

College of Technology
College Executive Committee Meeting Summary
September 3, 2019

Representation:

<u> X</u>	Geoffrey Bennett	<u> X</u>	Sharie Ellis (alternate)
<u> X</u>	Robert Liimakka	<u> </u>	Kent Roberts (alternate)
<u> X</u>	Jeremy Perschon	<u> </u>	Amy Petersen (alternate)
<u> X</u>	Kevin Cornwall	<u> </u>	Geran Call (alternate)
<u> X</u>	Carol Grimes	<u> </u>	Alesha Churba (alternate)
<u> X</u>	Mike Clarke	<u> </u>	Lance Howell (alternate)
<u> X</u>	Angie Lippiello	<u> </u>	Phoebe Greene (alternate)
<u> X</u>	David Smith	<u> </u>	
<u> </u>	Rob Shroll	<u> </u>	
<u> X</u>	Barry Everett Jr.	<u> </u>	
<u> X</u>	Wesley Usyak	<u> </u>	

Call to Order

President Robert Liimakka called the meeting to order at 3:31 p.m. All present introduced themselves. Robert showed and highlighted parts of the welcome letter.

Announcements

Robert explained the role, responsibilities, structure, standing committees, and ad hoc committees of the CEC using the welcome letter and bylaws as sources of information. Wesley clarified that part of the role is to be a voice for fellow faculty. It was suggested that members remind faculty of this role at their next department meetings. Robert reminded everyone that the point of this committee is not a “gripe session”. Occasionally the committee might break into smaller sub-committees for certain tasks or for addressing certain topics.

Michael Clarke showed the BOX folder where all documents are housed. The committee will be moving away from using the binders. Members who have binders will store them in their offices but will not continue to print agendas, minutes etc. to put into the binders. It was suggested that all COT faculty have access to the BOX content with viewing access only. It is to be understood that some documents are working documents. Agendas, signed meeting minutes, bylaws and other committee information is on the COT faculty/staff website and is updated each month.

Approval of Minutes

Jeremy Perschon moved to approve the April minutes and Wesley Usyak seconded the motion. Minutes were approved by unanimous vote with one abstention.

Reports:

CEC Committees:

Faculty Senate—*No report.* Shortly after this meeting, it was announced that Ryan Pitcher will be the representative for Faculty Senate.

Rank and Promotion—*Angie Lippiello:* Over the summer it was decided that COT will adopt the Academic Affairs process for rank and promotion. The process will be initiated

through Teresa who will set up the BOX folder for candidates. Department members will continue to review candidate applications. Dean Rasmussen would like to include a student as part of the process in keeping with practice on lower campus rank and promotion. The details of this are still being worked out. The COT faculty website has links to time lines and process information. This year there are 10 applications in process. Angie is meeting with candidates each Friday from noon to one o'clock. The rank and promotion committee at this time is Angie, Darin Jernigan, Clayne Lambert, Matt Wilson, and Geran Call. Angie hopes to present updates and changes being made for next year at the October CEC meeting.

Outstanding Faculty Achievement Award—*Wesley Usyak*: Most of what happens with this committee happens in spring. Wesley will meet with David Smith soon to learn about chairing this committee. A committee will be formed in late fall with nominations beginning in early spring.

Old Business:

CEC committee openings. All member positions are filled. The committee decided to leave the alternate positions open for now and fill them via the system established in the bylaws in spring.

The process to elect the Faculty Senator was done this month. Shortly after this meeting it was announced that Ryan Pitcher was selected by faculty vote.

New Business:

Geoffrey Bennett has been reviewing the bylaws. Marie Campbell reformatted them. There are many contradictions within different sections and processes that are not followed. The committee's goal is to work through and revise articles I-IV before next month's meeting. An ad hoc committee of Mike, David, Geoffrey, Jeremy and Kevin was formed. They will meet to review these sections of the current bylaws. Geoffrey will load the working version of the bylaws into BOX for review. Robert thanked Geoffrey for all his work on the bylaws.

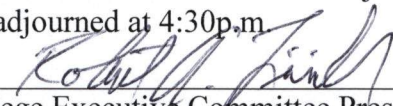
Mike Clarke reported that the election committee will be formed in spring according to the revised and approved bylaws.

Next Meeting

The next College Executive Committee meeting will be held **October 1, 2019**. Members are encouraged to bring electronic devices to access documents in BOX for the meeting and for the review of the bylaws.


Adjournment

Michael Clarke moved to adjourn, Barry Everett Jr. seconded the motion. The meeting was adjourned at 4:30p.m.


College Executive Committee President _____ 10/01/19 _____ Date


College Executive Committee Secretary _____ 10-1-19 _____ Date

I have read the actions taken at the April 16, 2019 meeting of the College Executive Committee.


Dean _____ 4 Oct 19 _____ Date