



**Idaho State  
University**

**Graduate  
School**

**New Course Proposal with Program Requirement Change**  
(For Course Change Proposals & Proposals for Program Requirement Changes please use the appropriate form found on the Graduate School website)

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**A. Proposal Overview**

Department:

College:

School (if applicable):

Proposer:

Proposal Summary (Summarize what you are proposing and why. If this proposal is tied to a series of other proposals going before Graduate Council, please include how this proposal aligns with others being made):

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**B. New Course Information**

1. Enter full course title here:
2. Proposed Abbreviated Course Title (30-character limit):
3. Proposed Course Prefix & Number:
4. Credit Hours:
5. Will this course be repeatable by students?

If so, how many times?      What is the maximum # of credits they can earn?

6. Proposed course grading scheme?:
7. In which semesters will the course be offered?
8. Will you have the staffing to offer this course if approved?  
Yes  No

**Proposed Catalog Course Description:**

*(Please include prerequisites, co-requisites, course registration restrictions, and course fee info-if any. If this proposal is for a 5500 level course with a 4400 level "sister" course, the course description must include the following language: "Specific, evaluated graduate-level activities and/or performances are identified in the course syllabus.")*

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**C. Impacts**

1. Are there other departments that might be teaching similar courses? (If so, please list them below and describe the outcomes of any conversations with those departments exploring the logic or feasibility of course sharing):
  
2. Are there other departments that might have students interested in enrolling in this course? (If so, please list them below and describe the outcomes of any conversations with those departments exploring the logic or feasibility of making this course available to those students):
  
3. Impact on the **University Library** (Please describe how this proposal could be expected to affect the use of library resources and services such as interlibrary loan, library instruction, the digital collection, etc.):

4. Impact on the **Computer Center/Information Technology Services**:

- a. Please list the current primary delivery method for this course (face to face, online, Zoom, distance learning, hybrid, etc.) and describe any delivery method changes you are proposing.
- b. If you are planning on using the Distance Learning classrooms, what locations are you planning on broadcasting to and from (Pocatello, Idaho Falls, Twin Falls, Meridian)?
- c. If this course is part of a fully online program, is the program or degree already listed on the eISU website (<http://www.isu.edu/eisu/online-programs>)?
- d. Faculty involved in online teaching are encouraged to participate in the professional development program Quality+ ([www.isu.edu/itrc/quality-matters-at-isu/eisu-quality-program](http://www.isu.edu/itrc/quality-matters-at-isu/eisu-quality-program)). Would you like additional information about this program?
- e. Will access to student computer labs be necessary? If so, will any specific software be needed?
- f. Identify specific classroom support needs (projector, computer, internet connectivity, etc.).
- g. Identify any other ITS hardware needs, and connectivity/bandwidth needs such as wired, wireless and phones.
- h. Will ITS support be needed for server, installation, maintenance, backup, software, etc.? Please describe.

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**D. Changes to Program Requirements**

Summary and Rationale of Proposed Changes (Summarize what are you proposing and why. If this change is associated with other changes coming before the Graduate Council currently, please indicate how these changes are related):

Please list each change to program requirements separately in the space provided:

DO NOT USE

Current Catalog Copy (paste in [current catalog language](#)):

New Catalog Copy (type in new language to replace existing catalog language.  
Please mark changes with highlight or a different colored text):

DO NOT USE

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**E. Signatures in Support of Proposal**

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Initiator/Program Director

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Department Chair

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College Dean/Dean's Representative

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IT Services Representative

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Dean of the Library

DO NOT USE