



# Idaho State University

## POLICIES AND PROCEDURES

### Smoke Free Campus

#### ISUPP 9040

#### *POLICY INFORMATION*

**Policy Section:** *Public Safety*

**Policy Title:** *Smoke Free Campus*

**Responsible Executive (RE):** *Director of Public Safety*

**Sponsoring Organization (SO):** *Public Safety*

**Dates: Effective Date:** *August 31, 2015*

**Revised:** *N/A*

**Review Date:** *August 2018*

### **I. INTRODUCTION**

Idaho State University is committed to promoting a healthy and safe environment for students, faculty, staff, and visitors. This policy is intended to reduce the health risks related to Smoking and secondhand smoke for the campus community. Smoke and tobacco-free policies are becoming a national standard in order to foster a healthy environment in all communities.

### **II. DEFINITIONS**

- A. **Smoking:** The burning of tobacco or any other material in any type of Smoking equipment, including but not restricted to cigarettes, cigars, or pipes. This policy also prohibits e-cigarettes.

### **III. POLICY STATEMENT**

- A. Smoking is prohibited on all property owned, leased or operated by Idaho State University ("University"). This consists of all buildings, including residence halls, all grounds, including exterior open spaces, parking lots, on-campus sidewalks, University-owned streets,

driveways, athletic and practice facilities and recreational spaces; and in all University-owned or leased vehicles.

- B. This Smoking ban does not apply to public rights-of-way (sidewalks, streets) on the perimeter of the campus.
- C. All University students, faculty, staff, contractors, and visitors must comply with this policy. Individuals observed Smoking on the campus will be informed and asked to stop
- D. Violators of this policy may receive a written violation and warning for a first offense. A second violation will receive a \$35 fine and a third violation will receive a \$100 fine. Violators may be offered the option of community service in lieu of a fine, at the discretion of Public Safety. In addition, repeat offenders who are visitors may also receive a trespass citation; faculty and staff may be referred to their supervisor and students may be referred to Student Affairs for appropriate actions under this policy.
- E. Persons engaging in Smoking and/or the use of Smoking products in violation of this policy may be subject to the following:
  - 1. Students will be referred to the student conduct office. Violation of this policy is a violation of the Student Code of Conduct.
  - 2. Employees will be referred to their supervisor and/or appointing authority for appropriate action.
  - 3. Contractors will be referred to their respective employers for appropriate action.
  - 4. Visitors will be required to leave the campus if they fail to conform to the policy when advised.
- F. Posted "No Smoking" signs shall not be obscured, removed, defaced, mutilated, or destroyed.
- G. The sale, distribution, and sampling of all tobacco products and tobacco-related merchandise is prohibited on all University-owned and operated property and at University-sponsored events. Littering campus with remains of Smoking products is prohibited.

#### **IV. AUTHORITY AND RESPONSIBILITIES**

- A. Offices of the President and Vice President for Student Affairs and Enrollment Management.
- B. The success of this policy relies on the thoughtfulness, consideration, and cooperation of smokers and nonsmokers. All members of the University community share the responsibility of adhering to and enforcing the policy and have the responsibility for

bringing it to the attention of visitors. Any complaints should be brought to the attention of the appropriate University authorities. If conflicts or problems should arise, environmental, safety and health considerations will prevail.

## **V. PROCEDURES TO IMPLEMENT**

- A. Clear signage regarding the smoke-free policy and designated areas will be posted through the campus.
- B. Peer implementation and observance of this policy will be the duty of every student, staff person, faculty member, and visitor on campus.
- C. Supervisory personnel are responsible for implementation of this policy in their areas and addressing problems through the existing administrative structure.
- D. Student violations will be handled through the existing judicial affairs process.
- E. Organizers of public events, such as conferences, meetings, public lectures, social events and cultural events using campus facilities must advise participants in such events of this policy and require compliance.
- F. No person who makes a complaint of a violation of this policy or who furnishes information concerning a violation of this policy shall be retaliated against in any manner.