



HPSS 4490 PRACTICUM TO DO LIST

Before Internship

- Meet with Faculty Advisor
- Read **PRACTICUM MANUAL**
- Complete **PRACTICUM GOALS WORKSHEET** and submit to Faculty Advisor
- Recruit and Meet with Internship Mentor/Supervisor
- Complete **PRACTICUM APPLICATION** and submit to Faculty Advisor
- Register for HPSS 4490

During Internship

- Work as directed and record daily hours/activities on **PRACTICUM LOG SHEET**
- Complete a minimum of 45 hours of supervised practicum for each credit registered for (145 hours = 3 credits)

After Internship/End of Semester

- Complete **PRACTICUM LOG SHEET** and submit to Faculty Advisor
- Complete **PRACTICUM REFLECTION WORKSHEET** and submit to Faculty Advisor
- Bring sealed **PRACTICUM EVALUATION** to Faculty Advisor