

CATERING WAIVER REQUEST

This form must be completed and returned to Cyndy Johnson-Kunz in the Catering Office (Pond Student Union Hypostyle, RM 207), or by email (food@isu.edu), at least 10 business days prior to your event.

An approved waiver is required **before** any outside food may be brought on campus.

Please turn in this approved/denied waiver with your Event Registration Form to the Office of Student Organizations.

PLEASE PRINT OR TYPE THE FOLLOWING IN DETAIL:

Application Information:

Today's Date: _____ Organization Name: _____

Applicant Name: _____

Phone: _____ Email: _____

Event Information:

Event Date: _____ Event Location: _____

Event Description: _____

Start Time: _____ End Time: _____

Total Estimated Cost of Food & Beverage: \$ _____

Number of Guests: _____

Foods being served, how the food will be served safely and reason for request:

(Waivers will not be approved based on source of funding)

Approval Status:

Approved Denied Date: _____

Signature: _____

Comments: _____

