1116. ***Contingent upon approval of Proposal #61 for proposed cross-listing.*** Awaiting updated faculty vote*.*

### C. CONSENT CALENDAR

### D. UNFINISHED BUSINESS

1. Proposal #41 from COT **Health Information Technology** to update curriculum and courses, create new HIT 0216 and HIT 0217, delete HIT 0201, HIT 0203, and HIT 0214.

2. [Proposal #67](#) **as amended** from COH **Physical & Occupational Therapy** to update courses and curriculum, replace deleted courses PTOT 4403 & 4404 with new courses PTOT 4481 & 4407 respectively. *Changes affect Graduate Catalog,*

3. [Proposal #69](#) from COH **Nursing** to add licensure prerequisite statements as footnotes to BSN Nursing Completion program.

4. [Proposal #78](#) from COB **Finance & Economics** to create new 9-credit Certificate in Labor Economics, minor course prerequisite updates, new ECON 4473 course. *Requires Letter of Notification to OSBE.*

Accelerated or Combined Bachelor's/Master's proposals – need Grad Council's approval, too:

5. [Proposal #65](#) from CAL Communication, Media, and Persuasion to create accelerated pathways for BA/MA in Communication, including emphases and tracks. ***Contingent upon Graduate Council's approval of the accelerated BA/MA programs.***

**Other Business:** none

E. **"PARKING LOT" – proposals and other items awaiting resolution**

1. [Proposal #30](#) **as amended** from COSE **Biological Sciences** to remove BIOL 1100L (lab course only) from the catalog, and from Objective 5 of the Gen Ed program, while retaining the lecture course BIOL 1100. ***Contingent upon GERC's approval to remove the course from the General Education program.*** Awaiting GERC's decision.

F. **NEW BUSINESS:**

**State Proposals for Endorsement:** none this week

**Curriculum, Course, and Program Change Proposals:**

1. [Proposal #71](#) from CAL P**hilosophy** for minor changes to Philosophy major curriculum.

2. [Proposal #77](#) from CAL **Military Science** to add leveled MSL physical fitness courses, delete MSL 1110 and MSL 3310, update Minor requirements.

3. [Proposal #81](#) from CAL **Psychology** to change PSYC 4439 course description to match graduate catalog, update semester offerings for PSYC 3328 & 4475.

4. [Proposal #84](#) from COH **Homeland Security & Emergency Management** to delete HSEM 4470 Public Health Emergencies and replace it with new course HSEM 4440 Health and Medical Disaster Management.

Accelerated or Combined Bachelor's/Master's proposals – need Grad Council's approval, too:

5. [Proposal #56](#) from COH **Community and Public Health** to create an accelerated pathway from BA/BS in Community and Public Health to Master's in Public Health (MPH). ***Contingent upon Graduate Council's approval of the accelerated BA/MA programs.***

6. [Proposal #85](#) from COH **Community and Public Health** to create an accelerated pathway from BA/BS in Community and Public Health to Master's in Health Education (MHE). ***Contingent upon Graduate Council's approval of the accelerated BA/MA programs.***

Awaiting a few impacts or confirmation:

7. [Proposal #40](#) from COE **Elementary Education** to add new EDUC 3327 Young Adult Literature for Teachers, update pre-reqs for EDUC 3321, and update the English teaching endorsements.

8. [Proposal #62](#) **as amended** from CAL **Theatre & Dance** to pare down the Dance Minor, change DAAC courses to DANC, delete several DANC courses that no longer have faculty to teach them.

9. [Proposal #82](#) from COB **Business Informatic**s to remove the Business Informatics curriculum from the catalog. The INFO courses and program will be discontinued next catalog cycle for program health reasons.

10. [Proposal #79](#) **as amended** from COE **Human Performance & Sport Studies** to change BA/BS in Physical Education program emphases into separate majors: BS in Exercise Science, BS in Outdoor Education, BA in Sport Management, and to delete the BA/BS Physical Education: Teaching Emphasis (K-12). ***Requires OSBE approval of State Proposals (Short Forms) for the new degrees, and Letter of Notification to eliminate the remaining emphasis. Awaiting verification by college to eliminate the Teaching Emphasis.***

11. [Proposal #70](#) from GERC **General Education Requirements Committee** to update the General Education Program incorporating the new Gen Ed courses approved by GERC and UCC for the Fall 2022 catalog, and incorporate changes to competencies for each GEM Objective in accordance with updated SBOE Policy III.N. and minor changes to Objective 7 competencies as recommended in the Objective 7 ORC report and approved by GERC. ***Awaiting GERC and UCC decisions on [Proposal #30](#).***

**Other Business:**

## G. FUTURE BUSINESS:

1. **Accelerated Programs Catalog Layout Working Group:** create standardized catalog format for UCC's consideration Spring 2022
      **Members:** Sarah Mead, Shanna O'Connor, Janet Loxterman, Carmen Febles

2. **Interdisciplinary programs**: How to deal with faculty oversight of curriculum

3. **Reference: [Accelerated Programs Policy Proposal-11-18-20-rev](#)**

4. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
      Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

5. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
      UCC has purview over courses and curriculum

6. **Impact Response Timeline**

Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

7. **Ramifications of Student Learning Outcomes**
   Do faculty want to be involved in monitoring and overseeing assessment?  If so, what mechanism or entity should be implemented to manage this task?  Does UCC want to take on the responsibility as part of their purview, or create a new subcommittee similar to GERC, or some other option?

8. **Collaboration between UCC and Graduate School -** Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

9. **Potential Revisions to UCC's Bylaws**

10. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
    Undergraduate Catalog Update Process and Timeline
    Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes.  Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

H. **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**December 2, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA**

### A.  PRELIMINARIES
Attendance – Pre-notified Absences:  Tiffany Mitchell, Shanna O'Connor
Guests:      none

1.  Announcements:

2.  Minutes for **November 4, 2021, November 11, 2021 and November 18, 2021**

3.  Report from the Executive Committee:

4.  Information from Academic Affairs:

5.  Current Subcommittee Activities:
    a.  General Education Requirements Committee (GERC) update
        1) GERC Minutes for **November 9, 2021**
        2) GERC's Revised **Process for Selecting ISU's State Gen Ed Discipline Group Reps**

    b.  BAS Committee update
                                                                    .

6.  Information from the Chair

7.  Information from the Faculty Senate and other Councils:
    a.  **Academic Standards Council** –
        1) use of professional credits in an undergraduate degree:
            Affects  UCC 2022-23_Proposal-020_COH_Create_BSHS Pharmacotherapy Concentration – see Chris Hunt's notes in Part D
            *Still awaiting decision from Academic Standards Council. UCC Proposal has been **withdrawn** from the Fall 2022 catalog cycle.*

8.  Other related information or questions:

### B.  INFORMATION ITEMS

**Remanded back to departments:**

1.  Proposal #30 **as amended** from COSE **Biological Sciences** to remove BIOL 1100L (lab course only) from the catalog, and from Objective 5 of the Gen Ed program, while retaining the lecture course BIOL 1100.  *GERC has endorsed removing BIOL 1100L as an Objective 5 Gen Ed Lab*.  Was remanded last time back to department for additional impacts.

2.  Proposal #80 from COSE **Math & Statistics** to create new MATH 1116 course to cross-list with proposed new course MGT 1116.  ***Contingent upon approval of Proposal #61 for proposed cross-listing.***  Still awaiting updated faculty vote, proposal may have to be postponed until next catalog cycle.

### C.  CONSENT CALENDAR

1. Proposal #70 from GERC **General Education Requirements Committee** to update the General Education Program incorporating the new Gen Ed courses approved by GERC and UCC for the Fall 2022 catalog, and incorporate changes to competencies for each GEM Objective in accordance with updated SBOE Policy III.N. and minor changes to Objective 7 competencies as recommended in the Objective 7 ORC report and approved by GERC. *GERC has endorsed removing BIOL 1100L as an Objective 5 Gen Ed Lab as proposed in Biology's* Proposal #30.

D. **UNFINISHED BUSINESS --**

**Curriculum, Course, and Program Change Proposals:**

Accelerated or Combined Bachelor's/Master's proposals – need Grad Council's approval, too:

1. Proposal #56 from COH **Community and Public Health** to create an accelerated pathway from BA/BS in Community and Public Health to Master's in Public Health (MPH). *Contingent upon Graduate Council's approval of the accelerated BA/MA programs.*

2. Proposal #85 from COH **Community and Public Health** to create an accelerated pathway from BA/BS in Community and Public Health to Master's in Health Education (MHE). *Contingent upon Graduate Council's approval of the accelerated BA/MA programs.*

Stand-alone proposals:

3. Proposal #40 from COE **Elementary Education** to add new EDUC 3327 Young Adult Literature for Teachers, update pre-reqs for EDUC 3321, and update the English teaching endorsements.

4. Proposal #81 from CAL **Psychology** to change PSYC 4439 course description to match graduate catalog, update semester offerings for PSYC 3328 & 4475.

5. Proposal #79 **as amended** from COE **Human Performance & Sport Studies** to change BA/BS in Physical Education program emphases into separate majors: BS in Exercise Science, BS in Outdoor Education, BA in Sport Management, and to delete the BA/BS Physical Education: Teaching Emphasis (K-12). *Requires OSBE approval of State Proposals (Short Forms) for the new degrees, and Letter of Notification to eliminate the remaining emphasis. Awaiting verification by college to eliminate the Teaching Emphasis.*

**Other Business:**

E. **"PARKING LOT" – proposals and other items awaiting resolution –** none this week

F. **NEW BUSINESS:** none this week

G. **FUTURE BUSINESS:**

1. **Accelerated Programs Catalog Layout Working Group:** create standardized catalog format for UCC's consideration Spring 2022
   **Members:** Sarah Mead, Shanna O'Connor, Janet Loxterman, Carmen Febles

2. **Interdisciplinary programs**:  How to deal with faculty oversight of curriculum

3. **Reference:**  **[Accelerated Programs Policy Proposal-11-18-20-rev](#)**

4. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
   Create a working group to develop written guidance on what constitutes duplication of courses and programs.  Include Academic Affairs and Faculty Senate in the discussion.  Consider ways of alleviating competition and encourage collaboration among programs.  Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

5. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
   UCC has purview over courses and curriculum

6. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

7. **Ramifications of Student Learning Outcomes**
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8. **Collaboration between UCC and Graduate School -** Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

9. **Potential Revisions to [UCC's Bylaws](#)**

10. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
    [Undergraduate Catalog Update Process and Timeline](#)
    Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes.  Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

H.  **ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**
**December 14, 2021 – 3:00-5:00 p.m. via Zoom**
**AGENDA – 'virtual' meeting via email**

**A. PRELIMINARIES**
   Attendance – Pre-notified Absences:   Margaret Johnson, Tiffany Mitchell
   Guests:

   1.  Announcements:

   2.  Minutes for **November 4, 2021, November 11, 2021, November 18, 2021, December 2, 2021,** and today's 'virtual' meeting **December 14, 2021**

   3.  Report from the Executive Committee:   did not meet

   4.  Information from Academic Affairs:

   5.  Current Subcommittee Activities:
       a.  General Education Requirements Committee (GERC) update
            1)  GERC Minutes for **November 30, 2021**

       b.  BAS Committee update -- none
                                                                .
   6.  Information from the Chair:

   7.  Information from the Faculty Senate and other Councils:

   8.  Other related information or questions:


**B. INFORMATION ITEMS** -- none

**C. CONSENT CALENDAR** -- none

**D. UNFINISHED BUSINESS**

   **Curriculum, Course, and Program Change Proposals:** none

   **Other Business:**


**E. "PARKING LOT" – proposals and other items awaiting resolution –** none


**F. NEW BUSINESS:**   none


**G. FUTURE BUSINESS:**

   **1. Accelerated Programs Catalog Layout Working Group:** create standardized catalog format for UCC's consideration Spring 2022
        **Members:** Sarah Mead, Shanna O'Connor, Janet Loxterman, Carmen Febles

2. **Interdisciplinary programs**: How to deal with faculty oversight of curriculum

3. **Course and Program Duplication -- placeholder; deferred until Fall 2021?**
   Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

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7. **Collaboration between UCC and Graduate School -** Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

8. **Potential Revisions to UCC's Bylaws**

9 **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
   Undergraduate Catalog Update Process and Timeline
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

**H. ADJOURNMENT:**