

**Undergraduate Curriculum Council**  
**January 21, 2016 -- 3:00-5:00 p.m. in Rendezvous 301**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance:
- 1b. Pre-notified absences for this meeting:
- 1c. Known Guests:
  
2. Minutes from **December 3, 2015**
  
3. Report from the Executive Committee:
  
4. Information from Academic Affairs:
  
5. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC):

GERC discussed ramifications of gen ed (and other) courses being offered through Student Success Center as part of the Bridge Program. GERC is very supportive of the Bridge Program, but there may be some quality control issues on which GERC and/or UCC might want to consider weighing in.
  
  - b. Bachelor of Applied Science Committee (BAS):
  
6. Information from the Chair:

Bob Houghton has been appointed Interim Chair of his department, so cannot continue serving as UCC's liaison with GERC. Need a volunteer to fill that role...there are lots of changes at the state level occurring that both GERC and UCC need to be aware of, discuss, and coordinate on.
  
7. Information from the Faculty Senate and other Councils:

Faculty Senate meets again Monday, January 25, and will discuss the several proposed *IT* policies with General Counsel and Randy Gaines, Chief Information Officer.
  
8. Other related information or questions:

**B. INFORMATION ITEMS –**

**C. CONSENT CALENDAR -- none**

**D. UNFINISHED BUSINESS –**

**Curriculum, Course and Program Changes Proposed:** none

1. Proposal Process Recap and Discussion – what worked, what didn't, what changes should be made for next cycle?
2. Plan for Spring Semester

**E. NEW BUSINESS –**

1. Solicit nominations for next year's UCC officers: Chair, Vice Chair, Executive Secretary

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council**  
**February 4, 2016 -- 3:00-5:00 p.m. in Rendezvous 301**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance:
- 1b. Pre-notified absences for this meeting:
- 1c. Known Guests:
  
2. Minutes from **January 21, 2016**
  
3. Report from the Executive Committee:  
A new UCC email account has been created to help Catherine manage UCC's correspondence and work. From now on, please direct **ALL** UCC business to: [uccmail@isu.edu](mailto:uccmail@isu.edu).
  
4. Information from Academic Affairs:
  
5. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC):  
GERC discussed departments' concerns regarding gen ed courses offered through the Bengal Bridge Program, and issued a formal statement affirming departmental oversight responsibilities of courses listed under their prefixes. GERC also considered and denied a request to waive gen ed credit requirements for Engineering programs, recognizing that some programs must require more than 120 credits.
  
  - b. Bachelor of Applied Science Committee (BAS):  
Minutes from **October 30, 2015**
  
6. Information from the Chair:
  
7. Information from the Faculty Senate and other Councils:
  
8. Other related information or questions:
  - a. CurricUNET course and program workflow management software
  
  - b. Possible UCC bylaws change, or catalog policy? limit of 30 business credits for non-business majors.

**B. INFORMATION ITEMS**

**C. CONSENT CALENDAR -- none**

**D. UNFINISHED BUSINESS**

**Curriculum, Course and Program Changes Proposed:** none

1. Proposal Process Recap and Discussion – what worked, what didn't, what changes should be made for next cycle?
  
2. Plan for Spring Semester

**E. NEW BUSINESS**

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council**  
**February 18, 2016 -- 3:00-5:00 p.m. in Rendezvous 301**  
**AGENDA -- Revised**

**A. PRELIMINARIES**

- 1a. Attendance:
- 1b. Pre-notified absences for this meeting: Corey Zink
- 1c. Known Guests:
  
2. Minutes from **February 4, 2016**
  
3. Report from the Executive Committee:
  
4. Information from Academic Affairs:
  
5. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC):
    1. [Final Gen Ed Course List](#) for 2017-18 Undergraduate Catalog
  
  - b. Bachelor of Applied Science Committee (BAS):  
Minutes from [December 11, 2015](#)
  
6. Information from the Chair:
  
7. Information from the Faculty Senate and other Councils:
  
8. Other related information or questions:

**B. INFORMATION ITEMS**

**C. CONSENT CALENDAR -- none**

**D. UNFINISHED BUSINESS**

**Curriculum, Course and Program Changes Proposed:** none

1. [Proposal Form](#) and Instructions revisions
  
2. [2017-18 Proposal Tracking Sheet](#) – are all proposals listed real and active?

**E. NEW BUSINESS**

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council**  
**February 25, 2016 -- 3:00-5:00 p.m. in Rendezvous 301**  
**AGENDA --**

**A. PRELIMINARIES**

- 1a. Attendance:
- 1b. Pre-notified absences for this meeting: Corey Zink
- 1c. Known Guests:
  
2. Minutes from **February 18, 2016**
  
3. Report from the Executive Committee:
  
4. Information from Academic Affairs:
  - Provost has approved Senate's proposed 2016-17 catalog changes: **Second Degrees, Majors & Minors**, and is currently reviewing proposed changes to **Degree Requirements** section.
  
5. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC):
    1. Updated [Final Gen Ed Course List](#) for 2016-17 Undergraduate Catalog
    2. GERC Minutes from [November 10, 2015, December 8, 2015 and January 12, 2016](#)
  
  - b. Bachelor of Applied Science Committee (BAS):
  
6. Information from the Chair:
  
7. Information from the Faculty Senate and other Councils:
  1. Several Academic Standard Committee members were atified by Senate on Monday; still missing CoB and COSE reps. First meeting soon to be scheduled.
  2. Senate's 2016-17 catalog change recommendations sent to Academic Affairs for review
    - **Resident Credits** (revised),
    - **Catalog Requirements/Certificates, Grade Requirements** (revised)
  3. Two of Senate's Policy task forces have finished their drafts for Senators to consider:  
**Five Year Review** and **Academic Freedom** policies
  
8. Other related information or questions:

**B. INFORMATION ITEMS**

**C. CONSENT CALENDAR -- none**

**D. UNFINISHED BUSINESS**

**Curriculum, Course and Program Changes Proposed:** none

1. [Proposal Instructions](#) – website revisions

**E. NEW BUSINESS**

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council**  
**April 7, 2016 -- 3:00-5:00 p.m. in Rendezvous 301**  
**AGENDA --**

**A. PRELIMINARIES**

- 1a. Attendance:
- 1b. Pre-notified absences for this meeting:
- 1c. Known Guests:
  
2. Minutes from **February 18, 2016** and **February 25, 2016**
  
3. Report from the Executive Committee:
  
4. Information from Academic Affairs:
  
5. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC):
  
  - b. Bachelor of Applied Science Committee (BAS):
    1. Minutes for **February 5, 2016** -- for UCC acceptance
  
6. Information from the Chair:
  
7. Information from the Faculty Senate and other Councils:
  - a. Academic Standards Committee held their first meeting last Friday, meets again tomorrow. Starting work on Experiential Learning policy, Academic Standing policy and Graduation Honors policy. Still missing COSE rep.
  
  - b. Faculty Senate
    1. Minutes from October 26, 2016, November 16, 2016 and March 14, 2016 – for info only
  
  - c. Research Council meets tomorrow, April 8, to review and evaluate seed grant proposals.
  
8. Other related information or questions:  
[Proposal Instructions](#) – website revisions are done and posted. Reminder to use [uccmail@isu.edu](mailto:uccmail@isu.edu) for all UCC business from now on.

**B. INFORMATION ITEMS**

**C. CONSENT CALENDAR** -- none

**D. UNFINISHED BUSINESS**

1. Curriculum, Course and Program Change Proposals -- status reports from UCC reps

**E. NEW BUSINESS**

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council**  
**April 14, 2016 -- 3:00-5:00 p.m. in Rendezvous 301**  
**AGENDA --**

**A. PRELIMINARIES**

- 1a. Attendance:
- 1b. Pre-notified absences for this meeting:
- 1c. Known Guests:
  
2. Minutes from **April 7, 2016**, including revisions for Proposal Instructions Part B.1
  
3. Report from the Executive Committee: none
  
4. Information from Academic Affairs: none
  
5. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC):
    1. Minutes for **January 26, 2016, February 23, 2016, March 8, 2016 and March 28, 2016**
  
    2. **Revised Gen Ed Assessment Plan** – for UCC approval
  
6. Information from the Chair: none
  
7. Information from the Faculty Senate and other Councils:
  - a. Faculty Senate
    1. Minutes from March 28, 2016 – for info only
  
  - b. Academic Standards Committee
    1. Minutes from April 1, 2016 – for info only
  
8. Other related information or questions: none

**B. INFORMATION ITEMS -- none**

**C. CONSENT CALENDAR -- none**

**D. UNFINISHED BUSINESS**

1. Curriculum, Course and Program Change Proposals – none received yet, **deadline is this Friday!**

**E. NEW BUSINESS -- none**

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council**  
**April 21, 2016 -- 3:00-5:00 p.m. in Rendezvous 301**  
**AGENDA --**

**A. PRELIMINARIES**

- 1a. Attendance:
- 1b. Pre-notified absences for this meeting:
- 1c. Known Guests:
  
2. Minutes -- have all been approved and forwarded to Academic Affairs
  
3. Report from the Executive Committee:
  
4. Information from Academic Affairs:
  
5. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC):
  
  - b. BAS Committee
    1. Minutes for [March 4, 2016](#)
  
6. Information from the Chair:
  
7. Information from the Faculty Senate and other Councils:
  - a. Faculty Senate –  
has drafted and approved policy recommendations for **Five-Year Review Process, Promotion and Tenure, and Faculty Sabbatical Leave** for consideration as proposed ISUPPs.
  
  - b. Academic Standards Committee –  
new committee has met twice and is currently finalizing revisions to the proposed Experiential Learning Assessment policy. Also working on revising undergraduate catalog policies regarding Academic Standing and Graduation Honors. Their new website is: [www2.isu.edu/acadstds](http://www2.isu.edu/acadstds)
  
  - c. Research Council
  
8. Other related information or questions: none

**B. INFORMATION ITEMS -- none**

**C. CONSENT CALENDAR -- none**

**D. UNFINISHED BUSINESS -- none**

**E. NEW BUSINESS**

**Curriculum, Course and Program Change Proposals**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. *Requires approval from GERC; if denied, Library will withdraw this proposal.*

2. [Proposal #2](#) from the **Division of Health Sciences** to create a new course DHS 4410/5510 and adjust grading for CSD 4435L from S/U to a letter grade. **Changes will affect the Graduate catalog.**
3. [Proposal #3](#) from **Counseling** to change the course description for COUN 4491/5591. **Changes will affect the Graduate catalog.**
4. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program** in Mindful Practices and new DHS 4411 Practicum course. **Changes will affect the Graduate catalog. *Requires SBOE and NWCCU approval.***

**F. ADJOURNMENT:**



**Undergraduate Curriculum Council**  
**April 28-29, 2016 – virtual meeting by email**  
**AGENDA**

**A. PRELIMINARIES**

1a. Attendance:

2. Minutes for [April 21, 2016](#)

3. Report from the Executive Committee: none

4. Information from Academic Affairs: none

5. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC):

1. GERC [Minutes for April 12, 2016](#) – for UCC’s acceptance

2. GERC [Bylaws Amendments](#) – for UCC’s approval

GERC is working with Vince Miller in Institutional Research to develop an online reporting process for departments to use in submitting their annual gen ed course assessment reports, starting this Fall 2016. It will be similar to UCC’s online Proposal Request Form, but using Qualtrics instead of Google Forms. Users will log in through BengalWeb to access the report form. Departments will submit one report for each gen ed course annually, following the department’s Assessment Plan (as approved by GERC), assessing students’ mastery of the required Learning Outcomes for the course’s Gen Ed Objective.

6. Information from the Chair: ???

7. Information from the Faculty Senate and other Councils:

a. Faculty Senate – **soliciting faculty feedback** over the summer on the following policy drafts:

1. [Academic Freedom](#)

2. [Promotion and Tenure](#)

3. [Five-Year Review Process](#)

4. [Faculty Sabbatical Leave](#)

b. Academic Standards Committee –

has submitted their revised **Experiential Learning Assessment policy** draft to Faculty Senate for consideration . Still working on revising undergraduate catalog policies regarding **Academic Standing** and **Graduation Honors Designation**.

c. Research Council

8. Other related information or questions: none

**B. INFORMATION ITEMS** -- none

**C. CONSENT CALENDAR** -- none

**D. UNFINISHED BUSINESS** – for Fall 2016

**Curriculum, Course and Program Change Proposals**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. *Requires approval from GERC; if denied, Library will withdraw this proposal.*
2. [Proposal #3](#) from **Counseling** to change the course description for COUN 4491/5591. *Changes will affect the Graduate catalog.*
3. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program** in Mindful Practices and new DHS 4411 Practicum course. *Changes will affect the Graduate catalog. Requires SBOE and NWCCU approval.*

**E. NEW BUSINESS** -- none

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council**  
**May 5-6, 2016 – virtual meeting via Google Docs and Email**  
**AGENDA**

**A. PRELIMINARIES**

1a. Attendance:

2. Minutes for **May 5-6, 2016**

3. Report from the Executive Committee: none

4. Information from Academic Affairs: none

5. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC):

1. GERC Minutes for [February 9, 2016](#), [April 26, 2016](#) and [May 3, 2016](#)

6. Information from the Chair: none

7. Information from the Faculty Senate and other Councils:

a. Faculty Senate – **soliciting faculty feedback** over the summer on the following policy drafts:

1. [Academic Freedom](#)

2. [Promotion and Tenure](#)

3. [Five-Year Review Process](#)

4. [Faculty Sabbatical Leave](#)

8. Other related information or questions: none

**B. INFORMATION ITEMS** -- none

**C. CONSENT CALENDAR** -- none

**D. UNFINISHED BUSINESS** – for Fall 2016

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. *Requires approval from GERC; if denied, Library will withdraw this proposal.*

2. [Proposal #3](#) from **Counseling** to change the course description for COUN 4491/5591. *Changes will affect the Graduate catalog.*

3. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program** in Mindful Practices and new DHS 4411 Practicum course. *Changes will affect the Graduate catalog. Requires SBOE and NWCCU approval.*

**E. NEW BUSINESS** -- none

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**  
**August 25, 2016 – 3:00-5:00 p.m. in Rendezvous 301**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance - Prenotified Absences:
2. Minutes – none, all were approved last spring
3. Welcome and Announcements
4. Elect new UCC Chair to replace Justin Thorpe who has left ISU.  
Nominations: Bob Houghton, Mary Hofle
5. Report from the Executive Committee:
6. Information from Academic Affairs:
7. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) -- 1<sup>st</sup> meeting Tues. Aug. 23.
8. Information from the Chair:
9. Information from the Faculty Senate and other Councils:
  - a. Faculty Senate – **soliciting faculty feedback** over the summer on the following policy drafts:
    1. [Academic Freedom](#)
    2. [Promotion and Tenure](#)
    3. [Five-Year Review Process](#)
    4. [Faculty Sabbatical Leave](#)
10. Other related information or questions: none

**B. INFORMATION ITEMS --**

1. Overview of Catalog Change Proposal and Review Process – Chris Hunt

**C. CONSENT CALENDAR -- none**

**D. UNFINISHED BUSINESS – for Fall 2016**

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. *Requires approval from GERC; if denied, Library will withdraw this proposal. Was tabled and remanded 04/21/16 for revisions.*
2. [Proposal #3 Revised](#) from **Counseling** to create a new course COUN 4490/5590 Introduction to Counseling Services. *Changes will affect the Graduate catalog.*
3. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program** in Mindful Practices and new DHS 4411 Practicum course. *Changes will affect the Graduate catalog. Requires SBOE and NWCCU approval. Was tabled and remanded 04/21/16 for faculty vote and to resolve issues from Student Information Services Impact response.*

**E. NEW BUSINESS –**

1. [Proposal #5](#) from **College of Business** to add INFO 1101 or FIN 1115 as part of the Core Business Course Requirements.
2. [Proposal #6](#) from **Accounting** to eliminate all tracks from the Accounting Major, change the required Math pre-requisite from MATH 1143 to MATH 1108 with a minimum grade of C-, and add a new course ACCT 3332.
3. [Proposal #7](#) from **Marketing** to change all MKTG courses to reflect term offerings to “D” to maximize flexibility in course scheduling, and change the courses required for the Marketing Major.

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**  
**September 1, 2016 – 3:00-5:00 p.m. in Rendezvous 301, Meridian 653**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: Joanne Toevs
2. Minutes for [August 25, 2016](#)
3. Announcements
5. Report from the Executive Committee:  
Met on Tuesday and discussed possibility of including departmental degree plans in UCC proposal process, starting with next catalog, for 2018-19 academic year. Agreed to include on today's agenda as New Business item for members' discussion and consideration.
6. Information from Academic Affairs:
7. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) – did not meet this week
8. Information from the Chair:
9. Information from the Faculty Senate and other Councils:
  - a. Faculty Senate – **soliciting faculty feedback** over the summer on the following policy drafts. The following are linked to Google Docs set up exclusively for UCC members' comments and suggestions:
    1. [Academic Freedom](#)
    2. [Promotion and Tenure](#)
    3. [Five-Year Review Process](#)
    4. [Faculty Sabbatical Leave](#)
10. Other related information or questions:

**B. INFORMATION ITEMS -- none**

**C. CONSENT CALENDAR -- none**

**D. UNFINISHED BUSINESS –**

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. *Requires approval from GERC; if denied, Library will withdraw this proposal. Was tabled and remanded 04/21/16 for revisions. GERC has not yet received a corresponding proposal. Jardine was to follow up. Remained tabled last week.*
2. [Proposal #3 Revised](#) from **Counseling** to create a new course COUN 4490/5590 Introduction to Counseling Services. *Changes will affect the Graduate catalog. Need to confirm with the proposal originator that the revised changes are correct, and verify the chair and deans approve the revisions. Belliston was to follow up. Remained tabled last week.*

3. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program** in Mindful Practices and new DHS 4411 Practicum course. *Changes will affect the Graduate catalog. Requires SBOE and NWCCU approval. Was tabled and remanded 04/21/16 for a faculty vote to approve the new certificate, and to resolve the issues from Student Information Services Impact response. The proposal originator has since retired, so need to verify the proposal is still wanted. Morgan was to follow up. Remained tabled last week.*
4. [Proposal #5](#) from **College of Business** to add INFO 1101 or FIN 1115 as part of the Core Business Course Requirements.
5. [Proposal #6](#) from **Accounting** to eliminate all tracks from the Accounting Major, change the required Math pre-requisite from MATH 1143 to MATH 1108 with a minimum grade of C-, and add a new course ACCT 3332.
6. [Proposal #7](#) from **Marketing** to change all MKTG courses to reflect term offerings to “D” to maximize flexibility in course scheduling, and change the courses required for the Marketing Major.

**E. NEW BUSINESS –**

1. Degree Works Project: [Major Academic Plan \(MAP\)](#) idea for inclusion in UCC proposal process.  
See [blank UCC Proposal Form Template with proposed MAP](#) included – added to Part C.

**Curriculum, Course and Program Change Proposals: none**

No new proposals received yet.

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**  
**September 15, 2016 – 3:00-5:00 p.m. in Rendezvous 301, Meridian 653**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: Tom Kloss
2. Minutes for September 1, 2016
3. Announcements
5. Report from the Executive Committee:
6. Information from Academic Affairs:
7. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –
8. Information from the Chair:
9. Information from the Faculty Senate and other Councils:
10. Other related information or questions:

**B. INFORMATION ITEMS -- none**

**C. CONSENT CALENDAR –**

1. [Proposal #8](#) from General to reduce the number of credits required for an Associate of Arts degree in General Studies from 64 to 60 credits, in accordance with Faculty Senate’s recommended revisions implemented in the 2016-17 catalog.

**D. UNFINISHED BUSINESS –**

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. *Requires approval from GERC; if denied, Library will withdraw this proposal. Was tabled and remanded 04/21/16 for revisions. GERC has not yet received a corresponding proposal. Jardine was to follow up. Remained tabled last week.*
2. [Proposal #3 Revised](#) from **Counseling** to create a new course COUN 4490/5590 Introduction to Counseling Services. *Changes will affect the Graduate catalog. Need to confirm with the proposal originator that the revised changes are correct, and verify the chair and deans approve the revisions. Belliston was to follow up. Remained tabled last week.*
3. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program** in Mindful Practices and new DHS 4411 Practicum course. *Changes will affect the Graduate catalog. Requires SBOE and NWCCU approval. Was tabled and remanded 04/21/16 for a faculty vote to approve the new certificate, and to resolve the issues from Student Information Services Impact response. The proposal originator has since retired, so need to verify the proposal is still wanted. Morgan was to follow up. Remained tabled last week. Course numbers are incorrect and inconsistent – need fixing.*



## E. NEW BUSINESS –

### Curriculum, Course and Program Change Proposals: none

1. [Proposal #9](#) from **Trade & Industrial** for its **Diesel Technology** program's Horizontal Alignment with Idaho's Career and Technical Education initiative.
2. [Proposal #10](#) from **Trade & Industrial** for its **Automotive Technology** program's Horizontal Alignment with Idaho's Career and Technical Education initiative.
3. [Proposal #11](#) from **Trade & Industrial** for its **Automotive Collision Repair & Refinishing** program's Horizontal Alignment with Idaho's Career and Technical Education initiative.
4. [Proposal #12](#) from **Marketing & Management** to change the pre-reqs for MGT 4434 and MGT 4482.
5. [Proposal #13](#) from Mathematics for a new course MATH 0090 Accelerated Math Placement as a self-paced Math study course for domestic students designed to fill in knowledge gaps up through MATH 1143 and MATH 1144.
6. [Proposal #14](#) from **Technical General Education** for a new course TGE 0110 Emporium model Supplemental Math Lab.
7. [Proposal #15](#) from Medical Assisting to change the minimum course grade requirements.

## F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**  
**September 22, 2016 – 3:00-5:00 p.m. in Rendezvous 301, Meridian 653**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences:
2. Minutes for September 1, 2016 and September 15, 2016 – *vote by email*
3. Announcements
5. Report from the Executive Committee:
6. Information from Academic Affairs:
7. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –
8. Information from the Chair:
9. Information from the Faculty Senate and other Councils:
10. Other related information or questions:

**B. INFORMATION ITEMS -- none**

**C. CONSENT CALENDAR –**

**D. UNFINISHED BUSINESS –**

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. *Requires approval from GERC; if denied, Library will withdraw this proposal. Was tabled and remanded 04/21/16 for revisions. GERC has not yet received a corresponding proposal. Jardine was to follow up. Remained tabled last week.*
2. [Proposal #3 Revised](#) from **Counseling** to create a new course COUN 4490/5590 Introduction to Counseling Services. *Changes will affect the Graduate catalog. Awaiting signatures showing changes are approved by PO and college. Belliston was to follow up. Belliston was to follow up. Remained tabled last week.*
3. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program** in Mindful Practices and new DHS 4411 Practicum course. *Changes will affect the Graduate catalog. Requires SBOE and NWCCU approval. Was tabled and remanded 04/21/16 for a faculty vote to approve the new certificate, and to resolve the issues from Student Information Services Impact response. The proposal originator has since retired, so need to verify the proposal is still wanted. Morgan was to follow up. Remained tabled last week. Course numbers are incorrect and inconsistent – need fixing.*
4. [Proposal #9](#) from **Trade & Industrial** for its **Diesel Technology** program's Horizontal Alignment with Idaho's Career and Technical Education initiative.
5. [Proposal #10](#) from **Trade & Industrial** for its **Automotive Technology** program's Horizontal Alignment with Idaho's Career and Technical Education initiative.

6. [Proposal #11](#) from **Trade & Industrial** for its **Automotive Collision Repair & Refinishing** program's Horizontal Alignment with Idaho's Career and Technical Education initiative.
7. [Proposal #12](#) from **Marketing & Management** to change the pre-reqs for MGT 4434 and MGT 4482.
8. [Proposal #13](#) from **Mathematics** for a new course MATH 0090 Accelerated Math Placement as a self-paced Math study course for domestic students designed to fill in knowledge gaps up through MATH 1143 and MATH 1144.
9. [Proposal #14](#) from **Technical General Education** for a new course TGE 0110 Emporium model Supplemental Math Lab.
10. [Proposal #15](#) from **Medical Assisting** to change the minimum course grade requirements.

#### E. NEW BUSINESS –

##### Curriculum, Course and Program Change Proposals:

1. [Proposal #16](#) from **English & Philosophy** to change pre-reqs for upper division ENGL courses.
2. [Proposal #17](#) from the **Student Success Center, Honors Program**, to add a new course HONS 22\*\* Intermediate Research Techniques.
3. [Proposal #18](#) from **Technical General Education** to delete obsolete TGE courses and remove their references from other courses.
4. [Proposal #19](#) from **Communication Sciences & Disorders** to add Physical Science course requirements to the B.S. degree in CSD.
5. [Proposal #20](#) from **Emergency Services Dept.** to create a new course EMGT 3309 Crisis Management and Leadership.
6. [Proposal #21](#) from **Business Technology** to change BT 0120 course name and description as part of State's Horizontal Alignment initiative.
7. [Proposal #22](#) from **Trade & Industrial Dept.** for changes to WELD Welding program in accordance with the State's Horizontal Alignment initiative.
8. [Proposal #23](#) from **Teaching & Educational Studies** for revision of the SPED Special Education program.
9. [Proposal #24](#) from **Teaching & Educational Studies** to split EDUC 3309 Planning, Delivery and Assessment (6 credits) into new courses EDUC 3308 Foundations of Educational Knowledge, Planning and Assessment (4 credits), and EDUC 4408 Pre-Internship Field Experience Seminar (2 credits).
10. [Proposal #25](#) from **Music** to create a new elective course MUSC 3313 Recording Technology.
11. [Proposal #26](#) from **English & Philosophy** to change the minimum pre-requisite grade to C- for ENGL 1102, and require passing grade of C- in ENGL 1102 to receive placement exam credit for ENGL 1101.

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**  
**September 29, 2016 – 3:00-5:00 p.m. in Rendezvous 301, Meridian 653**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: Elizabeth Morgan, Joanne Tokle  
Guests: Debbie Ronneburg, Staci Phelan (grad student observer)
2. Minutes for September 1, 2016, September 15, 2016 and September 22, 2016 – *vote by email*
3. Announcements
5. Report from the Executive Committee:
6. Information from Academic Affairs:
7. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –  
GERC Minutes for **September 13, 2016** – *vote by email*
8. Information from the Chair:
9. Information from the Faculty Senate and other Councils:
  - a. Faculty Senate: Policy drafts for UCC’s review and comment – comments due **October 7**
    - a. [Academic Freedom](#) policy
    - b. [Five-Year Review Process](#)
    - c. [Promotion and Tenure](#) policy
    - d. [Faculty Sabbatical Leave](#) policy
10. Other related information or questions: Guest speaker: Debbie Ronneburg, CoTech Assoc. Dean

**B. INFORMATION ITEMS**

Confirm that the History Dept. wants to **withdraw** the proposal request for a new course Public History.

**C. CONSENT CALENDAR** – none

**D. UNFINISHED BUSINESS** –

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. *Requires approval from GERC; if denied, Library will withdraw this proposal. Was tabled and remanded 04/21/16 for revisions. GERC has received a corresponding proposal. Remained tabled last week.*
2. [Proposal #3 Revised](#) from **Counseling** to create a new course COUN 4490/5590 Introduction to Counseling Services. *Changes will affect the Graduate catalog. Awaiting Linda Rankin’s signature; Belliston was to follow up. Remained tabled last week.*

3. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program** in Mindful Practices and new DHS 4411 Practicum course. *Changes will affect the Graduate catalog. Requires SBOE and NWCCU approval. Verify the proposal is still wanted. Course numbers are incorrect and inconsistent – need fixing. Morgan was to follow up. Remained tabled last week.*
4. [Proposal #9](#) from **Trade & Industrial** for its **Diesel Technology** program's Horizontal Alignment with Idaho's Career and Technical Education initiative.
5. [Proposal #10](#) from **Trade & Industrial** for its **Automotive Technology** program's Horizontal Alignment with Idaho's Career and Technical Education initiative.
6. [Proposal #11](#) from **Trade & Industrial** for its **Automotive Collision Repair & Refinishing** program's Horizontal Alignment with Idaho's Career and Technical Education initiative.
7. [Proposal #12](#) from **Marketing & Management** to change the pre-reqs for MGT 4434 and MGT 4482.
8. [Proposal #13](#) from **Mathematics** for a new course MATH 0090 Accelerated Math Placement as a self-paced Math study course for domestic students designed to fill in knowledge gaps up through MATH 1143 and MATH 1144. **Tabled last week**, awaiting Houghton's information.
9. [Proposal #16](#) from **English & Philosophy** to change pre-reqs for upper division ENGL courses.
10. [Proposal #17](#) from the **Student Success Center, Honors Program**, to add a new course HONS 22\*\* Intermediate Research Techniques.
11. [Proposal #18](#) from **Technical General Education** to delete obsolete TGE courses and remove their references from other courses.
12. [Proposal #19](#) from **Communication Sciences & Disorders** to add Physical Science course requirements to the B.S. degree in CSD.
13. [Proposal #20](#) from **Emergency Services Dept.** to create a new course EMGT 3309 Crisis Management and Leadership.
14. [Proposal #21](#) from **Business Technology** to change BT 0120 course name and description as part of State's Horizontal Alignment initiative.
15. [Proposal #22](#) from **Trade & Industrial Dept.** for changes to WELD Welding program in accordance with the State's Horizontal Alignment initiative.
16. [Proposal #23](#) from **Teaching & Educational Studies** for revision of the SPED Special Education program.
17. [Proposal #24](#) from **Teaching & Educational Studies** to split EDUC 3309 Planning, Delivery and Assessment (6 credits) into new courses EDUC 3308 Foundations of Educational Knowledge, Planning and Assessment (4 credits), and EDUC 4408 Pre-Internship Field Experience Seminar (2 credits).
18. [Proposal #25](#) from **Music** to create a new elective course MUSC 3313 Recording Technology.
19. [Proposal #26](#) from **English & Philosophy** to change the minimum pre-requisite grade to C- for ENGL 1102, and require passing grade of C- in ENGL 1102 to receive placement exam credit for ENGL 1101.

**E. NEW BUSINESS –**

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #27](#) from **English & Philosophy** to add ACAD 1104 as a Pre-requisite or Co-requisite to ENGL 1122 and ENGL 1123.
2. [Proposal #28](#) from **Student Success Center** to update the course description for ACAD 2220.
3. [Proposal #29](#) from **Communication Sciences & Disorders** for changes to Sign Language Studies and Interpreting Program to meet CCIE accreditation requirements. *Requires GERC approval of CSD 2257 as Objective 9 Gen Ed course.*
4. [Proposal #30](#) from **Pharmacy** for minor grading and credit changes to courses, add new PPRA 9928 and PPRA 9935, delete PSCI 4414.

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**  
**October 6, 2016 – 3:00-5:00 p.m. in Rendezvous 301, Meridian 653**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: Spencer Jardine, Joanne Tokle, Corey Zink  
Guests: Staci Phelan (grad student observer)
2. Minutes – *vote by email*
3. Announcements
5. Report from the Executive Committee:
6. Information from Academic Affairs:
7. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –  
GERC Minutes for [September 13, 2016](#) – for UCC’s acceptance
8. Information from the Chair:
9. Information from the Faculty Senate and other Councils:
  - a. Faculty Senate: Policy drafts for UCC’s review and comment – comments due **October 7**
    - a. [Academic Freedom](#) policy
    - b. [Five-Year Review Process](#)
    - c. [Promotion and Tenure](#) policy
    - d. [Faculty Sabbatical Leave](#) policy
10. Other related information or questions:

**B. INFORMATION ITEMS –**

1. [Flyer for Math 0090 Accelerated Mathematics Placement](#) (for Proposal #13)

**C. CONSENT CALENDAR – none**

**D. UNFINISHED BUSINESS –**

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. *Requires approval from GERC; if denied, Library will withdraw this proposal. Was tabled and remanded 04/21/16 for revisions. GERC has received a corresponding proposal. Remained tabled last week.*
2. [Proposal #3 Revised](#) from **Counseling** to create a new course COUN 4490/5590 Introduction to Counseling Services. *Changes will affect the Graduate catalog. Being revised by Dean, awaiting Linda Rankin’s signature; Morgan following up. Remained tabled last week.*
3. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program** in Mindful Practices and new DHS 4411 Practicum course. *Changes will affect the*



Graduate catalog. *Requires SBOE and NWCCU approval. Verify the proposal is still wanted. Course numbers are incorrect and inconsistent – need fixing. Morgan was to follow up. Remained tabled* last week.

4. [Proposal #11](#) from **Trade & Industrial** for its **Automotive Collision Repair & Refinishing** program's Horizontal Alignment with Idaho's Career and Technical Education initiative. Was **tabled** last week pending further SIS review.
5. [Proposal #13](#) from **Mathematics** for a new course MATH 0090 Accelerated Math Placement as a self-paced Math study course for domestic students designed to fill in knowledge gaps up through MATH 1143 and MATH 1144. **Remained tabled** last week, awaiting rest of impacts.
6. [Proposal #19](#) from **Communication Sciences & Disorders** to add Physical Science course requirements to the B.S. degree in CSD. Was **tabled** last week until UCC rep Morgan returns.
7. [Proposal #20](#) from **Emergency Services Dept.** to create a new course EMGT 3309 Crisis Management and Leadership. Was **tabled** last week until UCC rep Morgan returns
8. [Proposal #23](#) from **Teaching & Educational Studies** for revision of the SPED Special Education program. **Tabled** last week for clarifications.
9. [Proposal #24](#) from **Teaching & Educational Studies** to split EDUC 3309 Planning, Delivery and Assessment (6 credits) into new courses EDUC 3308 Foundations of Educational Knowledge, Planning and Assessment (4 credits), and EDUC 4408 Pre-Internship Field Experience Seminar (2 credits).
10. [Proposal #25](#) from **Music** to create a new elective course MUSC 3313 Recording Technology.
11. [Proposal #26](#) from **English & Philosophy** to change the minimum pre-requisite grade to C- for ENGL 1102, and require passing grade of C- in ENGL 1102 to receive placement exam credit for ENGL 1101.
12. [Proposal #27](#) from **English & Philosophy** to add ACAD 1104 as a Pre-requisite or Co-requisite to ENGL 1122 and ENGL 1123.
13. [Proposal #28](#) from **Student Success Center** to update the course description for ACAD 2220.
14. [Proposal #29](#) from **Communication Sciences & Disorders** for changes to Sign Language Studies and Interpreting Program to meet CCIE accreditation requirements. *Requires GERC approval of CSD 2257 as Objective 9 Gen Ed course.*
15. [Proposal #30](#) from **Pharmacy** for minor grading and credit changes to courses, add new PPRA 9928 and PPRA 9935, delete PSCI 4414.

#### E. NEW BUSINESS –

##### **Curriculum, Course and Program Change Proposals:**

[Proposal #31](#) from **ESTEC** to change course titles for ESET 0100 and ESET 0100L as part of Idaho's Horizontal Alignment initiative.

[Proposal #32](#) from the **Technical Department** to change the course title, description and credits for ITS 0110 as part of Idaho's Horizontal Alignment initiative.

[Proposal #33](#) from the **Technical Department** for the **Computer Aided Design Drafting (CADD)** program's Horizontal Alignment with Idaho's Career and Technical Education initiative.

[Proposal #34](#) from the **Technical Department** for course changes in the Computerized Machining Technology program as part of Horizontal Alignment with Idaho's Career and Technical Education initiative.

[Proposal #35](#) from **Chemistry** for course and curricula changes to make Physical Chemistry labs concurrent with the lectures.

[Proposal #36](#) from **Biosciences** to update Pre- and Co-requisites for several BIOL courses.

[Proposal #37](#) from **Mechanical Engineering** to change ME course offering terms and pre-reqs, require ME 3325 for B.S. degree in Mechanical Engineering.

[Proposal #38](#) from **Paralegal Studies** for a new course PARA 0119 and minor course and curricula adjustments.

[Proposal #39](#) from **Civil Engineering Technology** to change the course titles and descriptions for CET 0241 and CET 0242.

[Proposal #40](#) from the **Robotics Program** for Horizontal Alignment changes.

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**  
**October 13, 2016 – 3:00-5:00 p.m. in Rendezvous 301, Meridian 653**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: Bob Houghton, Tom Kloss  
Guests: Staci Phelan (grad student observer)
2. Minutes – *vote by email*
3. Announcements
5. Report from the Executive Committee:
6. Information from Academic Affairs:
7. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –
8. Information from the Chair:
9. Information from the Faculty Senate and other Councils:
10. Other related information or questions:

**B. INFORMATION ITEMS – none**

**C. CONSENT CALENDAR – none**

**D. UNFINISHED BUSINESS –**

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. *Requires approval from GERC; if denied, Library will withdraw this proposal. Was tabled and remanded 04/21/16 for revisions. GERC has received a corresponding proposal. Remained tabled last week.*
2. [Proposal #3 Revised](#) from **Counseling** to create a new course COUN 4490/5590 Introduction to Counseling Services. *Changes will affect the Graduate catalog. Being revised by Dean, will need SIS impact review again. Morgan following up. Remained tabled last week.*
3. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program** in Mindful Practices and new DHS 4411 Practicum course. *Changes will affect the Graduate catalog. Requires SBOE and NWCCU approval. Verify the proposal is still wanted. Course numbers are incorrect and inconsistent – need fixing. Morgan was to follow up. Remained tabled last week.*
4. [Proposal #11](#) from **Trade & Industrial** for its **Automotive Collision Repair & Refinishing** program's Horizontal Alignment with Idaho's Career and Technical Education initiative. **Remained tabled** last week pending further SIS review.

5. [Proposal #13](#) from **Mathematics** for a new course MATH 0090 Accelerated Math Placement as a self-paced Math study course for domestic students designed to fill in knowledge gaps up through MATH 1143 and MATH 1144. **Remained tabled** last week, awaiting rest of impacts.
6. [Proposal #24](#) from **Teaching & Educational Studies** to split EDUC 3309 Planning, Delivery and Assessment (6 credits) into new courses EDUC 3308 Foundations of Educational Knowledge, Planning and Assessment (4 credits), and EDUC 4408 Pre-Internship Field Experience Seminar (2 credits). Was **tabled** last week for Music and Education to work out pre-req and co-reqs.
7. [Proposal #26](#) from **English & Philosophy** to change the minimum pre-requisite grade to C- for ENGL 1102, and require passing grade of C- in ENGL 1102 to receive placement exam credit for ENGL 1101. **Tabled** last week, awaiting GERC's decision.
8. [Proposal #27](#) from **English & Philosophy** to add ACAD 1104 as a Pre-requisite or Co-requisite to ENGL 1122 and ENGL 1123. **Tabled** last week, awaiting impact response from International Programs Office.
9. [Proposal #29](#) from **Communication Sciences & Disorders** for changes to Sign Language Studies and Interpreting Program to meet CCIE accreditation requirements. *Requires GERC approval of CSD 2257 as Objective 9 Gen Ed course.* **Tabled** last week, awaiting GERC's decision
10. [Proposal #30](#) from **Pharmacy** for minor grading and credit changes to courses, add new PPRA 9928 and PPRA 9935, delete PSCI 4414. **Tabled** last week, awaiting confirmation that Deans have approved.
11. [Proposal #31](#) from **ESTEC** to change course titles for ESET 0100 and ESET 0100L as part of Idaho's Horizontal Alignment initiative.
12. [Proposal #32](#) from the **Technical Department** to change the course title, description and credits for ITS 0110 as part of Idaho's Horizontal Alignment initiative.
13. [Proposal #33](#) from the **Technical Department** for the **Computer Aided Design Drafting (CADD)** program's Horizontal Alignment with Idaho's Career and Technical Education initiative.
14. [Proposal #34](#) from the **Technical Department** for course changes in the Computerized Machining Technology program as part of Horizontal Alignment with Idaho's Career and Technical Education initiative.
15. [Proposal #35](#) from **Chemistry** for course and curricula changes to make Physical Chemistry labs concurrent with the lectures.
16. [Proposal #36](#) from **Biosciences** to update Pre- and Co-requisites for several BIOL courses.
17. [Proposal #37](#) from **Mechanical Engineering** to change ME course offering terms and pre-reqs, require ME 3325 for B.S. degree in Mechanical Engineering.
18. [Proposal #38](#) from **Paralegal Studies** for a new course PARA 0119 and minor course and curricula adjustments.
19. [Proposal #39](#) from **Civil Engineering Technology** to change the course titles and descriptions for CET 0241 and CET 0242.
20. [Proposal #40](#) from the **Robotics Program** for Horizontal Alignment changes.

**E. NEW BUSINESS –**

**Curriculum, Course and Program Change Proposals:** none new this week

**F. ADJOURNMENT:**

**Undergraduate Curriculum Council (UCC)**  
**October 20, 2016 – 3:00-5:00 p.m. in Rendezvous 301, Meridian 653**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: JoAnn Hertz  
    Guests: Staci Phelan (grad student observer)
2. Minutes – *vote by email*
3. Announcements
5. Report from the Executive Committee:
6. Information from Academic Affairs:
7. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –
8. Information from the Chair:
9. Information from the Faculty Senate and other Councils:
10. Other related information or questions:

**B. INFORMATION ITEMS – none**

**C. CONSENT CALENDAR – none**

**D. UNFINISHED BUSINESS –**

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. *Requires approval from GERC; if denied, Library will withdraw this proposal. GERC has received a corresponding proposal. Remains tabled.*
2. [Proposal #3 Revised](#) from **Counseling** to create a new course COUN 4490/5590 Introduction to Counseling Services. *Changes will affect the Graduate catalog. Being revised by Dean, will need SIS impact review again. Morgan following up. Remained tabled last week.*
3. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program** in Mindful Practices and new DHS 4411 Practicum course. *Changes will affect the Graduate catalog. Requires SBOE and NWCCU approval. Verify the proposal is still wanted. Course numbers are incorrect and inconsistent – need fixing. Morgan was to follow up. Remained tabled last week.*
4. [Proposal #13](#) from **Mathematics** for a new course MATH 0090 Accelerated Math Placement as a self-paced Math study course for domestic students designed to fill in knowledge gaps up through MATH 1143 and MATH 1144. **Remained tabled** last week. *UCC requests the department's rationale for their firm belief that the course not be credit bearing.*

5. [Proposal #27](#) from **English & Philosophy** to add ACAD 1104 as a Pre-requisite or Co-requisite to ENGL 1122 and ENGL 1123. **Tabled** last week, *awaiting impact response from International Programs Office.*
6. [Proposal #37](#) from **Mechanical Engineering** to change ME course offering terms and pre-reqs, require ME 3325 for B.S. degree in Mechanical Engineering.
7. [Proposal #38](#) from **Paralegal Studies** for a new course PARA 0119 and minor course and curricula adjustments.
8. [Proposal #39](#) from **Civil Engineering Technology** to change the course titles and descriptions for CET 0241 and CET 0242.
9. [Proposal #40](#) from the **Robotics Program** for Horizontal Alignment changes.

## E. NEW BUSINESS –

### State Proposals for Review:

1. 2016-01 Master of Arts in Teaching

### **Curriculum, Course and Program Change Proposals:**

[Proposal #41](#) from **Teaching & Educational Studies (TES)** for two new Practicum courses EDUC 44xx and 44xx, and updates to the TES/Secondary Education program.

[Proposal #42](#) from **History** for comprehensive course and curricula updates, including three new Gen Ed courses HIST 1100, HIST 2204 and HIST 2241, if approved by GERC. *Requires GERC approval.*

[Proposal #43](#) from **Health Occupations: Practical Nursing** to change the lab courses PNUR 0110L, PNUR 0126L and PNUR 0133L from letter to S/U grading.

[Proposal #44](#) from **Health Occupations: Occupational Therapy Assistant** program to change the course titles, descriptions and pre-requisites for OTA 0115 and OTA 0121.

[Proposal #45](#) from **Political Science** to create new permanent courses POLS 4428 Women and Politics, and POLS 4444 Law and Society.

[Proposal #46](#) from **Communications, Media and Persuasion** for course and curricula changes, updates to Public Relations/Advertising minor, change minor name to Rhetoric and Media Affairs. **Requires SBOE and NWCCU approval. Changes affect Graduate catalog.**

[Proposal #47](#) from **Computer Science** for course and curricula changes to the major and minor in Computer Science. *Changes affect Graduate catalog.*

[Proposal #48](#) from **Marketing & Management** for new minors in Entrepreneurial Leadership and Entrepreneurial Innovation, along with a new course MGT 2210. **Requires SBOE and possibly NWCCU approval. Will changes affect Graduate catalog??**

## F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**  
**October 27, 2016 – 3:00-5:00 p.m. in Rendezvous 301, Meridian 653**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: Elizabeth Morgan  
Guests: Rachel Hulse (grad student observer)
2. Minutes – *vote by email*
3. Announcements
5. Report from the Executive Committee:
6. Information from Academic Affairs:
7. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –
  - b. BAS Committee – Minutes for [April 8, 2016](#)
8. Information from the Chair:
9. Information from the Faculty Senate and other Councils:
10. Other related information or questions:

**B. INFORMATION ITEMS – none**

**C. CONSENT CALENDAR – none**

**D. UNFINISHED BUSINESS –**

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. *Requires approval from GERC; if denied, Library will withdraw this proposal. GERC has received a corresponding proposal. Remains tabled.*
2. [Proposal #3 Revised](#) from **Counseling** to create a new course COUN 4490/5590 Introduction to Counseling Services. *Changes will affect the Graduate catalog. Being revised by Dean, will need SIS impact review again. Morgan following up. Remained tabled last week.*
3. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program** in Mindful Practices and new DHS 4411 Practicum course. *Changes will affect the Graduate catalog. Requires SBOE and NWCCU approval. Verify the proposal is still wanted. Course numbers are incorrect and inconsistent – need fixing. Morgan was to follow up. Remained tabled last week.*
4. [Proposal #13](#) from **Mathematics** for a new course MATH 0090 Accelerated Math Placement as a self-paced Math study course for domestic students designed to fill in knowledge gaps up through



MATH 1143 and MATH 1144. **Remained tabled** last week. *UCC requested the department's rationale for their firm belief that the course not be credit bearing, reply was received and entered into the proposal.*

5. [Proposal #27](#) from **English & Philosophy** to add ACAD 1104 as a Pre-requisite or Co-requisite to ENGL 1122 and ENGL 1123. **Tabled** last week, *awaiting impact response from International Programs Office.*
6. [Proposal #40](#) from the **Robotics Program** for Horizontal Alignment changes. **Tabled** last week, *awaiting another faculty vote.*
7. [Proposal #42](#) from **History** for comprehensive course and curricula updates, including three new Gen Ed courses HIST 1100, HIST 2204 and HIST 2241, if approved by GERC. *Requires GERC approval.* **Tabled last week.**

#### E. NEW BUSINESS –

[State Proposals for Review:](#) -- none this week

#### Curriculum, Course and Program Change Proposals:

1. [Proposal #49](#) from the **University Honors Program** to add ENGL 1101 as a pre-req to HONS 1101, delete HONS 2201 and HONS 2202, housekeeping edits.
2. [Proposal #50](#) from **Global Studies & Languages** for new International Studies courses and curriculum changes. *Changes will affect the Graduate catalog. .Requires GERC approval of IS 2270 as Objective 9 Gen Ed course. GERC has received a corresponding proposal.*

#### F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**  
**November 3, 2016 – 3:00-5:00 p.m. in Rendezvous 301, Meridian 653**  
**AGENDA -- REVISED**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: Susan Belliston, Chris Hunt  
Guests: Rachel Hulse (grad student observer)
2. Minutes  
Council has **approved** its Minutes for **September 1, 2016, September 15, 2016, September 22, 2016** and **September 29, 2016** by email vote.
3. Announcements
5. Report from the Executive Committee:
6. Information from Academic Affairs:
7. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –  
Council has **accepted** GERC Minutes for **September 13, 2016** via email vote.
8. Information from the Chair:
9. Information from the Faculty Senate and other Councils:
10. Other related information or questions:

**B. INFORMATION ITEMS – none**

**C. CONSENT CALENDAR – none**

**D. REMAIN TABLED, AWAITING GERC DECISION**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. *Requires approval from GERC; if denied, Library will withdraw this proposal. GERC has received a corresponding proposal. Remains tabled*
2. [Proposal #42](#) from **History** for comprehensive course and curricula updates, including three new Gen Ed courses HIST 1100, HIST 2204 and HIST 2241, if approved by GERC. *Requires GERC approval. Tabled last week.*
3. [Proposal #50](#) from **Global Studies & Languages** for new International Studies courses and curriculum changes. *Changes will affect the Graduate catalog. Requires GERC approval of IS 2270 as Objective 9 Gen Ed course. GERC has received a corresponding proposal.*

**E. UNFINISHED BUSINESS –**

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #3 Revised](#) from **Counseling** to create a new course COUN 4490/5590 Introduction to Counseling Services. *Changes will affect the Graduate catalog. Being revised by Dean, will need SIS impact review again. Morgan following up. Remained tabled last week.*

2. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program** in Mindful Practices and new DHS 4411 Practicum course. *Changes will affect the Graduate catalog. Requires SBOE and NWCCU approval. Verify the proposal is still wanted. Course numbers are incorrect and inconsistent – need fixing. Morgan was to follow up. Remained tabled* last week.
3. [Proposal #27](#) from **English & Philosophy** to add ACAD 1104 as a Pre-requisite or Co-requisite to ENGL 1122 and ENGL 1123. **Tabled** last week, awaiting impact response from International Programs Office. *Impact response has been received and entered into the proposal.*
4. [Proposal #40](#) from the **Robotics Program** for Horizontal Alignment changes. **Tabled** last week, awaiting another faculty vote. *Faculty vote of approval has been received and entered into the proposal.*
5. [Proposal #49](#) from the **University Honors Program** to add ENGL 1101 as a pre-req to HONS 1101, delete HONS 2201 and HONS 2202, housekeeping edits.

#### E. NEW BUSINESS –

[State Proposals for Review:](#) -- none this week

#### Curriculum, Course and Program Change Proposals:

1. [Proposal #51](#) from **Art** to change ART 2201 and 2202 Intermediate Drawing into ART 2205 and 3306 for upper division credits.
2. [Proposal #52](#) from **Special Education** for [requested revisions](#) to the approved Proposal #23 to accommodate the splitting of EDUC 3309 into EDUC 3308 and EDUC 4408 as specified in the approved Proposal #24.
3. [Proposal #53](#) from **Chemistry** to add a new course CHEM 1001 to replace CHEM 1101 which is being deleted and removed from the Gen Ed Program Objective 5 and GEM Scientific Ways of Knowing.

#### F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**  
**November 10, 2016 – 3:00-5:00 p.m. in Rendezvous 301, Meridian 653**  
**AGENDA --**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: James Lai  
    Guests: Rachel Hulse (grad student observer)
2. Minutes  
    Council has **approved** its Minutes for **November 3, 2016** by email vote.
3. Announcements
5. Report from the Executive Committee:
6. Information from Academic Affairs:
7. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –
8. Information from the Chair:
9. Information from the Faculty Senate and other Councils:
10. Other related information or questions:

**B. INFORMATION ITEMS – none**

**C. CONSENT CALENDAR – none**

**D. REMAIN TABLED**

1. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program in Mindful Practices** and new DHS 4411 Practicum course. **Changes will affect the Graduate catalog. Requires SBOE and NWCCU approval. Remains tabled indefinitely, per Linda Rankin, DHS Assoc. Dean. SBOE proposal was pulled by Provost.**
2. [Proposal #42](#) from **History** for comprehensive course and curricula updates, including three new Gen Ed courses HIST 1100, HIST 2204 and HIST 2241, if approved by GERC. **Requires GERC approval. Remains tabled, pending GERC's decision.**
3. [Proposal #50](#) from **Global Studies & Languages** for new International Studies courses and curriculum changes. **Changes will affect the Graduate catalog. Requires GERC approval of IS 2270 as Objective 9 Gen Ed course. GERC has received a corresponding proposal. Tabled last week, pending GERC's decision.**

**E. UNFINISHED BUSINESS –**

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. **Requires approval from GERC? GERC has**

~~received a corresponding proposal.~~ Jardine reported GERC has concerns whether this course fits well enough within the gen ed program, and he confirmed the Library will **withdraw the Objective 8 request** and go ahead with the proposal as a regular course. **Remains tabled.**

2. [Proposal #49](#) from the **University Honors Program** to add ENGL 1101 as a pre-req to HONS 1101, delete HONS 2201 and HONS 2202, housekeeping edits. Was **tabled**, awaiting impact response from the English Department *which has been received and entered into the proposal.*
3. [Proposal #52](#) from **Special Education** for [requested revisions](#) to the approved Proposal #23 to accommodate the splitting of EDUC 3309 into EDUC 3308 and EDUC 4408 as specified in the approved Proposal #24. Was **tabled** for final review by PO, receipt of impact responses, and signatures. *All have been received and entered into the proposal.*
4. [Proposal #53](#) from **Chemistry** to add a new course CHEM 1001 to replace CHEM 1101 which is being deleted and removed from the Gen Ed Program Objective 5 and GEM Scientific Ways of Knowing. Was **tabled** for final impacts and addition of affected departments' curricular adjustments into the proposal. *Goss will follow up.*

#### E. NEW BUSINESS –

[State Proposals for Review:](#) -- none this week

##### Curriculum, Course and Program Change Proposals:

1. [Proposal #54](#) from **College of Business** to reduce the credits required for the A.S. degree from 61 to 60, remove the Math proficiency and residency requirements, and general corrections.
2. [Proposal #55](#) from **Nuclear Engineering** to change the course offerings for NE 4419 to fall and NE 4445 to spring semesters to accommodate changes in the Mechanical Engineering program.
3. [Proposal #56](#) from **Mechanical Engineering** to correct the Pre- and Co-requisites for ME 4440 which were inadvertently omitted from approved Proposal #37.
4. [Proposal #57](#) from **Emergency Services Department** for a new Academic Certificate in Paramedic Science. *Requires SBOE and possibly NWCCU approval.*
5. [Proposal #58](#) from **Global Studies and Languages** to change the course descriptions and pre-reqs for JAPN 3341 and JAPN 3342.

#### F. ADJOURNMENT:

**Undergraduate Curriculum Council (UCC)**  
**November 17, 2016 – 3:00-5:00 p.m. in Rendezvous 301, Meridian 653**  
**AGENDA**

**A. PRELIMINARIES**

- 1a. Attendance – Pre-notified Absences: James Lai  
Guests: Rachel Hulse (grad student observer), Michael Mikitish
2. Minutes for approval:  
[October 6, 2016](#), [October 13, 2016](#),
3. Announcements
5. Report from the Executive Committee:
6. Information from Academic Affairs:
7. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) –
8. Information from the Chair:
9. Information from the Faculty Senate and other Councils:
10. Other related information or questions:

**B. INFORMATION ITEMS – none**

**C. CONSENT CALENDAR – none**

**D. UNFINISHED BUSINESS –**

**Catalog Policy Recommendation for consideration:**

Listing Prerequisites in Degree Requirements for all Programs:

All courses that are prerequisites for courses required for a program are to be listed in the catalog as requirements for the program, except for: MATH 1108, MATH 1143, MATH 1144 and MATH 1147.

**Curriculum, Course and Program Change Proposals:**

1. [Proposal #1](#) from the **Library** to create a new course LLIB 1125 Introduction to Health Information Research as a new Objective 8 Gen Ed course. ~~Requires approval from GERC? GERC has received a corresponding proposal.~~ The Library has **withdrawn the Objective 8 Gen Ed portion** so this is now proposed as a regular course. **Tabled** last week pending acceptance of this change by affected programs.
2. [Proposal #4](#) from the **Division of Health Sciences** for a new Certificate for the **Interprofessional Program in Mindful Practices** and new DHS 4411 Practicum course. **Changes will affect the Graduate catalog. Requires SBOE and NWCCU approval. Remains tabled indefinitely, per Linda Rankin, DHS Assoc. Dean. SBOE proposal was pulled by Provost. Morgan was to find out whether this proposal should be considered as withdrawn.**

3. [Proposal #42](#) from **History** for comprehensive course and curricula updates, including ~~three~~one new Gen Ed courses HIST 1100, ~~HIST 2204 and HIST 2241~~. *GERC has approved HIST 1101 History of Film as a Gen Ed course for Objective 7, with a recommendation the course description be revised to emphasize the critical thinking element in this course . The course description for HIST 1100 has been revised in the proposal. Remained tabled*, pending GERC's decision.
4. [Proposal #49](#) **as amended** from the **University Honors Program** to add ENGL 1101 as a pre-req to HONS 1101, delete HONS 2201 and HONS 2202, housekeeping edits. Impact response from English was received and entered. Was **tabled** last week, pending resolution of Honors Program admission requirements regarding applying credit for ENGL 1101. *Hofle was to follow up with the Honors Program.*
5. [Proposal #50](#) from **Global Studies & Languages** for new International Studies courses and curriculum changes. *Changes will affect the Graduate catalog. .GERC has approved IS 2270 as Objective 9 Gen Ed course. Remained tabled*, pending GERC's decision.
6. [Proposal #53](#) from **Chemistry** to add a new course CHEM 1001 to replace CHEM 1101 which is being deleted and removed from the Gen Ed Program Objective 5 and GEM Scientific Ways of Knowing, since CHEM 1101 does not meet the required Learning Outcomes. *GERC has approved the removal of CHEM 1101 from the Gen Ed Program. Remained tabled*, pending resolution of impacted programs. *UCC Executive Committee was to meet with all parties to find a satisfactory solution.*
7. [Proposal #57](#) from **Emergency Services Department** for a new Academic Certificate in Paramedic Science. *Requires SBOE and possibly NWCCU approval. Tabled*, awaiting confirmation whether to list BIOL 1101 and 1101L in program requirements. *Morgan was to follow up with the PO.*

#### E. NEW BUSINESS –

**State Proposals for Review:** -- none this week

#### **Curriculum, Course and Program Change Proposals:**

1. [Proposal #59](#) from **Civil & Environmental Engineering** to add ENGL 1102 as a pre-req to CE 3337 and CE 3367, change the minimum pre-req grade for ENVE 4408.
2. [Proposal #60](#) from **Teacher Education Studies** to align Secondary Education Physical Education endorsement to Physical Education K-12 teaching.
3. [Proposal #61](#) from **Health Occupations** to change pre- and co-reqs in Vet to Nurse program courses to improve sequencing.
4. [Proposal #62](#) from **School Psychology & Educational Leadership** to create a new Objective 9 Gen Ed course SCPY 1001 Psychology of Diversity. *GERC has approved this course for Objective 9.*
5. [Proposal #63](#) from **Electrical Engineering** to restore EE 4429L accidentally deleted last year, change lab course numbers, and various program changes and updates.

#### F. ADJOURNMENT: