

**Agenda**  
General Education Requirements Committee  
Tuesday 22 August 2017  
**Faculty Senate Conference Room REND 301**  
2:30-4:30 p.m.

1. Welcome and Introductions
2. Meetings Schedule
3. Recent History of Gen Ed at ISU
4. Role of GERC
5. State-wide Gen Ed Discipline Groups
6. Review of Summer 2017
  - a. Webpage update
  - b. GERC now has a seat on university Assessment Committee, which is looking for an automated system for assessment data storage and management
7. Update from state-wide General Education Committee – Joanne Tokle
8. Revision of process for naming ISU representatives to the state-wide Discipline Groups
9. Need for Assessment Workshops?
10. Form Objective Review Committees (ORCs) for Objectives 1 and 2, and begin that process
11. Schedule for ORCs for reviewing Objectives 3 through 9

Adjourn

Important Dates:

- Sept. 20 –Gen Ed course proposals and assessment plans due to GERC
- Sept. 26—Discipline Group members attend GERC meeting for joint discussion
- Sept. 28 & 29 –state-wide General Education Summit, Discipline Groups meeting
- Oct 24—last day for GERC to act on proposals/assessment plans for inclusion in 18/19 catalog
- Nov. 1—2<sup>nd</sup> year assessment results due
- Spring 2018—ORC's for Objectives 1 and 2 conduct and complete work

**Agenda**  
 General Education Requirements Committee  
 Tuesday 12 September 2017  
**Academic Affairs Conference Room AA 102 and Meridian Room 653**  
 2:30-4:30 p.m.

1. Announcements
2. Minutes for August 22, 2017
3. Update from Academic Affairs: Joanne Tokle
4. Plan for GERC meeting with Gen Ed Disciplinary Group Representatives on Sept. 26, 2017
  - a. GERC’s concerns it hopes could be addressed at the Sept. 28-29 statewide Gen Ed Summit
    - SBOE rubrics decision
    - LD Foreign languages as Objective 4 courses
    - Assessment issues for dual enrol gen ed courses
    - “Standard” course numbering for gen ed across the state
    - Test credit for gen ed
    - Other
  - b. Is current system for naming representatives, making clear their responsibilities, feedback, etc. effective?
5. Plan for Objective Review Schedule

<b>Objective</b>	<b># courses</b>	<b># depts</b>	<b>1<sup>st</sup> Planned Review</b>	<b>2<sup>nd</sup> Planned Review</b>
1 Written Communication	4	2	Sp 2018	Sp 2023
2 Oral Communication	1	1	Sp 2018	Sp 2023
3 Mathematical Ways of Knowing	11	4		
4 Humanistic and Artistic Ways of Knowing	42	9		
5 Scientific Ways of Knowing	23	9		
6 Social and Behavioral Ways of Knowing	15	9		
7 Creative Thinking	14	10		
8 Information Literacy	7	7		
9 Cultural Diversity	39	8		

6. Adjourn

**Agenda**  
General Education Requirements Committee  
Tuesday 26 September 2017  
**Faculty Senate Conference Room REND 301 and Meridian Room 653**  
2:30-4:30 p.m.

1. Announcements
2. Minutes for August 22, 2017 and September 12, 2017
3. Update from Academic Affairs: Joanne Tokle
4. Discuss of Gen Ed items with Gen Ed Disciplinary Group Representatives
  - a. GERC's concerns it hopes could be addressed at the Sept. 28-29 statewide Gen Ed Summit
    - SBOE rubrics decision
    - Lower Division Foreign languages as Objective 4 courses
      - Language courses do not fit the GEM learning outcomes for Objective 4
      - For several years GERC has wanted the state to take up this dilemma for consideration and give guidance
    - Assessment issues for dual enrol gen ed courses
    - "Standard" course numbering for gen ed across the state
    - Test credit for gen ed
      - No assessment whether students have mastered the desired competencies
    - Other
      - Removing gen ed course from the gen ed program – departments and GERC must have some way of eliminating a course that does not meet gen ed requirements. But seems impossible to do so in reality.
      - What constitutes a gen ed course at a college level? Need criteria or definition
      - No procedure for critical review of a course or Objective – how should GERC or other school raise a concern, and how should a defence of the practice be structured. How to prevent high schools from shopping around to see which college or university will give their students the "best deal"
      -
  - b. Is current system for naming representatives, making clear their responsibilities, feedback, etc. effective? Get reps' feedback on their experiences and opinions.
5. Adjourn

**Agenda**  
General Education Requirements Committee  
Tuesday 10 October 2017  
**Academic Affairs Conference Room AA102 and Meridian Room 653**  
2:30-4:30 p.m.

1. Update from Summit attendees
2. Minutes – deferred
3. Update from Academic Affairs: Joanne Tokle
4. Discussion of Gen Ed items with Gen Ed Disciplinary Group Representatives
  - a. GERC’s concerns it hopes could be addressed at the Sept. 28-29 statewide Gen Ed Summit
    - SBOE rubrics decision
    - Lower Division Foreign languages as Objective 4 courses
      - Language courses do not fit the GEM learning outcomes for Objective 4
      - For several years GERC has wanted the state to take up this dilemma for consideration and give guidance
    - Assessment issues for dual enrollment gen ed courses
    - “Standard” course numbering for gen ed across the state
    - Test credit for gen ed
      - No assessment whether students have mastered the desired competencies
    - Other
      - Removing gen ed course from the gen ed program – departments and GERC must have some way of eliminating a course that does not meet gen ed requirements. But seems impossible to do so in reality.
      - What constitutes a gen ed course at a college level? Need criteria or definition
      - No procedure for critical review of a course or Objective – how should GERC or other school raise a concern, and how should a defence of the practice be structured. How to prevent high schools from shopping around to see which college or university will give their students the “best deal”
  - b. Is current system for naming representatives, making clear their responsibilities, feedback, etc. effective? Get reps’ feedback on their experiences and opinions.
5. Adjourn

**Agenda**  
General Education Requirements Committee  
Tuesday 31 October 2017  
**Academic Affairs Conference Room AA102 and Meridian Room 680D**  
2:30-4:30 p.m.

1. Announcements
2. Minutes for September 12, 2017; September 26, 2017, and October 10, 2017
3. Update from Academic Affairs: Joanne Tokle
4. Gen Ed Course Proposals/Assessment Plans
  - a. Obj. 6: [SOC 1102](#) course title change from Social Problems to Current Social Issues
  - b. New Obj. 9: [SPAN 2210 Spanish for Health Care I](#)  
(existing course to become Gen Ed, may require course number change if approved)
5. Gen Ed Assessment Plans remaining to be approved
  - a. Obj. 9: [IS-2270 GS 2270 World Regional Geography & Cultures](#)
  - b. Obj. 4: [ART 1101 Survey of Art History I](#)
  - c. Obj. 4: [ART 1102 Survey of Art History II](#)
  - d. Obj. 5: Physics courses – no plans received yet
  - e. Obj. 9: [CHNS 2201-2202 Intermediate Chinese I & II](#)
6. Call for nominations for next year's council officers: Chair, Vice Chair, Secretary
7. Adjourn

**Agenda**  
General Education Requirements Committee  
Tuesday 14 October 2017  
**Academic Affairs Conference Room AA102 and Meridian Room 653**  
2:30-4:30 p.m.

1. Announcements
2. Minutes for September 12, 2017; September 26, 2017, ~~and October 10, 2017~~
3. Assessment Compliance: Vice Provost Selena Grace
4. Update from Academic Affairs: Joanne Tokle
5. Gen Ed Course Proposals/Assessment Plans
  - a. New Obj. 9: [SPAN 2210 Spanish for Health Care I](#)  
(existing course to become Gen Ed, may require course number change if approved)
6. Gen Ed Assessment Plans remaining to be approved
  - a. Obj. 9: [IS-2270 GS 2270 World Regional Geography & Cultures](#)
  - b. Obj. 4: [ART 1101 Survey of Art History I](#)
  - c. Obj. 4: [ART 1102 Survey of Art History II](#)
  - d. Obj. 5: Physics courses – no plans received yet (Assessment Reports were submitted, however)
  - e. Obj. 9: [CHNS 2201-2202 Intermediate Chinese I & II](#)
6. Elect next year's council officers:  
**Chair** nominee: Jim Skidmore (conditioned upon his not being on a leave of absence out of the country next year)  
  
**Vice Chair** nominee: Matt Wilson  
  
**Secretary** nominee: Andy Holland  
  
Any other nominations?
7. Appoint GERC members to **chair** the two Objective Review Committees convening in January 2018
  - a. Objective 1: Written Communication
  - b. Objective 2: Oral Communication
8. Adjourn

**Agenda**  
General Education Requirements Committee  
Tuesday 28 November 2017  
**Faculty Senate Conference Room REND 301 and Meridian Room 683**  
2:30-4:30 p.m.

1. Announcements
2. Update from Academic Affairs: Joanne Tokle
3. GEM Objective 6 prospective changes update: Gesine Hearn, Discipline Group Rep
4. GERC Updates: Sandi Shropshire
  - a. ORC report template,
  - b. ORC appointment letter
  - c. Assessment Reporting results access
  - d. Minutes
    1. **August 22, 2017** and **October 31, 2017** accepted by UCC and Academic Affairs
    2. **September 12, 2017** and **September 26, 2017** under review by Assoc. Deans & Acad. Affairs
    3. **October 10, 2017** and **November 14, 2017** forthcoming
5. Gen Ed Course Proposals/Assessment Plans
  - a. New Obj. 9: [SPAN 2210 Spanish for Health Care I](#) was remanded for revisions, any update?  
(Remains a regular non-gen ed course for the 2018-19 catalog)
6. Gen Ed Assessment Plans remaining to be approved
  - a. Obj. 9: [IS-2270 GS 2270 World Regional Geography & Cultures](#)  
(Prefix GS is already in use, new prefix yet to be assigned)  
  
No activity since remanded:
    - b. Obj. 4: [ART 1101 Survey of Art History I](#)
    - c. Obj. 4: [ART 1102 Survey of Art History II](#)
    - d. Obj. 5: Physics courses – no revised plans received yet  
(Assessment Reports were submitted, however)
    - e. Obj. 9: [CHNS 2201-2202 Intermediate Chinese I & II](#)
7. Discussion of support for general education assessment
8. Adjourn

**Agenda**  
General Education Requirements Committee  
Tuesday 5 December 2017  
**Academic Affairs Conference Room AA102 and Meridian Room 653**  
2:30-4:30 p.m.

1. Announcements
2. Minutes
  - a. October 10, 2017
  - b. November 14, 2017
  - c. November 28, 2017
3. Update from Academic Affairs
4. Gen Ed Assessment Results discussion
  - a. some assessment reports submitted without approved assessment plans
  - b. general discussion, observations, problems, suggestions, etc.
  - c. actions or clarifications needed?
5. Final Gen Ed Course List for 2018-19 Undergraduate Catalog
6. Other Business – anything else?
7. Remanded Assessment Plans still pending:
  - a. Obj. 4: [ART 1101 Survey of Art History I](#)
  - b. Obj. 4: [ART 1102 Survey of Art History II](#)
  - c. Obj. 5: Physics courses – no revised plans received yet  
(Assessment Reports were submitted, however)
  - d. Obj. 9: [CHNS 2201-2202 Intermediate Chinese I & II](#)
8. Adjourn



**Agenda**  
General Education Requirements Committee  
Tuesday 9 January 2018  
**Academic Affairs Conference Room AA102 and Meridian Room 653**  
2:30-4:30 p.m.

1. Announcements
2. Minutes
  - a. October 10, 2017
  - b. November 14, 2017
  - c. November 28, 2017
  - d. December 5, 2017
3. Update from Academic Affairs
4. Final Gen Ed Course List for 2018-19 Undergraduate Catalog
5. Proposed Website changes:

Add a new menu item and webpage “For Department Chairs” for the following reminders:

  - One gen ed assessment submission per course
  - Include all sections and formats (online, dual enrollment, classroom, etc.) of the course in sample
  - Assessment plans can be modified
  - Assessment should be continuous – reports due Nov. 1 of each year report the results of assessment for courses taught during the previous academic year
  - Approved assessment plans can be found at <https://www.isu.edu/gerc/assessment-plans-and-reports/approved-assessment-plans/>
  - Course grades are not considered to be valid assessment indicators for Gen Ed courses
6. Remanded Assessment Plans still pending:
  - a. Obj. 4: [ART 1101 Survey of Art History I](#)
  - b. Obj. 4: [ART 1102 Survey of Art History II](#)
  - c. Obj. 5: Physics courses – no revised plans received yet  
(Assessment Reports were submitted, however)
  - d. Obj. 9: [CHNS 2201-2202 Intermediate Chinese I & II](#)
7. Gen Ed Assessment Results “process-level” discussion: any problems, misinterpretation of the process, anomalies, patterns, etc.?
  - a. Objective 3 -- Leonid
  - b. Objective 4 – Matt and Jim Skidmore
  - c. Objective 5 – Andy
  - d. Objective 6 – Katy
  - e. Objective 7 – Neil
  - f. Objective 8 -- Shu Yuan
  - g. Objective 9 -- Sandi
8. Revised Assessment Plans for GERC’s consideration – updated by departments
  - a. [Obj. 6: TGE 1150 Applied Social Sciences in the Workplace](#) – department’s revisions 10/3/2017
  - b. [Obj. 9: CSD 2256 Deaf Culture and Community](#) – department’s revisions 10/26/201
9. Other Business – anything else?

10. Adjourn

**Agenda**  
General Education Requirements Committee  
Tuesday 23 January 2018  
**Academic Affairs Conference Room AA102**  
2:30-4:30 p.m.

1. Announcements
2. Minutes
  - a. October 10, 2017
  - b. November 14, 2017
  - c. November 28, 2017
  - d. December 5, 2017
  - e. January 9, 2018
3. Update from Academic Affairs
  - a. Common Course Numbering Charge and Course List  
GERC may write a Memo of Concerns to be sent to the SBOE's Gen Ed Committee:
    - How much leeway is there for changing the title of a particular course if all the institutions are in agreement?
    - Will institutions have to create courses they don't currently have?
    - What avenue is there for GERC or institutions expressing concerns to SBOE?
    - What about pre-requisite structures for gen ed courses, especially those that require another gen ed course as a pre-req? Do both courses have to stay as gen eds, even though the first fulfills the gen ed requirement?
    - What happens in cases where a course at one institution requires a lab, and no lab is required at another institution? Or in cases where the number of credits differ?
    - Additional concerns that could be included in a Memo to the SBOE?
4. Proposed Website changes:  
Add a new menu item and webpage "For Department Chairs" for the following reminders:
  - One gen ed assessment submission per course
  - Include all sections and formats (online, dual enrollment, classroom, etc.) of the course in sample
  - Assessment plans can be modified
  - Assessment should be continuous – reports due Nov. 1 of each year report the results of assessment for courses taught during the previous academic year
  - Approved assessment plans can be found at <https://www.isu.edu/gerc/assessment-plans-and-reports/approved-assessment-plans/>
  - Course grades are not considered to be valid assessment indicators for Gen Ed courses
5. Gen Ed Assessment Results "process-level" discussion: any problems, misinterpretation of the process, anomalies, patterns, etc.?
  - a. Objective 8 -- Shu Yuan
  - b. Objective 9 -- Sandi
  - c. Assessment Plan Feedback Template Memo  
Create a template memo with general observations and guidance from GERC that members can modify and add comments tailored to each of their constituent departments' assessment plans, reports and process to aid their future assessment efforts.
6. Remanded Assessment Plans still pending:
  - a. Obj. 4: [ART 1101 Survey of Art History I](#)
  - b. Obj. 4: [ART 1102 Survey of Art History II](#)

- c. Obj. 5: Physics courses – no revised plans received yet  
(Assessment Reports were submitted, however)
  - d. Obj. 9: [CHNS 2201-2202 Intermediate Chinese I & II](#)—awaiting hire of a new instructor
7. Revised Assessment Plans for GERC’s consideration – updated by departments
- a. [Obj. 6: TGE 1150 Applied Social Sciences in the Workplace](#) – department’s revisions 10/3/2017
  - b. [Obj. 9: CSD 2256 Deaf Culture and Community](#) – department’s revisions 10/26/201
8. Other Business – anything else?
9. Adjourn

**Agenda**  
General Education Requirements Committee  
Tuesday 13 February 2018  
**Academic Affairs Conference Room AA102**  
2:30-4:30 p.m.

1. Announcements
2. Minutes – none, all were approved via email vote
3. Update from Academic Affairs
4. Remanded Assessment Plans still pending:
  - a. Obj. 4: [ART 1101 Survey of Art History I](#)
  - b. Obj. 4: [ART 1102 Survey of Art History II](#)
  - c. Obj. 6: [TGE 1150 Applied Social Sciences in the Workplace](#)
  - d. Obj. 5: Physics courses – no revised plans received yet  
(Assessment Reports were submitted, however)
  - e. Obj. 9: [CHNS 2201-2202 Intermediate Chinese I & II](#)—awaiting hire of a new instructor
5. Objective 1 & 2 ORC updates – how are the reviews going so far? Do the ORCs have everything they need, including adequate support?
6. Other Business – anything else?
7. Adjourn

**Agenda**  
General Education Requirements Committee  
Tuesday 13 March 2018  
**Academic Affairs Conference Room AA102**  
2:30-4:30 p.m.

1. Announcements
2. Minutes from **February 13, 2018**
3. Update from Academic Affairs
  - a. Common Course Numbering
4. Objective Review Committee (ORC) Reports
  - a. Objective 1: Written Communication – Jim Skidmore, chair
  - b. [Objective 2: Oral Communication](#) – Andy Holland, chair
5. Remanded Assessment Plans still pending:
  - a. Obj. 6: [TGE 1150 Applied Social Sciences in the Workplace](#)
  - b. Obj. 5: Physics courses – no revised plans received yet  
(Assessment Reports were submitted, however)
  - c. Obj. 9: [CHNS 2201-2202 Intermediate Chinese I & II](#)—awaiting hire of a new instructor
6. End of Year Communication with Departments
7. [Gen Ed Course Offering data](#) from Vince Miller, Institutional Research
8. Other Business – anything else?
9. Adjourn

**Agenda**  
General Education Requirements Committee  
State Discipline Group Reps and UCC Executive Committee  
Tuesday 27 March 2018  
**Faculty Senate Conference Room REND 340**  
2:30-4:30 p.m.

1. Announcements
2. Common Course Numbering and Titles
  - a. Status updates from State Discipline Groups
  - b. Discussion and coordination among GEREC, UCC, and State Discipline Groups
  - c. prepare for 2018 UCC proposal submissions to reflect common course numbers and titles
3. Minutes from **March 13, 2018**
4. Objective Review Committee (ORC) Reports
  - a. Objective 1: Written Communication – Jim Skidmore, chair
  - b. [Objective 2: Oral Communication](#) – Andy Holland, chair
  - c. continue discussion on additional changes to overall assessment plan
    - i. extend ORC report due date to end of spring semester?
    - ii. consider bringing in “outside” member to ORCs as way of ensuring objectivity?
    - iii. more emphasis on including all courses in sample pool
5. Remanded Assessment Plans still pending:
  - a. Obj. 6: [TGE 1150 Applied Social Sciences in the Workplace](#)
  - b. Obj. 5: Physics courses – no revised plans received yet  
(Assessment Reports were submitted, however)
  - c. Obj. 9: [CHNS 2201-2202 Intermediate Chinese I & II](#)—awaiting hire of a new instructor
6. End of Year Communication with Departments
  - a. Request to make one assessment report per gen ed course, including those not offered during reporting period
  - b. Note SBOE common course number and title requirements, and the need to prepare for fall UCC proposal submissions accordingly
  - c. Note collective efforts to resolve specific conflicts in course numbers and titles among institutions
  - d. Objectives 3 & 4 departments: ORCs for upcoming year
  - e. Separate communication to those departments that made multiple reports for the same course, apparently at the section level.
7. Select GEREC’s UARC representative for summer 2018 and upcoming academic year
8. Other Business – anything else?
9. Adjourn

**Agenda**  
General Education Requirements Committee  
State Discipline Group Reps and UCC Executive Committee  
Tuesday 10 April 2018  
**Academic Affairs Conference Room ADMIN 102**  
2:30-4:30 p.m.

1. Announcements
2. Minutes from **March 13, 2018** and **March 27, 2018** were approved by email vote
3. [Proposed Website Changes](#)
4. [Course Assessment Results](#)
5. Objective Review Committee (ORC) Reports
  - a. [Objective 1: Written Communication ORC Report](#)
  - b. [Objective 2: Oral Communication ORC Report](#)
6. [Year End Report draft](#) – discussion
7. End of Year Communication with Department Chairs and Program Directors
  - a. Request to make one assessment report per gen ed course, including those not offered during reporting period
  - b. Note SBOE common course number and title requirements, and the need to prepare for fall UCC proposal submissions accordingly
  - c. Note collective efforts to resolve specific conflicts in course numbers and titles among institutions
  - d. Objectives 3 & 4 departments: ORCs for upcoming year
  - e. Separate communication to those departments that made multiple reports for the same course, apparently at the section level.
8. Determine Agenda for April 24 meeting
9. Other Business – anything else?
10. Adjourn