



# Idaho State University

## Office of Academic Affairs - Council of Deans

August 16, 2021

### Important Dates

- New Faculty Orientation and Reception - August 17
- Academic Affairs Welcome Back Town Hall - August 19 at 2pm
- Mock Site Visit - September 16
- Year 6/7 site visit- October 6-8

### Discussion

- [Electronic Accessibility Policy](#) - Libby Howe & Blake Christensen (10 min) (Libby & Blake confirmed)
  - We need to make sure that people are able to get information in an equal way.
  - Everyone needs to know this so make sure that even your faculty know and support this. **Please read this and share this.**
  - ADA has certain requirements for content accessibility (websites, moodle, and course materials)- other universities have been fined for not complying.
  - Return any comments you have to Libby Howe and Blake Christensen
  - <https://www.washington.edu/accessibility/requirements/accessibility-cases-and-settlement-agreements/>
  - Here are several guides for creating accessible documents: <https://www.isu.edu/itrc/instructional-resources/accessibility-resources/>
- [Fall Faculty Communication](#) (Karen)
  - We are requiring masks right now indoors. This will be reviewed on a two week basis.
  - If anyone wants the health data, Karen and Rex can share that.
  - We would like faculty to possibly have a seating chart so that COVID contact tracing will be easier.
  - Marketing has several communications coming out today or tomorrow. **Please make sure that your adjuncts have this information.**
  - Everything we post is on the academic affairs website and the roaring back website. Karen will send a link to both websites.
- Faculty manually adding students into Moodle - Cindy (5 min) (from 08/02 meeting)
  - There are issues with Faculty adding students to moodle and students don't ever register for the class.
  - Students believe that they are in the course when they are added to moodle and faculty don't realize the student hasn't registered. This is causing problems with graduation.
  - We need to create a policy for this.
- Telework Form - Karen (5 min)
  - Karen will send a link to this form.
  - This is for permanent or semi-permanent arrangements, not for short temporary arrangements like quarantine times.
- [Mock Year 7 accreditation site visit](#)- Sep 16- (5 min) Darren
  - We will send out a calendar invite, please be available for that. This will be virtual.
  - This will help us be prepared for the actual accreditation so we can solve problems ahead of time.
- [AA Welcome Back Town Hall](#)- Aug 19 @ 2 p.m.- (5 min) Darren
  - If you have any problems please let Darren know.
  - Please let your faculty know about this.
- Enrollment is up this year!



**Idaho State  
University**

## **Office of Academic Affairs - Council of Deans**

### **Upcoming Agenda Topics for next Council of Deans (FULL Meeting) - September 7, 2021**

- Program Health Next Steps (Karen)
- [Updated Self-Study Template](#) - Karen or Ann - (5 min) (Ann not confirmed)
- Research Compliance - Deb Easterly (15min) (Deb not confirmed)