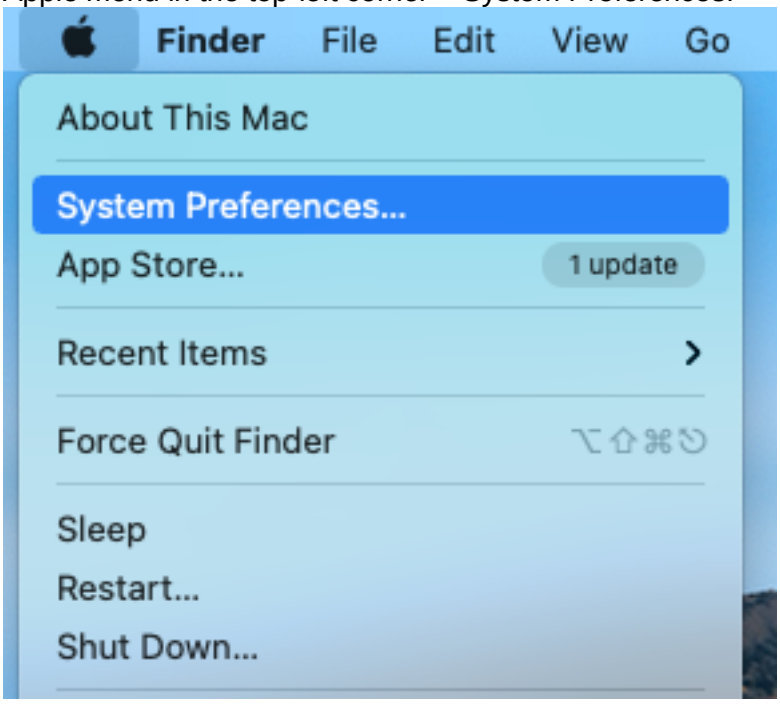
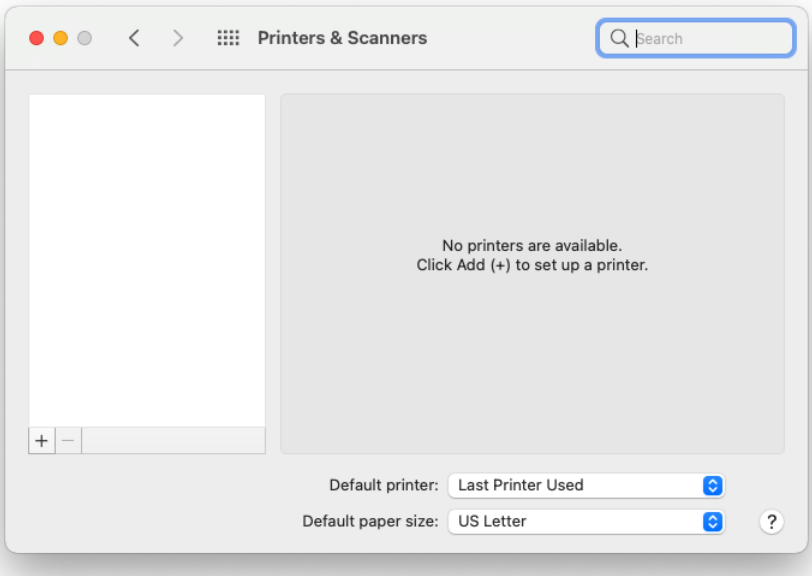
Mapping to the SSWC Faculty Hall Printer

macOS

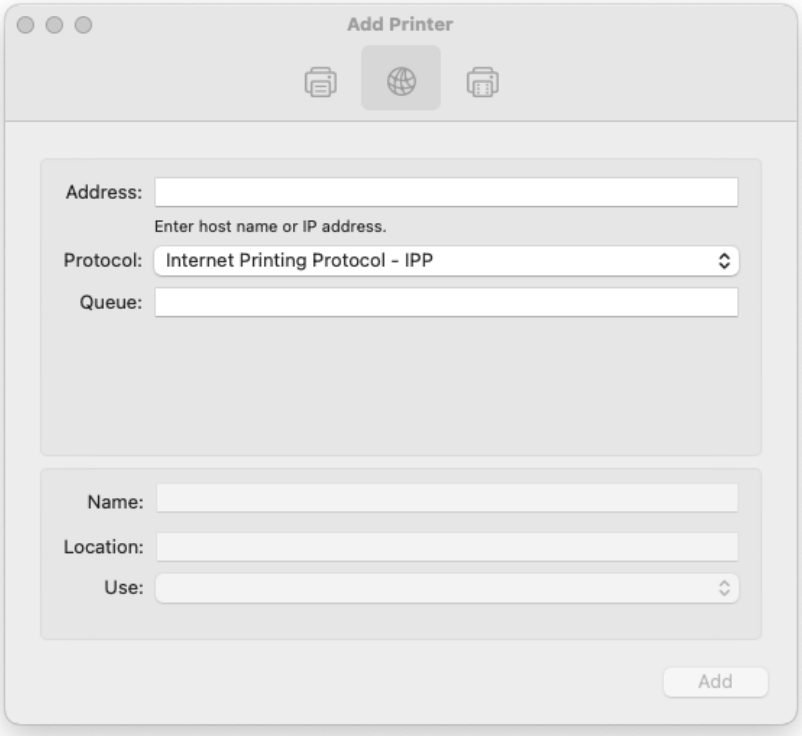
1. Open System Preferences, either by clicking the gear icon in the Dock or by clicking the Apple menu in the top-left corner > System Preferences.



2. In System Preferences, click “Printers & Scanners.”
3. On the left-hand side of the window, under the list of printers, click on the plus (+) icon to add a printer.

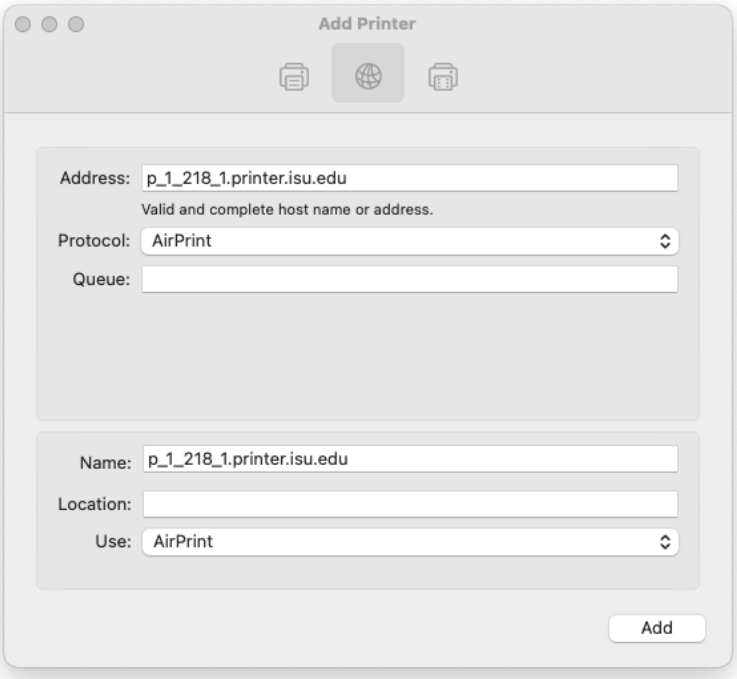


4. Click on IP (the globe icon) at the top of the pop-up window.



5. In the Address field, enter the printer Hostname or IP Address.

   HP LaserJet M402dn: **p_4_349_1.printer.isu.edu** or **10.255.0.201**

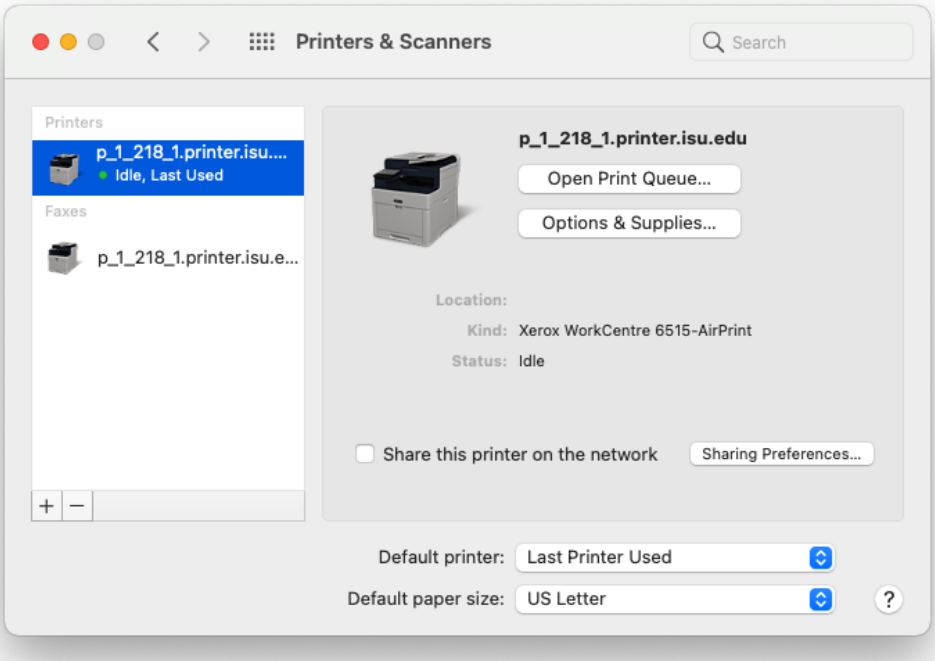


6. The protocol needed varies by printer, but Air print works most of the time.

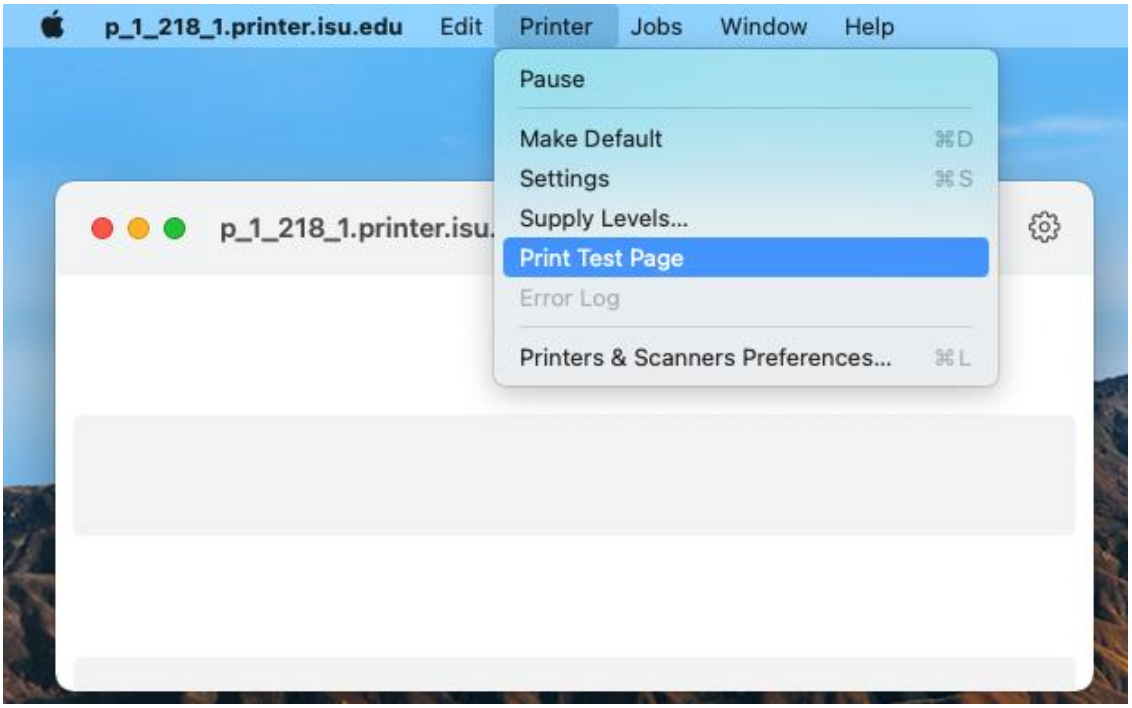
7. After your Mac has communicated with the Printer and the “Use” field is populated with a driver, give the printer a name.
8. Click Add.

To print a test page to verify successfully adding the printer:

1. From the “Printers & Scanners” page of System Preferences, double-click on the printer.



2. The printer’s app will open. From here you can see the printer’s supply levels and queue.
3. With the printer app open, in the Menu bar at the top of your screen, click Printer.
4. Click “Print test page.”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Pause
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Settings ⌘S
Supply Levels...
Print Test Page
Error Log
Printers & Scanners Preferences... ⌘L
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