

# ISU Research Council

March 31, 2023 Official Minutes

03/31/23

1:00 PM-3:00 PM

**Location:** CAES Idaho Falls, Teton Room, Zoom

**Join Zoom Meeting**

<https://isu.zoom.us/j/88083050233?pwd=aUpkdzg2a1ZYcGgyRjVRUHIRS2hPUT09>

**Meeting ID:** 880 8305 0233

**Passcode:** 958197

**Attendance:** Dustin McNulty, Tyler Burch, Donna Delparte, Gustavo Gonzalez-Cuevas, Thom Hasenpflug, Brandon Holst, Amy Koplin, Dave Lawrimore, Steven Lawyer, Tori Scharp

**Absent but excused:**

**Absent:** Celal Perihan

**Recording Secretary:** Lisa Hunt

**Welcome Research Council:** Dustin McNulty

Items	Presenting	Comments	Information/Action Item
<b>Announcements:</b>  Distinguished Faculty Awards Dinner April 11, 6:00p-8:00p Faculty Seed Grants <ul style="list-style-type: none"><li>April 14 - RC will vote on</li><li>April 25 - Award Notifications</li></ul>	McNulty		
<b>Official Meeting Minutes approval for March 10, 2023</b>	Hunt		<b>Action</b> – Koplin motioned to approve the minutes, Lawyer seconded Motion carried with no abstention

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<p><b>Distinguished Researcher Nominee Rankings</b></p>	<p>McNulty</p>	<p>Top 5 and Distinguished Researcher was chosen from 21 candidate pool</p> <p>In future, does there need to be a more analytical rubric for this process to make it easier to choose the Top 5?</p> <p>Some applicants approached Scharp about receiving feedback if they aren't awarded. RC agreed that general feedback was key and not targeted feedback. Targeted feedback might cause issues in future.</p> <p>RC will craft a letter and send it to non-winning candidates officially from McNulty, as Chair of RC.</p>	<p><b>Action</b> – Burch motioned to approve the nominee for Distinguished Researcher, Lawyer seconded Motion carried unanimously</p>
<p><b>Seed Grant eligibility decisions</b></p>	<p>McNulty</p>	<p>Three-year eligibility counted from when candidate was awarded grant money, or when candidate received the grant money? Change needed in guidelines wording.</p> <p>Seed Grant Award decisions need to be made in two weeks, by next RC meeting Apr. 14.</p> <p>RC members will review their assigned Seed Grant candidates and report back.</p>	
<p><b>Running list of Discussion Items:</b></p> <p>Update on COVIDENCE software</p>	<p>McNulty</p> <p>Holst</p>	<p>Holst spoke with librarian and was told that the library would like to move to this software in the future.</p>	
<p><b>Future Agenda Items:</b></p> <ul style="list-style-type: none"> <li>Meeting schedule for 2023-2024 term</li> </ul>			

Action Items:	Who will complete	Due date	Date completed
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Craft letter to send to non-winning candidates for Distinguished Researcher.	Tori Scharp	April 14	
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**Next Research Council meeting: Friday, April 14, 2023**

**Adjournment: 2:20p**