

Academic Deans Council Meeting

September 24, 2019 – 9:30-11:00am

AA 102 Conference Room, Meridian 683, Idaho Falls Bennion Conference Room, & TF Web RTC 32555

- **NIOLA (National Institute for Learning Outcomes Assessment) Visit** - Ann (attachment #1)
 - Visit is scheduled October 22nd – Ann plans to share flyer and would like the admins to share the information with others
 - Event will include one-on-one time with faculty – review assessment plans/ program reviews
 - Event Coach will open with assembly and will include workshop/open session for closing the loop with assessments
 - Have admins get faculty to RSVP so Ann can be prepared for the event
 - Ann plans to share information about the NIOLA visit Oct. 8th with Associate Deans and at other meetings. She also said she would make sure that Meridian, Twin Falls and Idaho Falls are included in this event.

- **New Travel Guidelines & Responsibilities** - Selena ([attachments #2 & #3](#))
 - Deans and chairs are now approving travel and asked to review information
 - Haven't seen problems yet but could use review in the future to see if there is impact

- **Chair Evaluation Process - Faculty Concern About Evaluating Chair Before Their Own Evaluations are Complete (Coffee w/Kevin)** – Selena
 - Fears of retaliation – create some timing deadlines with evaluating chairs after faculty so we don't have to worry about those fears.
 - Follow-up with Laura and make sure changing the deadline isn't a problem

- **Transfer Course: Allowing a repeat from elsewhere to replace an equivalent taken first at ISU** - Alan - ([attachment #4](#))
 - Think students should be able to petition but not automatic (unless we already have a articulation agreement, contingent on getting a better grade)
 - What would we be looking for in petition? – someone with experience needs to look at syllabus - Should be an academic decision
 - They don't get double credit, it would replace the credit and the grade
 - Alan will follow-up with this once a decision is made
 - This is just about how GPA is computed

- **Faculty Annual Evaluations: Activity Insight/TMS changes and suggestions** - Alan
 - a) faculty self-rating
 - Many faculty and administrators would like to eliminate – we should figure out what faculty population want
 - Self-ratings can cause problems because people don't always represent themselves very accurately
 - Ratings effect pay and some will rate themselves high no matter what because of that.
 - Take it out formally but still have a place to include feedback
 - b) responses to chair/dean levels
 - This year the responses will be put directly into TMS system instead of word document.
 - c) separating the chair/dean pages from the form that Activity Insight produces.

- **Program Prioritization** - Selena ([attachment #5](#))
 - Selena would like to have others add data to template so they can discuss it
 - Academic programs look at demands, costs, outcomes every 5 years
 - Selena will send out an email, feedback due by October 14th

- Goal is to develop something that doesn't cut programs but evaluates programs to identify health, sustainability, and growth
- **HR Training for Faculty** - Selena ([attachment #6](#))
 - Trainings are now scheduled just to new faculty and staff- no longer annual trainings
 - Cybersecurity will be annual- mandated from state
 - They are currently evaluating onboarding and training
- Scott is requesting information from Laura about what is going on with Grad school
 - Campus communication should be going out tomorrow morning