IDAHO STATE UNIVERSITY

GRADUATE COUNCIL

Minutes #1075

DATE: January 22, 2025

TIME: 3:45-5:00PM

PLACE: Museum Building, Graduate School Conference Room #410 and Zoom Members

Members in Attendance: B. Fitzpatrick, C. Febles, K. Geisler, R. Lindbeck, R. Rodriguez, D. Moffit, D. Xu

Members Absent: S. Ryu, A. Ali

Chair:  Tracy Collum

Ex-Officio: Anna Siddoway

Administrator: Amy Clark

ANNOUNCEMENTS:

GUESTS: John Killelea and Chris Gansemer– CourseLeaf – 3:45PM

* Guests joined meeting via Zoom at 3:41 PM

 Bailey Brockett – 3:45PM

* Guest joined meeting in person at 3:41 PM
* Presentation from CourseLeaf from John Killelea and Chris Gansemer on CIM. CIM is a software that would integrate with our Banner system for changes to courses and programs. CIM would be custom built to the Graduate School’s needs as well as for Undergraduate. The system is built around workflows for approval similar to our current DocuSign process. Users can see where in the process their changes are. Process for approval through Graduate council can be done in two different ways. Items can be voted on electronically via the Council or they can be sent to an admin for further discussion at a Graduate Council meeting. Previous catalogs can also be applied to students’ curricula as needed. Various other approval pieces can be implemented for accreditation or other reasons as needed.
* John Killelea and Chris Gansemer left Zoom at 4:25 PM
* Bailey Brockett left meeting at 4:28 PM
1. RATIFY ONLINE VOTING OUTCOMES

Motion to Approve: K. Geisler; 2nd: D. Moffit (7Y, 0N, 0AB)

* Further discussion needed on Graduate Faculty Nominations W. Guenthner (Allied) and W. Dong (Allied) – Discussion set for February 5, 2025 Agenda
1. OLD BUSINESS:
2. PRC – PHAR – PharmD GRE Requirement

 Motion to Table: R. Lindbeck; 2nd: K. Geisler (7Y, 0N, 0AB)

* Discussion around equity for all students as well as accreditation standards. Concerns were raised on waiving a requirement for one group of students and not others. A suggestion was put forward to possibly require the PCAT instead of GRE or requiring the PCAT or the GRE for admission. Proposal will be brought back to the Department for further discussion.
1. NEW BUSINESS:
	* + 1. Academic Standing Policy
* Policy was not put in place in the system. A draft has been created with the current terminology that is in the Graduate Catalog as well as examples from other Universities. Item will remain on Agenda pending further discussion on policy.
	+ - 1. 5 Year Strategic Plan
* A needs assessment for current students is being put together. We would ask that two Council members would provide their input and offer any suggestions to improve the assessment. If any on the Council is interested, please email Dr. Collum.
	+ - 1. Upcoming Projects
* No Action, Item is set to be on upcoming agenda, 02/05/2025
	+ - 1. Summer Funding Opportunity: Grant Writing
* No Action, Item is set to be on upcoming agenda, 02/05/2025
	+ - 1. Budget Development/OAR Process
* No Action, Item is set to be on upcoming agenda, 02/05/2025
	+ - 1. AI Discussion
* No Action, Item is set to be on upcoming agenda, 02/05/2025
1. FACULTY NOMINATIONS:
2. Jose Luis Benavides (Full)\*
3. Justin Brown (Allied)\*
4. William Guenthner (Allied)\*
* No Action, Item is set to be on upcoming agenda, 02/05/2025
1. Wrenchen Dong (Allied)\*
* No Action, Item is set to be on upcoming agenda, 02/05/2025
1. OTHER BUSINESS
* Two proposals to change the MBA Informatics emphasis were previously put forward to the council for approval. The renaming to Cyber Security emphasis was the only one to be put to a department vote.

Motion to keep the proposal to rename MBA Informatics emphasis to Cyber Security and disregard previous proposal: D. Moffit; 2nd: R. Lindbeck (6Y, 0N, 1AB)

1. NOTES AND INFORMATION
2. NEXT MEETING:  February 5, 2025

 Motion to Adjourn: K. Geisler; 2nd: D. Xu (7Y, 0N, 0AB)

 Meeting Adjourned at 5:03PM

1. ACRONYM KEY:

FA- Faculty Nomination, Allied

FF- Faculty Nomination, Full

NCP- New Course Proposal

NPP- New Program Proposal

OI- Other Items

PP- Policy Proposal

PRC- Program Requirements Change Proposal

ECC- Existing Course Change

LON- Letter of Notification

\* Items included in Online Voting Endorsement