IDAHO STATE UNIVERSITY

GRADUATE COUNCIL

Minutes #1076

DATE: February 5, 2025

TIME: 3:00-5:00PM

PLACE: Museum Building, Graduate School Conference Room #410 and Zoom Members

Members in Attendance: B. Fitzpatrick, S. Ryu, C. Febles, K. Geisler, R. Lindbeck, R. Rodriguez, D. Moffit, D. Xu

Members Absent: A. Ali

Chair:  Tracy Collum

Ex-Officio: Anna Siddoway

Administrator: Amy Clark

ANNOUNCEMENTS:

* A follow up from the CIM Demo, the CIM program could streamline the process for the catalog. There were concerns about implementing the program and it not working out. Some comments from University of Idaho after they started using the program were that even though there were a few issues to work out they would not go back to the previous process. UCC should be attending a demo for the program soon. Currently we are still at the internal discussion stage regarding the adoption of the program.
* This Friday is Late Nights with the Graduate School at The Martlet Brewery from 7pm-9pm. We are also having another Late Night in March and possibly 2 in April. One would be toward the end of the month for any students attending the Microbiology event at that time as well as any other students who would like to attend.
* Research Symposium – abstract submissions are open for about 3 more weeks
* This coming Tuesday is State 3MT in Idaho Falls. All three participants from ISU are from CoSE. There is in person attendance as well as Zoom.

GUESTS: none

1. RATIFY ONLINE VOTING OUTCOMES

Motion to Approve: R. Lindbeck; 2nd: K. Geisler (8Y, 0N, 0AB)

1. OLD BUSINESS:
2. PRC – PHAR – PharmD GRE Requirement

No Updates – Tabled for next meeting

1. NEW BUSINESS:
	* + 1. Academic Standing Policy

The question regarding policy implementation is what do we want to impose at the Graduate School level verses the department level. The policy for the Graduate School should be an umbrella policy with the internal department policies being stricter. Feedback from departments can be sent directly to Dr. Collum.

* + - 1. Upcoming Projects
* Graduate School’s 5 Year Plan – will be brought to Council at a later date for comments and suggestions
* Needs Assessment – If Council is interested email Dr. Collum or Anna
* The Graduate School is looking into getting project event management software to help with various events and projects
	+ - 1. Summer Funding Opportunity: Grant Writing
* Grant writing workshop that would cover ground level information on grant writing and pay Grad students to attend. Currently there are two grant writing courses in the catalog. Any other feedback please email Dr. Collum.
	+ - 1. Budget Development/OAR Process
* Angie the Office Manager for the Graduate School is leaving in March. The Grad School is currently going through the OAR process to get feedback on what could possibly change about this position.
* Open GPM position is in the final interview stage of hiring.
* Travel Grants given to Graduate students from the last fiscal year was $34,000. Due to increased communication about this grant and the additional funding from ASISU we estimate to give out around $100,000 for this fiscal year. We are also budgeting to give away more in the future. We also partnered with Delta to give Graduate Students flying with Delta to obtain credit or miles voucher for travel. We are also looking to get more pictures from our Graduate Students who attend and present at these conferences.
* Local funding comes from our application fees. For the new DNAP program there were over 200 applications and the Graduate School made over $11,000 from this program.
	+ - 1. AI Discussion
* There was discussion at the Directors meeting on if there was an AI policy in place for Thesis and Dissertations. Currently there is not. Many programs are developing their own policies. Discussion surrounded at least having a minimum level policy in place at the Graduate School level. S. Ryu will be attending a conference about this topic and will bring more information for the Council to review.
	+ - 1. NCP – CAL – SPAN 6681 MA Exam or Portfolio Prep – attachment

Motion to Approve: D. Moffit; 2nd: R. Lindbeck (8Y, 0N, 0AB)

* + - 1. ECC – CAL – PSYC 8850 Dissertation

Motion to Table: R. Lindbeck; 2nd: K. Geisler (8Y, 0N, 0AB)

Program requirement change is needed for a total credit change for program.

Questions came up on if 16 credits could be taken at once or if there was a variable credit option.

* + - 1. ECC – CAL – ANTH 5585 Anthropology of War and Violence

Motion to Approve: R. Lindbeck; 2nd: C. Febles (8Y, 0N, 0AB)

* + - 1. PRC – CoH – Community and Public Health Grad Change – attachment

Motion to Approve: D. Moffit; 2nd: R. Lindbeck (8Y, 0N, 0AB)

* + - 1. NCP – CoH – CSD 6677L Foundations of Listening and Spoken Language Clinical Experience
			2. NCP – CoH – CSD 6691L Pediatric Hearing Seminar Lab

Motion to Table Above Items: R. Lindbeck; 2nd: K. Geisler (8Y, 0N, 0AB)

Questions came up regarding credits and credits allowed. Program requirement change is also needed.

* + - 1. PRC – CoSE – PhD Engineering and Applied Science Computer Science Concentration

Motion to Approve: D. Moffit; 2nd: R. Lindbeck (8Y, 0N, 0AB)

* + - 1. PRC – CoSE – Master of Science in Environmental Science and Management

Motion to Approve: D. Moffit; 2nd: R. Lindbeck (8Y, 0N, 0AB)

1. FACULTY NOMINATIONS:
2. William Guenthner (Allied) – voting from previous Graduate Council Meeting

Motion to Approve: K. Geisler; 2nd: D. Moffit (8Y, 0N, 0AB)

1. Wrenchen Dong (Allied) - voting from previous Graduate Council Meeting

Motion to Approve: R. Rodriguez; 2nd: S. Ryu (8Y, 0N, 0AB)

1. Kavita Sharma (Full)\*
2. Marin Schulte (Allied)\*
3. Solomon Zeleke (Full)\*
4. Youssef Roman (Full)\*
5. OTHER BUSINESS
6. NOTES AND INFORMATION

Motion to Adjourn: R. Lindbeck; 2nd: D. Xu (8Y, 0N, 0AB)

Meeting Adjourned at 4:50PM

1. NEXT MEETING:  February 19, 2025
2. ACRONYM KEY:

FA- Faculty Nomination, Allied

FF- Faculty Nomination, Full

NCP- New Course Proposal

NPP- New Program Proposal

OI- Other Items

PP- Policy Proposal

PRC- Program Requirements Change Proposal

ECC- Existing Course Change

LON- Letter of Notification

\* Items included in Online Voting Endorsement